PUBLIC SERVICE OFFICIAL CIRCULAR

*Issued weekly by the Public Service Commission* *Issue 17/2026, 7th May 2026*

*What then shall we say to these things? If God is for us, who can be against us?*
*Romans 8:31*

# A. Public Service Ministries/Agencies

## VACANCIES

### Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grade | Deadline |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003796 | **ACEO Agriculture Sector Coordination and Project** **(Re-advertisement: Previous Applicants NEED NOT re-apply)** | $94,624 | 21-May-2026 |
| **Education & Culture** | EC000004 | **ACEO Curriculum Design and Materials** **(Re-advertisement: Previous Applicants NEED TO re-apply)** | $94,624 | 14-May-2026 |
| **Health** | MH001596 | **Consultant Specialist Surgery** | $109,646 | 14-May-2026 |
| " | MH001272 | **Deputy Director General Public Health** | $106,452 - $122,806 | 14-May-2026 |
| " | MH001005 | **ACEO Finance and Procurement** | $94,624 | 14-May-2026 |
| **Revenue** | RE002499 | **ACEO Corporate Services** | $94,624 | 14-May-2026 |
| **Sports & Recreation** | SR000005 | **ACEO Assets and Facilities Management** **(Re-advertisement: Previous Applicants NEED NOT re-apply)** | $94,624 | 21-May-2026 |
| **Women, Community & Social Development** | WS002600 | **ACEO Economic Empowerment** | $94,624 | 21-May-2026 |
| " | WS003205 | **ACEO Research, Policy and Planning** **(Re-advertisement: Previous Applicants NEED NOT re-apply)** | $94,624.00 | 14-May-2026 |

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

**OR** Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

**Application Forms (R&S Form 2) are to be used by ALL Applicants.**
**Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted**
**All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted**

### Term Positions

***Under Section 41 and 42 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Commerce, Industry & Labour** | CLP24001 | **Senior Policy Officer (LEEP Division)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 21-May-2026 | **HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws |

# Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Communications & Information Technology** | CT002751 | **IT Officer** | **A10** $27,559 | 21-May-2026 | **HR** Level 6, TATTE Building hr-info@mcit.gov.ws |
| " | CT002709 | **Announcer - Radio & TV** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A8** $21,086 | 21-May-2026 | " |
| **Education & Culture** | EC000043 | **Senior Procurement Officer** | **A6** $15,147 | 21-May-2026 | **Main Office** Malifa Compound hr@mesc.gov.ws |
| **Finance** | FI003157 | **Senior Research Officer - Project Planning** | **A14** $42,358 | 21-May-2026 | **HR & Admin,** Level 4, CBS Building hr-admin@mof.gov.ws |
| **Foreign Affairs & Trade** | FT002172 | **Senior Human Resources & Administration Officer** | **A12** $34,438 | 21-May-2026 | **Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws |
| " | FT002109 | **Principal Foreign Service Officer - IRD** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A16** $55,431 | 21-May-2026 | " |
| " | FT002084 | **Executive Assistant to CEO - CSOMD** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 21-May-2026 | " |
| " | FT002149 | **Senior IT Officer (System Support)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 21-May-2026 | " |
| " | FT002071 | **Senior Foreign Service Officer - BRD** | **A12** $34,438 | 21-May-2026 | " |
| " | FT002196 | **Senior Foreign Service Officer - BRD** | **A12** $34,438 | 21-May-2026 | " |
| " | FT002193 | **Senior IT Officer (Computer Data Processing) - CSOMD** | **A12** $34,438 | 21-May-2026 | " |
| " | FT002192 | **Principal IT Officer (Systems Support) - CSOMD** | **A16** $55,431 | 21-May-2026 | " |
| **Justice & Courts Administration** | JC003350 | **Maintenance Officer** | **A8** $21,086 | 21-May-2026 | **Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws |
| " | JC002589 | **Asstant IT/Network Officer** | **A10** $27,559 | 21-May-2026 | " |
| **Natural Resources & Environment** | NE003340 | **Forest Assistant (Nursery) - Asau** | **A4** $10,534 | 21-May-2026 | **Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws |
| " | NE003515 | **Driver - Maota** | **A4** $10,534 | 21-May-2026 | " |
| " | NE001037 | **Nightwatchman - Fuluasou (Faleata Reserve)** | **A4** $10,534 | 21-May-2026 | " |
| " | NE003700 | **Savaii Ranger** | **A6** $15,147 | 21-May-2026 | " |
| **Public Service Commission** | PS003042 | **Training Consultant - HRD** | **A17** **$**67,845 | 21-May-2026 | **Main Office** Level 2, Govt Building www.psc.gov.ws/employment/internal-vacancies/ |

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|---|---|---|---|---|---|
| " | PS003067 | **Senior Promotions & Awareness Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A14** $42,358 | 21-May-2026 | " |
| " | PS003062 | **Senior Scholarship Officer - HRD** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A14** $42,358 | 21-May-2026 | " |

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
**NOTICE OF APPEALS** including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by **21st May, 2026**

# PROVISIONAL APPOINTMENTS

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003688 | **Senior HR Officer - Capacity Development & Training** | **A12** $34,438 | **Erolini Teo |
| **Customs** | CU000011 | **Principal Human Resources Officer** | **A16** $55,431 | **Josephine Andrew |
| **Finance** | FI003272 | **Cleaner - FMFM11** | **A4** $10,534 | **Matalupe Talatonu |
| " | FI003268 | **Cleaner FMFM11** | **A4** $10,534 | **Semiperive Samoa |
| " | FI003288 | **Security Officer - FMFM11** | **A4** $10,534 | **Timoteo Tupuola |
| **Health** | MH001471 | **Warehouse Assistant - Medicine** | **A8** $21,086 | **Robert Lee Lo |
| " | MH001496 | **Accounts Clerk** | **A5** $12,714 | **Utulei Talatui |
| **Justice & Courts Administration** | JC003319 | **Scanner Operator** | **A8** $21,086 | **Punipuao Joseph |
| " | JC003360 | **Senior Land Mediator Officer** | **A12** $34,438 | **Lui Tuugamusu |
| **Natural Resources & Environment** | NE001043 | **Mechanic - Asau** | **A4** $10,534 | **Tauaana Fia Malau |
| " | NE003529 | **Mechanic - Maota** | **A4** $10,534 | **Willie Savea |

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

# CONFIRMED APPOINTMENTS

## Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Commencement Date: 27th April 2026** | | | | |
| **Education & Culture** | EC000374 | **Principal Gagaemalae Primary** | $58,304 | ^^Tam Kwan Falute |
| **Education & Culture** | EC000260 | **Principal Aopo Primary** | $58,304 | ^^Faafetai Manaia |
| **Education & Culture** | EC000623 | **Principal Saipipi Primary** | $58,304 | ^^Vaoitafiona Iosefa Tupuola |

| Commencement Date: 12th May 2026 | | | | |
|---|---|---|---|---|
| **Education & Culture** | EC000627 | **Principal Salailua Primary** | $58,304 | ^^Agalii Gafo |
| **Commencement Date: 4th May 2026** | | | | |
| **Works, Transport & Infrastructure** | W1003123 | **ACEO Planning Urban and Management Agency** | $94,624 | ^^Talamau Della Savaiinaea Siomia |
| **Commencement Date: 12th May 2026** | | | | |
| **Public Enterprises** | PE000003 | **ACEO Commercial Entities Monitoring** | $94,624 | ^^Daniel Ngg Cho |

## Term Positions

***Under Section 41 and 42 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Health** | MHP19006 | **Laboratory Technician** | **A10** $27,559 | Deborah Samoata |

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003586 | **Field Assistant - Nu'u** | **A4** $10,534 | Theresa F Wright |
| " | AG000958 | **Field Assistant** | **A4** $10,534 | Junior Tiitii |
| " | AG001252 | **Cleaner** | **A4** $10,534 | Salani Peteru |
| **Communications & Information Technology** | CT002648 | **Records Clerk** | **A4** $10,534 | Taufaugalupe Kaisara |
| " | CT000459 | **Driver** | **A4** $10,534 | Samuelu Siluuga |
| **Education & Culture** | EC001097 | **Principal Officer - Record Keeping** | **A16** $55,431 | Tamara Sootaga Mealoi |
| " | EC000991 | **Payroll Officer** | **A4** $10,534 | Norah Ah Kuoi |
| " | EC000011 | **Senior Administration Officer (Payroll)** | **A12** $34,438 | Popotafea Molimuao |
| " | EC000156 | **Senior School Governance Management Officer - Savaii** | **A12** $34,438 | Fanuafou Tuimauga |
| **Foreign Affairs & Trade** | FT002151 | **Senior Foreign Service Officer - Trade** | **A12** $34,438 | Tavita Sesega |
| " | FT001801 | **Senior Foreign Service Officer - Trade** | **A12** $34,438 | Grace Paie |
| **Health** | MH001373 | **Leading Hand Technician - Carpenter** | **A7** $17,934 | Taale Moeitaale |
| " | MH001252 | **Senior Public Health Laboratory Technician** | **A14** $42,358 | Rosemarie Sasagi Chu Ling |
| **Natural Resources & Environment** | NE002581 | **Senior Investigation & Compliance Officer** | **A12** $34,438 | Mataua Maua Lui |

| | | | | |
|---|---|---|---|---|
| **Sports & Recreation** | SR000017 | **Principal Recreation Officer** | **A16** $55,431 | Tumua Leota |

# GENERAL NOTICES

## Provisional Appointment Cancelled From Issue 16 - 2026

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) |
|---|---|---|---|
| **Public Service Commission** | PS003042 | **Training Consultant - HRD** | **A17** **$**67,845 |

# B. Public Sector/Other Agencies

## VACANCIES

### Contract Positions

#### Special Advertisement

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Distric Develeopment Authority** | - | **CHIEF EXECUTIVE OFFICER** | $124,857 | 13-May-2026 | **Fa'amatapili Kamilo Kelemete** MPE Office kamilo.kelemete@mpe.gov.ws |
| **Sector/Office** | **Vacancy Code** | **Position Title** | **Salary Grading (p.a max)** | | **Contact Details:** |
| **Accident Compensation Corporation (ACC)** | - | **Principal Claims and Investigation Officer** | $66,868.00 | 21-May-2026 | **ACC Office** Level 5, ACC House info@acc.gov.ws or admin@acc.gov.ws |
| " | - | **Manager - Fugalei Market** | $94,626.00 | 21-May-2026 | " |
| **Electric Power Corporation** | - | **Manager Corporate Governance** | $94,625 | 22-May-2026 | **Corporate Services** TATTE Building, SOGI tinais@epc.ws or corporate@epc.ws |
| " | - | **Overseer - Power Generation (Savaii)** | $72,946 | 22-May-2026 | " |
| " | - | **Chief Engineer - National Control Diispatching Centre (NCDC - Fuluasou)** | $94,625 | 22-May-2026 | " |
| " | - | **Supervisor Accounts/Financial Reporting** | $75,332.00 | 5-Jun-2026 | " |
| **Land Transport Authority** | - | **Land Surveyor** | $72,447.02 - $94,377.64 | 12-May-2026 | **Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws |
| **National University of Samoa** | - | **Senior Lecturer: Geography** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $72,773 - $88,406 | 8-May-2026 | **HR Section** NUS, Main Office hr@nus.edu.ws or www.nus.edu.ws |
| " | - | **Senior Lecturer: English** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $72,773 - $88,406 | 8-May-2026 | " |
| " | - | **Lecturer Grade 2: Nursing** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $52,366 - $57,398 | 8-May-2026 | " |

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|---|---|---|---|---|---|
| " | - | **Lecturer Grade 3: Technology** | $40,288 - $51,023 | 8-May-2026 | " |
| " | - | **Director, Students Services** | $94,624 - $100,538 | 8-May-2026 | " |
| **Samoa Airport Authority** | - | **Principal Officer - HR Research, Training & Planning** | $65,651 | 29-May-2026 | **HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws \| rwright@saa.ws **web:** www.samoaairports.com |
| " | - | **Principal Officer -Air Conditioning & Refrigeration** | $65,651 | 29-May-2026 | " |
| " | - | **Senior Electrical Officer** | $34,438 | 29-May-2026 | " |
| **Samoa Export Authority** | - | **Assistant Chief Executive Officer – Standards, Market Access & Expansion** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $94,624.00 | 6-May-2026 | **Wendy Paulo-Tuitaalili** SEA Office. Vaitele-Tai. Apia w.tuitaalili@samoaexportauthority.gov.ws |
| **Samoa National Provident Fund** | - | **Assistant Manager Finance** | $72,405/$87,912 | 8-May-2026 | **Gaoa / Ateca** Level 1, Main SNPF Building gaoafaranifou@npf.ws / ateca@npf.ws |
| " | - | **Assistant Manager Legal Services** (Re-advetisement) | $72,405/$87,912 | 15-May-2026 | " |
| " | - | **Assistant Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $72,405 - $87,912 | 15-May-2026 | " |
| **Samoa Tourism Authority** | - | **Manager - Sales & Marketing** | $94,624.38 | 25-May-2026 | **Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel |
| **Samoa Life Assurance Corporation** | - | **Consultant - Communication & Information Technology** | $94,167 | 8-May-2026 | **Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws |

# Permanent Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Development Bank of Samoa** | - | **Finance Officer** (Re-advertisement: Previous Applicants NEED NOT re-apply) | $21,307 - $36,870 | 22-May-2026 | **Luuga Pinati** Development Bank of Samoa luugap@dbsamoa.ws |
| " | - | **Office Cleaner** Savaii | $10,067.00 | 22-May-2026 | " |
| **Central Bank of Samoa (CBS)** | - | **Assistant Building Technician** | $25,908 - $29,596 | 15-May-2026 | **HR Department** Ground Floor, CBS Building hr@cbs.gov.ws |
| " | - | **Security Officer (2)** | $9,996 - $11,284 | 15-May-2026 | " |
| " | - | **Research Officer** | $19,370.93 | 21-May-2026 | " |
| " | - | **IT Officer** | $31,303.00 | 21-May-2026 | " |
| **Electric Power Corporation** | - | **Plant Operator Trainee (Savaii)** | $11,259.00 | 22-May-2026 | **Corporate Services** TATTE Building, SOGI tinais@epc.ws or lenem@epc.ws |

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|---|---|---|---|---|---|
| " | - | **Administration/Accounts Officer (Savaii)** | $22,195.00 | 22-May-2026 | " |
| **Gambling Control Authority** | - | **Sales Officer (2)** | - | 15-May-2026 | **GCA Office**<br>Apia Main Office<br>info@gca.gov.ws |
| " | - | **Information Technology Officer** | - | 15-May-2026 | " |
| **Land Transport Authority** | - | **Senior Engineering Officer - ADB**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $29,555.19 - $44,849.95 | 13-May-2026 | **Human Resource**<br>**email** hr@lta.gov.ws **or**<br>www.lta.gov.ws |
| " | - | **Principal Quality Management System Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $46,427.77 - $72,601.93 | 13-May-2026 | " |
| " | - | **Senior Engineering – Maintenance & Construction**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $29,555.19 - $44,849.95 | 20-May-2026 | " |
| " | - | **(3) Engineering Officer - Road Operations**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $17,838.84 - $28,545.89 | 20-May-2026 | " |
| " | - | **Engineering Officer - Project Management**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $17,838.84 - $28,545.89 | 20-May-2026 | " |
| | | **Driver**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $17,838.84 - $22,287.23 | 20-May-2026 | |
| **National University of Samoa** | - | **Driver**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $10,537 - $14,131 | 8-May-2026 | **HR Section**<br>NUS, Main Office<br>hr@nus.edu.ws or<br>www.nus.edu.ws |
| " | - | **Finance Officer (Accounts, Receivable/Debt Collector)**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $28,392 - $36,417 | 8-May-2026 | " |
| " | - | **Sales Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $28,392 - $36,417 | 8-May-2026 | " |
| **Samoa Airport Authority** | - | **Principal Commercial Officer** | $65,651.00 | 15-May-2026 | **HR Division**<br>**Phone** 23201 ext 126<br>**email** enquiries-hr@saa.ws \| rwright@saa.ws **web:**<br>www.samoaairports.com |
| " | - | **Senior Finance Officer** | $34,438.00 | 15-May-2026 | " |
| **Samoa Airways** | - | **Technical Librarian** | $13,520 - $18,720 | 13-May-2026 | **Lise Vailaau / Faleula Sakaria**<br>lvailaau@samoaairways.com<br>fsakaria@samoaairways.com |
| " | - | **Travel Consultant - Upolu Office** | - | 13-May-2026 | " |
| **Samoa Export Authority** | - | **Nightwatchman/Security - Vaitele Tai (SEA Headquarters)** | $10,534 | 14-May-2026 | **Wendy Tuitaalili**<br>w.tuitaalili@samoaexportauthority.gov.ws |
| " | - | **Nightwatchman/Security - Mulifanua (Commercial Farm)** | $10,534 | 14-May-2026 | " |
| " | - | **2 x Farm Labour (0.5FT) & Nightwatchman/Security (0.5FT)** | $10,534 | 14-May-2026 | " |
| **Samoa Fire & Emergency Services Authority** | - | **Qualified Compliance Officer (2)** | $27,559 | 8-May-2026 | **Jubin Simanu / Noel Lolani**<br>SFESA Building,<br>jubin.simanu@sfesa.ws,<br>noel.lolanii@sfesa.ws |

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|---|---|---|---|---|---|
| " | - | **National Emergency Call Centre (NECC) Supervisor** | $27,559 | 8-May-2026 | " |
| **Samoa National Provident Fund** | - | **Member Loans Clerk** | $13,414 - $19,930 | 15-May-2026 | **Unaite / Vetalcy**<br>Level 1, Main SNPF Building<br>unaite@npf.ws / vetalcy@npf.ws |
| " | - | **Accounts Clerk - Expenditure** | $13,414 - $19,930 | 15-May-2026 | " |
| **Unit Trust of Samoa (UTOS)** | - | **Risk & Compliance Officer** | $61,325.00 - $81,228.00 | 8-May-2026 | **Fiaputa Lino-Toetu**<br>Level 3, DBS Building<br>fiaputa.lino-toetu@utos.ws or<br>telephone 29916 & 26949 |

# C. International/Regional Agencies

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline |
|---|---|---|---|---|
| **Pacific Australia Skills** | - | **STA - EV Skills Qualifications Development Samoa** | - | 14-May-2026 |
| Link here: Position Description | | | | |
| **DT Global** | - | **STA - Electronic Vehicle Skills Qualifications Development Samoa** | - | 17-May-2026 |
| " | - | **STA - Planning, Research & Information Analysis, Policy and Development Projects Framework Review Samoa** | - | 17-May-2026 |
| Link here: https://lde.tbe.taleo.net/lde01/ats/careers/v2/searchResults?org=URSAUS&cws=39 | | | | |
| **Secretariat of the Pacific Community (SPC)** | - | **Social Scientist (Coastal Fisheries and Aquaculture)** | - | 10-May-2026 |
| " | - | **Coordinator - Editing, Design and Rapporteuring**<br>Noumea-based | - | 17-May-2026 |
| " | - | **Director - Human Rights and Social Development**<br>Suva-based | - | 24-May-2026 |
| " | - | **Monitoring Evaluation and Learning (MEL) Officer**<br>Suva-based | - | 24-May-2026 |
| " | - | **Senior Officer - Pacific Way**<br>Suva-based | - | 31-May-2026 |
| Further information, see : https://careers.spc.int | | | | |
| **Secretariat of the Pacific Regional Environment Programme (SPREP)** | - | **Non-governmental organisation to support the implementation of the Building Our Loss and Damage (BOLD) Response Project** | - | 22-May-2026 |
| " | - | **Implement training and capacity building on sea-bird monitoring in Palau** | - | 11-May-2026 |
| " | - | **Expression of Intrest - Graphics Design Services** | - | 22-May-2026 |
| " | - | **Development of a Pacific Loss and Damage Communication and Engagement Toolkit** | - | 15-May-2026 |
| " | - | **Development of the Strategic Roadmap for Capacity Development of Pacific Meteorological & Hydrological Services 2026-2035** | - | 18-May-2026 |
| " | - | **Leadership and Management Programme for National Meteorological & Hydrological Services** | - | 28-May-2026 |
| Further information, see : https://www.sprep.org/tenders | | | | |
| **Secretariat of the Pacific Regional Environment Programme (SPREP)** | - | **Communications Support Officer** | - | 15-May-2026 |
| " | - | **Finance and Administration Officer - Loss and Damage Capacity & Capability Project (FAO-LDCC)** | - | 15-May-2026 |

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|---|---|---|---|---|
| Further information, see : https://jobs.hrmonise.com/details/4645/sprep/communications-support-officer | | | | |
| **Samoa Australia Tautua** | - | **Finance Officer** | - | 10-May-2026 |
| " | - | **Mel Coordinator position** (Re-advertisement) | - | 10-May-2026 |
| " | - | **Education Technical Lead** | - | 17-May-2026 |
| Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR). | | | | |
| **Samoa Australia Tautai** | - | **Project Management and Supervision** | - | 10-May-2026 |
| " | - | **Human Resource Systems & Organisational Development Adviser** | - | 18-May-2026 |
| Contact details: recruitment@TautaiPartnership.org | | | | |
| **Organization of African, Caribbean and Pacific States (OACPS)** | - | **Head of OACPS Malabo Liaison Officer** | - | 10-May-2026 |
| " | - | **Head of OACPS Geneva Liaison Officer** | - | 10-May-2026 |
| " | - | **ICT Manager** | - | 10-May-2026 |
| Link for applications --> https://acpaccount.bamboohr.com/careers | | | | |

# D. Training/Scholarship Opportunities

## MOFCOM Masters and Doctoral CSC Scholarship Program 2026!

The Government of The People's Republic of China through its Ministry of Commerce of People's Republic of China (MOFCOM) is offering Master's and Doctoral Scholarships for interested applicants under the MOFCOM Scholarship CSC Program 2026.

**Eligibility criteria:**
- Candidate must be a Samoan citizen
- Candidates must be under the age of 45
- Candidates should possess a Bachelor's degree or higher
- A minimum of three-year professional experience

Application form and detailed instructions can be found online (visit www.campuschina.org, click "Scholarship Application for Students").

Interested applicants are to submit their applications through the online portal and provide a copy of their completed application at our PSC office by **Monday 18th May, 2026.**
Please email scholarships@psc.gov.ws or call in to the PSC Office at the Government Building, Level 2, for further information or clarification.

## 2027 JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP PROGRAM – CALL FOR APPLICATIONS!

The Government of Japan through the Ministry of Education, Culture, Sports, Science and Technology (MEXT), is pleased to invite eligible Samoan Nationals to apply for the 2027 MEXT Scholarship Programs for the following programs:

1. Research students
2. Undergraduate students
3. Specialized Training College Students
4. College of Technology Student (Kosen) students

Applications guidelines and forms are available in the URL below:
https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

**Submission of Applications**
Please submit your completed application (hard copy) with supporting documents to the Embassy of Japan Office.
**Application Deadline: Friday 5th June 2025 (5:00 PM)**

*Late submissions will not be considered

Enquiries
All enquiries relating to MEXT scholarships should be directed to:
The Embassy of Japan
Level 2, B-Building, SNPF Plaza Savalalo, Apia
Email: japanese.embassy@ap.mofa.go.jp
Phone: +685-21187
Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

## Ministry of Communication & Information Technology

## Accident Compensation Corporation

## Ministry of Health

## Ministry of Commerce, Industry & Labour

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa
Please address all correspondence to the Chief Executive Officer
+685 20441 | 20442
info@mcil.gov.ws
www.mcil.gov.ws
P.O Box 862, Level 4 ACC House Apia SAMOA

**PUBLIC NOTICE**

**MANDATORY COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH (OSH) REQUIREMENTS**

The Ministry of Commerce, Industry and Labour (MCIL) hereby reminds employers in all workplaces of their legal obligation to provide a safe and healthy working environment for all their employees within the Government Ministries, State Owned Enterprises, Contractors and all business owners in Samoa.

Recent reports of incidents involving health and safety violations in the work places, has prompted the MCIL to issue this notice. You are required to be committed to your responsibilities under the Occupational Safety and Health Act 2002 and OSH Regulations 2017.

**1. Employer Obligations**

Under the Occupational Safety and Health Act 2002, employers must take all "reasonably practicable" steps to ensure the safety, health, and welfare of their employees. This includes:

- **Providing a Safe Work Environment:** Ensuring buildings, machinery, and systems of work are safe and without risk.
- **Emergency Plan and Procedures:** Having in place an emergency plan which includes assembly points, special assistance information and warning systems.

- **Hazard Identification:** Systematically identifying and assessing risks (physical, chemical, or biological).
- **Training and Supervisions:** Providing adequate training, safety equipment, and supervision to employees.
- **Maintaining Records:** Keeping a register of all accidents, incidents, and near-misses.
- **Not to Charge employees for Safety Gear:** Employers cannot charge employees for safety equipment required by law.

**2. Employee Duties**

Workers also have a duty of care to:

- Take reasonable care of their own safety and that of others.
- Wear or use protective equipment provided by the employer.
- Report any hazards or dangerous work situations to the employer immediately.

The OSH Unit of the MCIL conducts regular inspections to monitor work place compliance. Failure to comply with these requirements may lead to investigations, legal proceedings, and penalties.

Remember, **"Safety is everyone's responsibility"**

For more information or to report a hazard, please contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 or our email info@mcil.gov.ws .

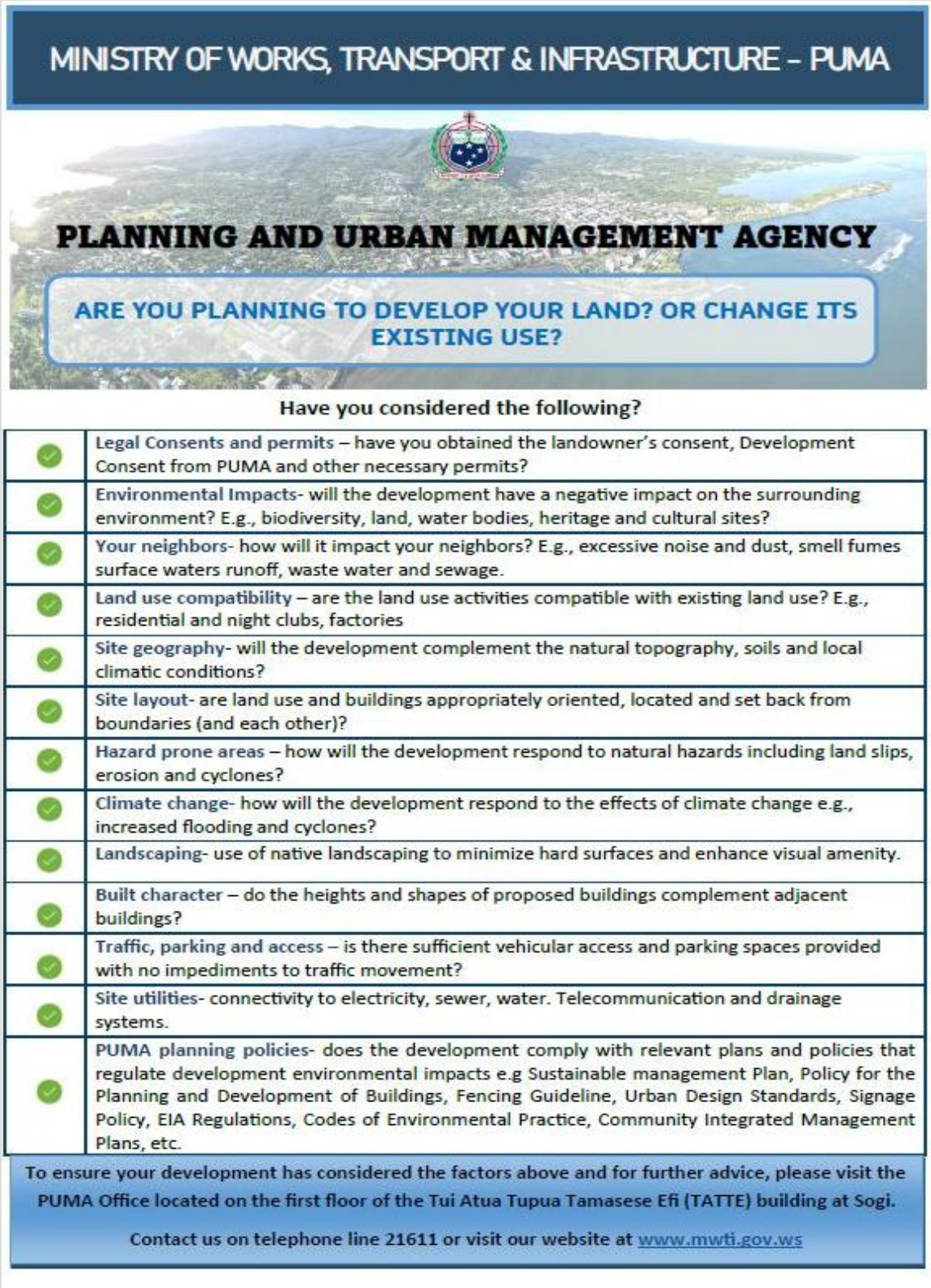
Ma le faaaloalo,

Fepuleai Roger Toleafoa

**CHIEF EXECUTIVE OFFICER**

## Public Trust Office

## Ministry of Works, Transport & Infrastructure - PUMA

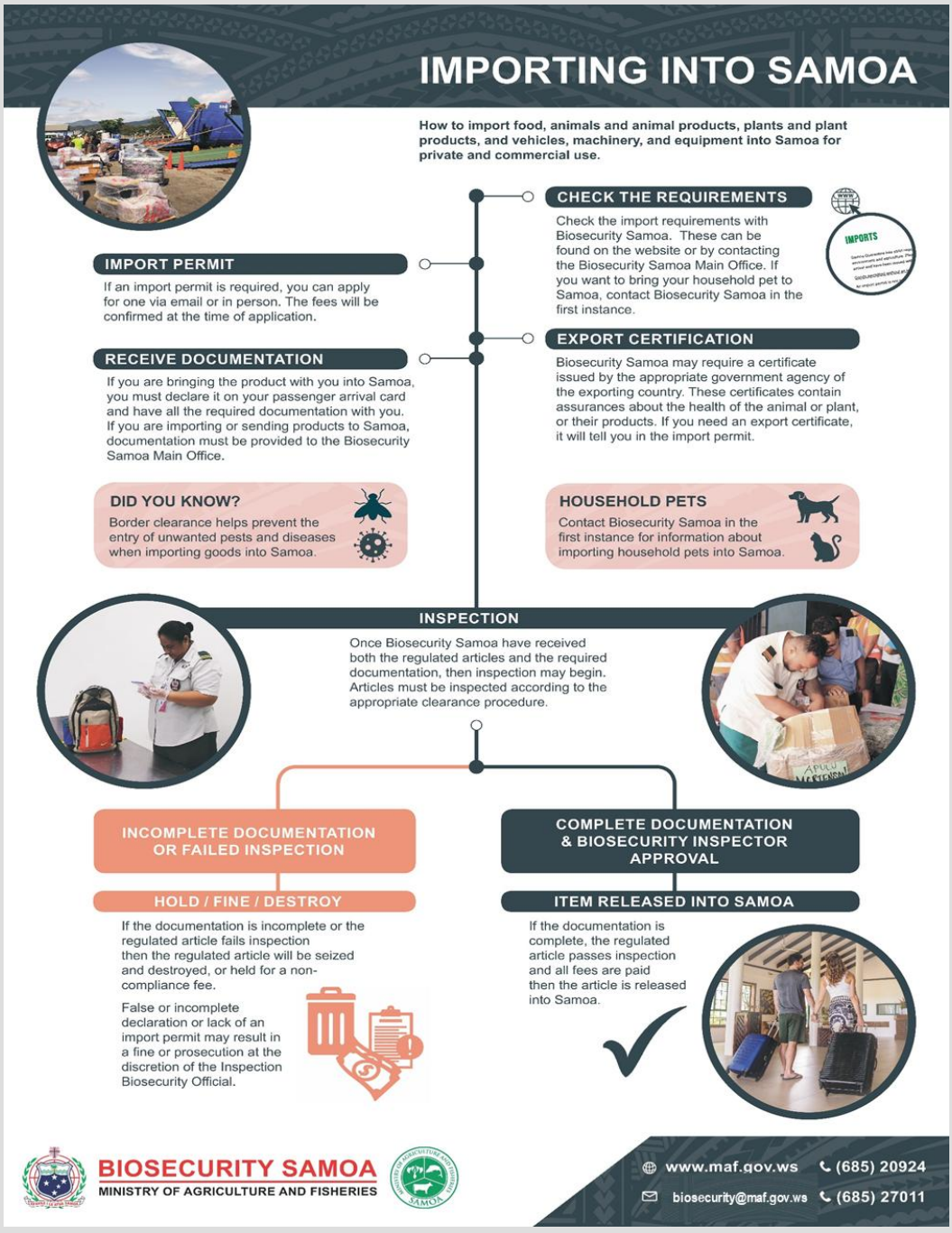


## Ministry of Women, Community & Social Development

## Samoa Qualifications Authority

## Ministry of Agriculture & Fisheries

## Biosecurity Samoa



# EXPORTING FROM SAMOA

## COMMERCIAL

**How to export goods to sell overseas, including fresh and frozen products and handicrafts.**

### FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

### EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

### PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

### CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

### SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.

### EXPORT

## PRIVATE

**How to take goods overseas for private use.**

### PLANT PRODUCTS
Ie toga, handicrafts, fresh produce.

### CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

### TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

### CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

### EXPORT

### ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.

### CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

### HOUSEHOLD PETS
- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.


www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011


**BIOSECURITY SAMOA**
MINISTRY OF AGRICULTURE AND FISHERIES