PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission — *Issue 30/2026, 11th August 2026*

I know your works, that you are neither cold nor hot. I could wish you were cold or hot. So then, because you are lukewarm, and neither cold nor hot, I will vomit you out of My mouth.

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Customs	CU000009	**ACEO Information and Communication Technology** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624	17-Aug-2026
Finance	FI003502	**ACEO ICT and System Support**	$94,624	24-Aug-2026
Health	MH001859	**Nurse Consultant Public Health**	$94,624	31-Aug-2026
Lands & Survey	LS000004	**ACEO Spatial Information**	$94,624	31-Aug-2026
Public Service Commission	PS002986	**Assistant Secretary Senior Executives Services**	$94,624	31-Aug-2026
Works, Transport & Infrastructure	WI003169	**Deputy Chief Executive - Chief Engineer**	$106,452	24-Aug-2026

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Education & Culture	EC000058	**Machine Operator Prepress** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	**A5** $12,714	24-Aug-2026	**Main Office** Malifa Compound hr@mesc.gov.ws
"	EC000158	**Teacher Development Officer - Secondary** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	**A8** $21,086	24-Aug-2026	"
"	EC000160	**Teacher Development Officer - Primary** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	24-Aug-2026	"
Health	MH001876	**Accounts Clerk**	**A5** $12,714	24-Aug-2026	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws

"	MH001558	**Principal Dental Officer - PC&SDT**	**A16** $55,431	24-Aug-2026	"
"	MH001581	**Pharmacist** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	24-Aug-2026	"
"	MH001980	**Senior Pharmacy Technician (Outpatient Dispensary) Level 1** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	24-Aug-2026	"
"	MH001564	**Dental Officer - TTM Hospital** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	24-Aug-2026	"
"	MH001976	**Assistant Carpenter - TTM** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	24-Aug-2026	"
"	MH001786	**Snack Cook Full Diet** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	24-Aug-2026	"
"	MH001697	**Kitchen Supervisor** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,538	24-Aug-2026	"
"	MH001930	**Assistant Kitchen Supervisor** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	24-Aug-2026	"
"	MH001563	**Dental Registrar** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A15** $47,428	24-Aug-2026	"
"	MH001066	**Pricipal Healthcare Waste Officer**	**A16** $55,431	24-Aug-2026	"
"	MH001457	**Senior Physiotherapist Officer**	**A13** $38,397	24-Aug-2026	"
"	MH001991	**Senior Pharmacy Technician Officer**	**A12** $34,538	24-Aug-2026	"
"	MH001993	**Biomedical Technician**	**A10** $27,559	24-Aug-2026	"
Justice & Courts Administration	JC003337	**Principal Information Technology Officer**	**A16** $55,431	24-Aug-2026	**Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws
Natural Resources & Environment	NE003291	**Capacity Building Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	24-Aug-2026	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
Revenue	RE002456	**Collections Officer - Les/SMEs**	**A8** $21,086	24-Aug-2026	**HR** DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
Samoa Bureau of Statistics	BS001144	**Supervisors - PHC 2026 (14 Part Timers)**	**A02** $70/day	24-Aug-2026	**Main Office** Level 1, Gov't Building hr@sbs.gov.ws
"	BS001143	**Enumerators - PHC 2026 (211 Part Timers)**	**A02** $48/day	24-Aug-2026	"
"	BS001142	**Drivers - PHC 2026 (24 Part Timers)**	**A02** $42/day	24-Aug-2026	"
Samoa Law Reform Commission	LC000004	**Principal Project Coordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	24-Aug-2026	**Fugalaau Siaki** Level 1, Govt Building fugalaau.siaki@samoalawreform.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by **24th August, 2026**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Communications & Information Technology	CT002640	**Executive Assistant**	**A12** $34,438	**Ofaofa Vitolina Faalili Iosefo Silao
Education & Culture	EC001203	**School Personnel Officer**	**A10** $27,559	**Koreti Fiatoa Nanai
Health	MH001478	**Senior Laboratory Technician - Serology**	**A14** $42,358	**Folole Iosefa
"	MH001369	**Phlebotomist**	**A7** $17,934	**Keyana Saeni
"	MH001972	**Senior Radiographer - General**	**A14** $42,358	**Fuamoli Tavae
"	MH001973	**Assistant Radiographer - General Imaging/Mobile**	**A7** $17,934	**Sinapi Toala
"	MH001974	**Assistant Mammographer**	**A7** $17,934	**Lanina Latitu Rose
"	MH001279	**Receiptionist - MID**	**A5** $12,714	**Makameone Santau Tiresa Matuu
"	MH001430	**Senior QA - Infection Control Officer**	**A13** $38,397	**Annie Poai
"	MH001979	**Ward Clerk**	**A7** $17,934	**Denise Filemu
"	MH001882	**Medical Records Clerk**	**A4** $10,534	**Faatagi Ioane
"	MH001073	**Environmental Health Officer**	**A10** $27,559	**Ioaness Malaetolu Efu
Justice & Courts Administration	JC002589	**Assistant IT Network Officer**	**A10** $27,559	**Wilton Iosefo
"	JC003263	**Principal Censor Officer**	**A16** $55,431	**Muelu Samuelu
"	JC003422	**Senior Matai Mediator and Registration Officer**	**A12** $34,538	**Lisa Mulitalo
Prime Minister & Cabinet	PM003670	**Senior Asset Officer**	**A12** $34,538	**Tufala'aia Tuipoloa Pasene
"	PM003291	**Senior Human Resource Officer**	**A12** $34,538	**Ioana Tuagalilo
Public Service Commission	PS003030	**Senior HR Officer - SES**	**A14** $42,358	**Elayner Laulua
"	PS003062	**Senior Scholarships' Officer**	**A14** $42,358	**Vanya Fetuolemoana Gale

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Commencement Date: 11th August 2026				
Natural Resources & Environment	NE003723	**ACEO Climate Change**	$94,624	^^Bernadette Patila Amosa

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003436	**Rent Collector**	**A5** $12,714	Lolaine Ulugia
"	AG003366	**Human Resource and Training Officer**	**A10** $27,559	Ewok Samuelu
"	AG003721	**Slaughterman**	**A6** $15,147	Sugalu Fa'aolaina
"	AG003740	**Farm Assistant -Tanumalala**	**A4** $10,534	Ken Mose Keneti
"	AG001224	**Farm Assistant - Tanumalala**	**A4** $10,534	Mose Lameko
Education & Culture	EC001185	**Senior Curriculum Officer Expressive Arts Primary**	**A13** $38,397	Rosalia Malili
Finance	FI003620	**Accountant**	**A15** $47,428	Orepa Seve Lui
Works, Transport & Infrastructure	WI003028	**Senior Building Inspector**	**A12** $34,438	Shiloh Godniet
"	WI003113	**Civil Engineer - Roads and Infrastructure**	**A17** $67,845	To'olefua Samuelu
"	WI003048	**Policy Development Officer**	**A10** $27,559	Iao Penina Ai Moeala

B. Public Sector/Other Agencies

VACANCIES

Special Advertisement

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Samoa International Finance Authority	-	**CHIEF EXECUTIVE OFFICER** **(Readvertisement)**	CEO Level	14-Aug-2026	**Kamilo Kelemete** Level 1, NPF Plaza kamilo.kelemete@mpe.gov.ws
Sector/Office	**Vacancy Code**	**Position Title**	**Salary Grading (p.a max)**		**Contact Details:**
District Development Authority	-	**ACEO Audit Assurance**	$94,624	24-Aug-2026	**Louis Bartley/Faagoto Iere** Tooa Salamasina Building lbartley@sdda.gov.ws **or** fiere@sdda.gov.ws
"	-	**ACEO District Development Program Management**	$94,624	24-Aug-2026	"
"	-	**Monitoring and Evaluation Officer**	$27,559	24-Aug-2026	"
Electric Power Corporation	-	**Manager Corporate Governance**	$94,624	25-Aug-2026	**HR Management** TATTE Building, SOGI lenem@epc.ws or tinais@epc.ws
Land Transport Authority	-	**Manager Information Technology** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	ACEO Level	12-Aug-2026	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Manager Finance** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	ACEO Level	19-Aug-2026	"

Samoa National Provident Fund	-	**Manager Lending Operations**	$94,624/$103,377	21-Aug-2026	**Gaoa Faiva/Eneliko Ulugia** Level 1, Main SNPF Building gaoafaranifou@npf.ws / eneliko@npf.ws
"	-	**Assistant Manager Equities**	$72,405/$87,912	21-Aug-2026	"
Samoa Airport Authority	-	**Principal Officer – Aviation Security Training & Development**	$65,651.00	14-Aug-2026	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **web** www.samoaairports.com
"	-	**Senior Legal Officer**	$43,689.00	14-Aug-2026	"
"	-	**Senior Information Technology Officer**	$43,689.00	14-Aug-2026	"
"	-	**Senior Safety Auditor Car Part 139 – Aerodromes Services**	$43,689	21-Aug-2026	"
"	-	**Senior Safety Auditor Car Part 171 – Communication, Navigations & Electrical Services**	$43,689	21-Aug-2026	"
"	-	**Senior Safety Auditor Car Part 172 – Air Traffic Services**	$43,689	21-Aug-2026	"

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
District Development Authority	-	**Receiptionist / Telephone Operator (Upolu)**	$15,149	24-Aug-2026	**Louis Bartley/Faagoto Iere** Tooa Salamasina Building lbartley@sdda.gov.ws **or** fiere@sdda.gov.ws
Land Transport Authority	-	**Principal Engineering Officer - Local Funded Project**	$46,427.77 -$72,601.93	17-Aug-2026	**Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Senior Engineering - Maintenance & Construction (2 positions)**	$29,555.19-$44,849.95	17-Aug-2026	"
"	-	**Senior Engineering Officer - Road Reserve** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$29,555.19-$44,849.95	17-Aug-2026	"
"	-	**Principal Legal Officer**	$46,427.77 - $72,601.93	12-Aug-2026	"
"	-	**Senior Laboratory Technician** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$29,555.19 - $44,849.95	12-Aug-2026	"
"	-	**Principal Account Payable** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$ 46,427.77- $72,601.93	24-Aug-2026	"
"	-	**IT Officer**	$17,838.84 - $28,545.89	24-Aug-2026	"
"	-	**Training & Awareness Officer**	$17,838.84 - $28,545.89	24-Aug-2026	"
"	-	**Junior Safeguards Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$17,838.84 - $28,545.89	24-Aug-2026	"
"	-	**Senior Safeguards Officer**	$29,555.19 - $44,849.95	7-Sept-2026	"
Police, Prisons & Corrections	-	**Finance Clerk** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$18,545	17-Aug-2026	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws

Samoa Fire & Emergency Services Authority	-	**Station Officer Prevetion**	$34,438	14-Aug-2026	**Jubin Simanu / Noel Lolani** SFESA Building, jubin.simanu@sfesa.ws, noel.lolani@sfesa.ws
"	-	**Mechanic Officer**	$30,063	14-Aug-2026	"
Samoa Qualifications Authority	-	**Fieldwork Assistants (16)**	-	17-Aug-2026	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
"	-	**Data Entry Clerk (2)**	-	17-Aug-2026	"
Samoa Tourism Authority	-	**Senior IT Officer**	$39,388.23	14-Aug-2026	**Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel

C. International/Regional Agencies

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline
Samoa Australia Tautai	-	**Mid-Term Review and Governance Capability Development for the Transport and Infrastructure Sector**	-	27-Aug-2026
Contact details: recruitment@TautaiPartnership.org				
Conservation International	-	**Senior Communications Coordinator**	WST60,000.00	27-Aug-2026
TOR Link: https://phh.tbe.taleo.net/phh04/ats/careers/v2/viewRequisition?org=CONSERVATION&cws=39&rid=2767				
"	-	**Senior Marine Officer - MSP Coordinator**	WST60,000.00	27-Aug-2026
TOR Link : https://phh.tbe.taleo.net/phh04/ats/careers/v2/viewRequisition?org=CONSERVATION&cws=39&rid=2766				
Pacific Islands Forum Fisheries Agency	-	**Director Corporate Services** Honiara-based	-	31-Aug-2026
Additional information on the role and applicatiob process can be found at https://www.ffa.int/jobs/director-of-corporate-services/.				
Secretariat of the Pacific Community (SPC)	-	**Programme Leader - Natural Resources Management** Suva - based		16-Aug-2026
"	-	**Pacific Regional Energy Auditor** Suva - based		23-Aug-2026
"	-	**Legal Counsel** Noumea - based		26-Aug-2026
"	-	**Deputy Director - Oceans and Maritime** Suva - based		30-Aug-2026
All interested applicants must apply online at https://careers.spc.int				

E. Public Notices

Ministry of Health

Ministry of Communication & Information Technology

Accident Compensation Corporation

Public Trust Office

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa
Please address all correspondence to the Chief Executive Officer
+685 20441 | 20442
info@mcil.gov.ws
www.mcil.gov.ws
P.O Box 862, Level 4 ACC House Apia SAMOA

PUBLIC NOTICE

MANDATORY COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH (OSH) REQUIREMENTS

The Ministry of Commerce, Industry and Labour (MCIL) hereby reminds employers in all workplaces of their legal obligation to provide a safe and healthy working environment for all their employees within the Government Ministries, State Owned Enterprises, Contractors and all business owners in Samoa.

Recent reports of incidents involving health and safety violations in the work places, has prompted the MCIL to issue this notice. You are required to be committed to your responsibilities under the Occupational Safety and Health Act 2002 and OSH Regulations 2017.

1. Employer Obligations

Under the Occupational Safety and Health Act 2002, employers must take all "reasonably practicable" steps to ensure the safety, health, and welfare of their employees. This includes:

- **Providing a Safe Work Environment:** Ensuring buildings, machinery, and systems of work are safe and without risk.
- **Emergency Plan and Procedures:** Having in place an emergency plan which includes assembly points, special assistance information and warning systems.
- **Hazard Identification:** Systematically identifying and assessing risks (physical, chemical, or biological).
- **Training and Supervisions:** Providing adequate training, safety equipment, and supervision to employees.
- **Maintaining Records:** Keeping a register of all accidents, incidents, and near-misses.
- **Not to Charge employees for Safety Gear:** Employers cannot charge employees for safety equipment required by law.

2. Employee Duties

Workers also have a duty of care to:

- Take reasonable care of their own safety and that of others.
- Wear or use protective equipment provided by the employer.
- Report any hazards or dangerous work situations to the employer immediately.

The OSH Unit of the MCIL conducts regular inspections to monitor work place compliance. Failure to comply with these requirements may lead to investigations, legal proceedings, and penalties.

Remember, **"Safety is everyone's responsibility"**

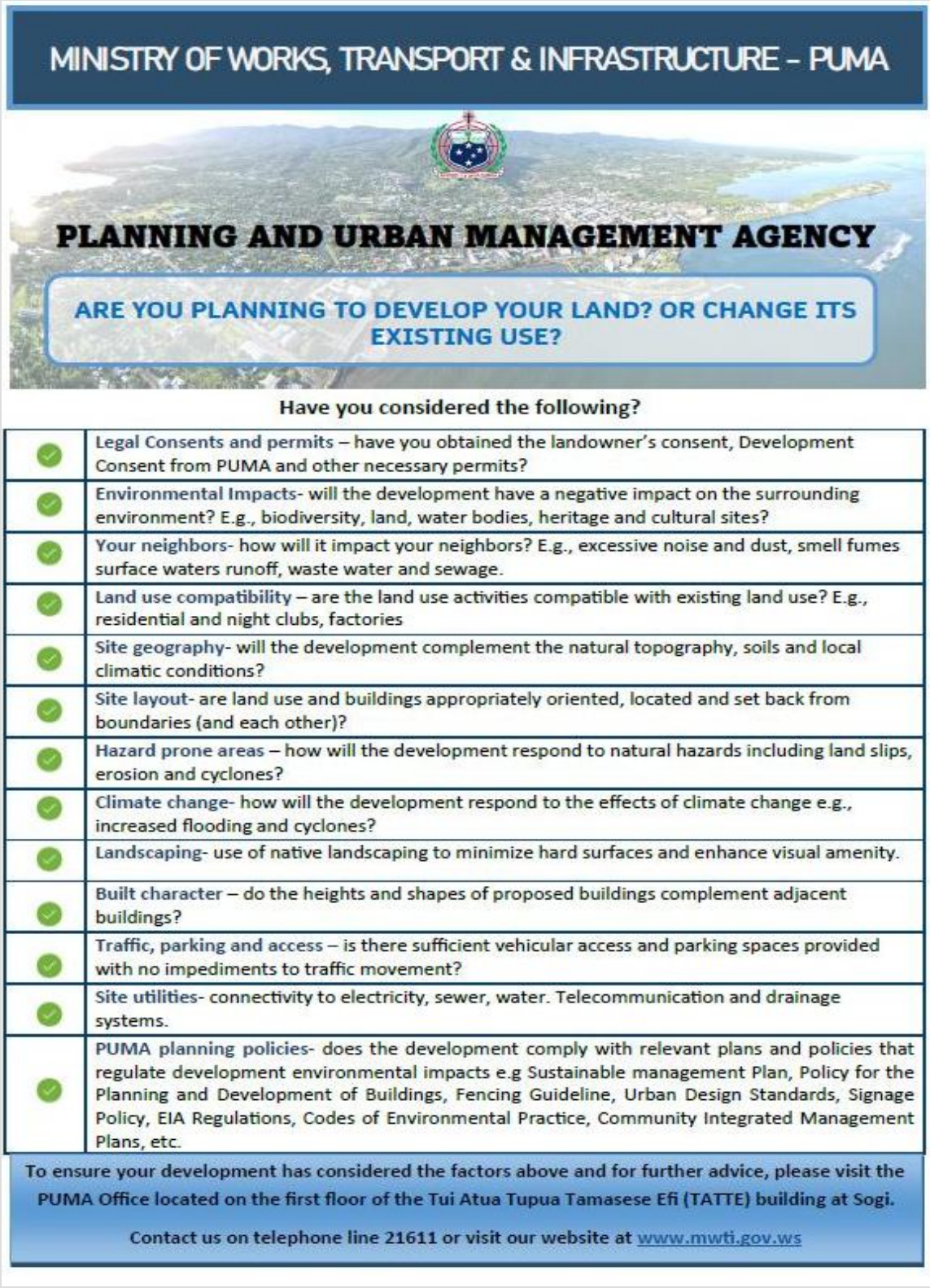
For more information or to report a hazard, please contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 or our email info@mcil.gov.ws .

Ma le faaaloalo,

Fepulea'i Roger Toleafoa

CHIEF EXECUTIVE OFFICER

Ministry of Works, Transport & Infrastructure - PUMA

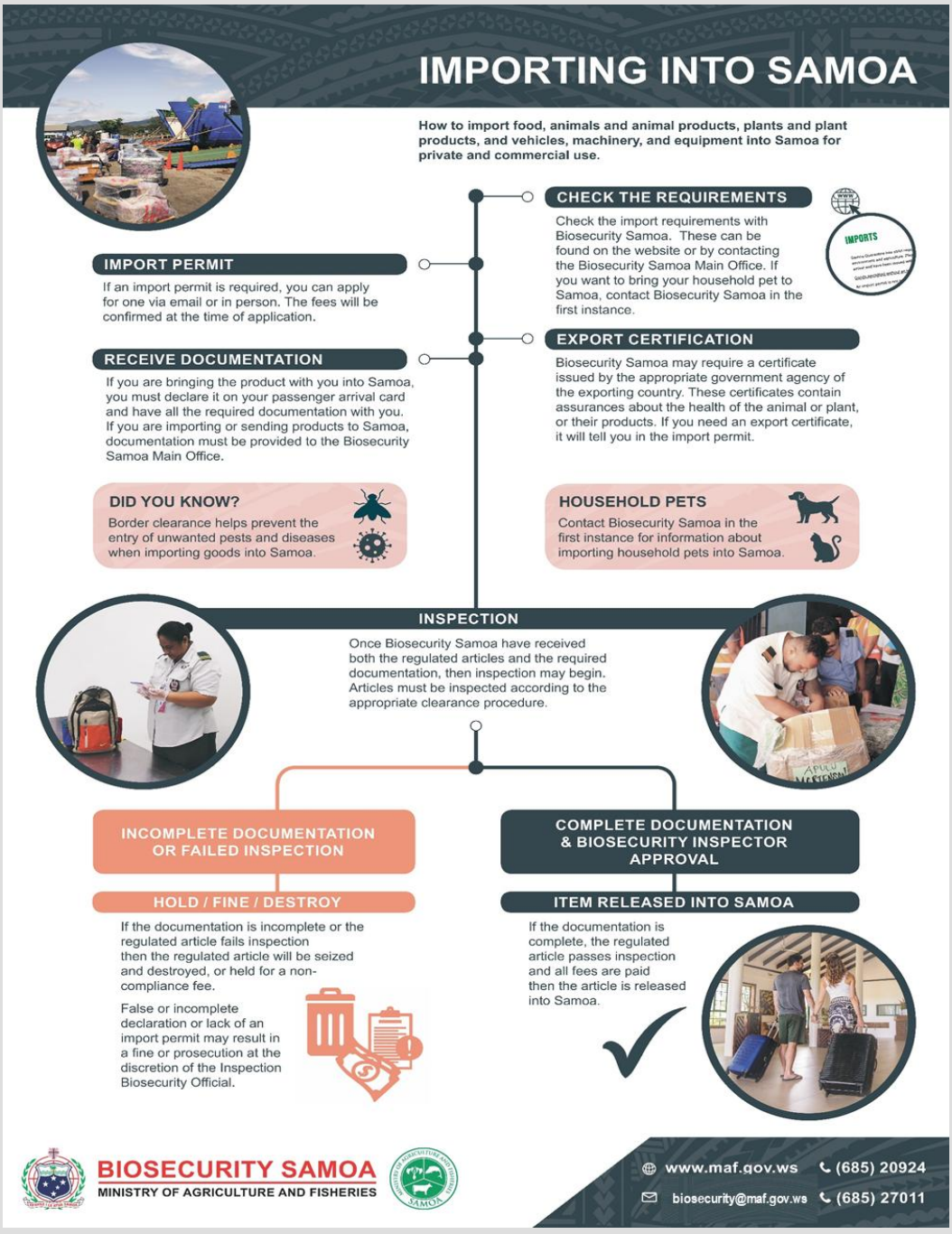


Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS
Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS
- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES