PUBLIC SERVICE OFFICIAL CIRCULAR

*Issued weekly by the Public Service Commission* *Issue 15/2026, 23rd April 2026*

*For the word of God is living and powerful, and sharper than any two-edged sword, piercing even to the division of soul and spirit, and of joints and marrow, and is a discerner of the thoughts and intents of the heart. Hebrews 4:12*

# A. Public Service Ministries/Agencies

## VACANCIES

### Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grade | Deadline |
|---|---|---|---|---|
| **Customs** | CU000008 | **ACEO Internal Audit & Risks** | $94,624 | 6-May-2026 |
| " | CU000009 | **ACEO Information Technology** | $94,624 | 6-May-2026 |
| **Health** | MH001589 | **Head of Department - Surgical & Orthopedic Services** | $119,812 | 29-Apr-2026 |
| " | MH001591 | **Head of Department - Paediatrics** | $125,863 | 29-Apr-2026 |
| " | MH001588 | **Head of Department - Ophthalmology** | $119,812 | 29-Apr-2026 |
| " | MH001587 | **Head of Department - Obstetrics and Gynaecology** | $119,812 | 29-Apr-2026 |
| " | MH001593 | **Head of Department - Internal Medicine** | $119,812 | 29-Apr-2026 |
| " | MH001592 | **Head of Department - ENT** | $119,812 | 29-Apr-2026 |
| " | MH001585 | **Head of Department - Accident and Emergency** | $119,812 | 29-Apr-2026 |
| " | MH001597 | **Consultant Specialist - Paediatrics** | $109,646 | 29-Apr-2026 |
| " | MH001595 | **Consultant Specialist - Obstetrics and Gynaecology** | $128,061 | 29-Apr-2026 |
| " | MH001598 | **Consultant Specialist - Oral and Dental** | $109,646 | 29-Apr-2026 |
| " | MH001594 | **Consultant Specialist - Paediatrics (2)** | $109,646 | 29-Apr-2026 |
| " | MH001596 | **Consultant Specialist Surgery** | $109,646 | 14-May-2026 |
| " | MH001272 | **Deputy Director General Public Health** | $106,452 - $122,806 | 14-May-2026 |
| " | MH001005 | **ACEO Finance and Procurement** | $94,624 | 14-May-2026 |

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| **Prime Minister & Cabinet** | PM002647 | **ACEO Corporate Services**<br>**(Re-advertisement: Previous Applicants NEED TO re-apply)** | $94,624 | 6-May-2026 |
| **Revenue** | RE002499 | **ACEO Corporate Services** | $94,624 | 14-May-2026 |
| **Women, Community & Social Development** | WS002600 | **ACEO Economic Empowerment** | $94,624 | 21-May-2026 |
| **Samoa Bureau of Statistics** | BS001004 | **ACEO Births, Deaths and Marriages**<br>**(Re-advertisement: Previous Applicants NEED TO re-apply)** | $94,624 | 29-Apr-2026 |

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

**OR** Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

**Application Forms (R&S Form 2) are to be used by ALL Applicants.**
**Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted**
**All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted**

# Term Positions

***Under Section 41 and 42 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Works, Transport & Infrastructure** | WIP21000 | **Senior Financial Management Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A13**<br>$38,397 | 6-May-2026 | **HR**<br>TATTE Building, Level 4<br>hr@mwti.gov.ws |

# Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003376 | **Senior Biosecurity Officer** | **A13**<br>$38,397 | 6-May-2026 | **Henrietta Mano,**<br>TATTE Building, Level 4<br>henrietta.mano@maf.gov.ws |
| " | AG003740 | **Farm Assistant - Tanumalala** | **A4**<br>$10,534 | 6-May-2026 | " |
| " | AG001224 | **Farm Assistant - Tanumalala** | **A4**<br>$10,534 | 6-May-2026 | " |
| " | AG003334 | **Fisheries Officer - Advisory** | **A10**<br>$27,559 | 6-May-2026 | " |
| " | AG003380 | **Biosecurity Officer (BRO)** | **A10**<br>$27,559 | 6-May-2026 | " |
| **Commerce, Industry & Labour** | CL002432 | **Senior Labour Inspector - Industrial Relations**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12**<br>$34,438 | 6-May-2026 | **HR & Admin**<br>Level 4, ACC Building<br>mcilhr@mcil.gov.ws |
| **Communications & Information Technology** | CT002719 | **Nightwatchman**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 6-May-2026 | **HR**<br>Level 6, TATTE Building<br>hr-info@mcit.gov.ws |
| " | CT002711 | **Announcer** | **A10**<br>$27,559 | 6-May-2026 | " |
| **Education & Culture** | EC000121 | **Senior Early Childhood Education Officer** | **A13**<br>$38,397 | 6-May-2026 | **Main Office**<br>Malifa Compound<br>hr@mesc.gov.ws |
| " | EC001184 | **Senior Curriculum Officer - Arts (Primary)** | **A13**<br>$38,397 | 6-May-2026 | " |

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|---|---|---|---|---|---|
| **Finance** | FI003199 | **Building Manager - FMFMII** | **A17** $67,845 | 6-May-2026 | **HR & Admin,** Level 4, CBS Building hr-admin@mof.gov.ws |
| **Justice & Courts Administration** | JC003285 | **Court Registry Officer - Report Writing** | **A8** $21,086 | 6-May-2026 | **Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws |
| " | JC003422 | **Senior Matai Mediator & Registration Officer** | **A12** $34,438 | 6-May-2026 | " |
| **Samoa Bureau of Statistics** | BS001090 | **Statistical Officer - Survey Operations** | **A8** $21,086 | 6-May-2026 | **Patricia Tuugafala** Level 1, Gov't Building patricia.tuugafala@sbs.gov.ws |
| **Samoa Law Reform Commission** | LC000016 | **Executive Legal** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A17** $67,845 | 6-May-2026 | **Fugalaau Siaki** Level 1, Govt Building fugalaau.siaki@samoa lawreform.gov.ws |
| **Sports & Recreation** | SR000083 | **Security (Friendship Park)** | **A4** $10,534 | 6-May-2026 | **Tuna Bryce Viali** Tuanaimato Aquatic Center tbryce@msr.gov.ws |
| " | SR000086 | **Security (Friendship Park)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000081 | **Nightwatchman (Malaefatu Reserve Park)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000091 | **Driver - (CEO's Office)** | **A5** $12,714 | 6-May-2026 | " |
| " | SR000050 | **Grounds Maintenance (Tuanaimato)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000051 | **Grounds Maintenance (Tuanaimato)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000052 | **Grounds Maintenance (Tuanaimato)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000056 | **Grounds Maintenance (Apia Park)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000058 | **Grounds Maintenance (Apia Park)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000089 | **Cleaner (Friendship Park)** | **A4** $10,534 | 6-May-2026 | " |
| " | SR000075 | **Pool Attendance** | **A4** $10,534 | 6-May-2026 | " |
| **Works, Transport & Infrastructure** | WI003129 | **Senior strategic Planning Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A13** $38,397 | 6-May-2026 | **Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws |

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
**NOTICE OF APPEALS** including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by **6th May, 2026**

# PROVISIONAL APPOINTMENTS

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003586 | **Field Assistant - Nu'u** | **A4** $10,534 | **Theresa F Wright |
| " | AG000958 | **Field Assistant** | **A4** $10,534 | **Junior Tiitii |

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|---|---|---|---|---|
| " | AG001252 | **Cleaner** | **A4** $10,534 | **Salani Peteru |
| **Communications & Information Technology** | CT002648 | **Records Clerk** | **A4** $10,534 | **Taufaugalupe Kaisara |
| " | CT000459 | **Driver** | **A4** $10,534 | **Samuelu Siluuga |
| **Education & Culture** | EC001097 | **Principal Officer - Record Keeping** | **A16** $55,431 | **Tamara Sootaga Mealoi |
| " | EC000991 | **Payroll Officer** | **A4** $10,534 | **Norah Ah Kuoi |
| " | EC000011 | **Senior Administration Officer (Payroll)** | **A12** $34,438 | **Popotafea Molimuao |
| " | EC000156 | **Senior School Governance Management Officer - Savaii** | **A12** $34,438 | **Fanuafou Tuimauga |
| **Health** | MH001373 | **Leading Hand Technician - Carpenter** | **A7** $17,934 | **Taale Moeitaale |
| **Natural Resources & Environment** | NE002581 | **Senior Investigation & Compliance Officer** | **A12** $34,438 | **Mataua Maua Lui |
| **Sports & Recreation** | SR000017 | **Principal Recreation Officer** | **A16** $55,431 | **Tumua Leota |

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

# CONFIRMED APPOINTMENTS

## Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Commencement Date: 20th April 2026** | | | | |
| **Natural Resources & Environment** | NE003692 | **ACEO ICT** | $94,624 | ^^Charles Philemon Pritchard |

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003430 | **Agronomist - Veges & Spices** | **A10** $27,559 | Jennifer Ah Ching |
| " | AG003349 | **Fisheries Assistant - Upolu** | **A5** $12,714 | Fuata'i Matau |
| " | AG001408 | **Crops Advisory Officer - East Savaii** | **A10** $27,559 | Anita Faiumu Taulogo |
| " | AG001674 | **Crops Production Officer - Fruit Trees** | **A10** $27,559 | Faagaoi Auelua |
| **Education & Culture** | EC000036 | **Senior Accounts Officer Payable** | **A5** $12,714 | Joyce Joyita |
| **Finance** | FI003106 | **Principal Project Planning Officer** | **A17** **$**67,845 | Anastasia Overhoff |
| **Justice & Courts Administration** | JC002408 | **Senior IT & Networking Officer** | **A13** $38,397 | Benjamin Samoana |
| **Natural Resources & Environment** | NE002555 | **Senior Capacity Building Officer** | **A12** $34,438 | Lua Tuala Pritchard |

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|---|---|---|---|---|
| **Prime Minister & Cabinet** | PM003620 | **Office Assistant** | **A4** $10,534 | Lavina Agatasi |
| **Samoa Law Reform Commission** | LC000010 | **Senior Legal Analyst** | **A14** $42,358 | Muagututi'a Peleuila Itula |
| **Samoa Bureau of Statistics** | BS001036 | **Principal Statistical Data Analyst** | **A16** $55,431 | Atulia Lavea |

# B. Public Sector/Other Agencies

## VACANCIES

### Contract Positions

#### Special Advertisement

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Samoa National Provident Fund** | - | **CHIEF EXECUTIVE OFFICER (Re-Advertisement)** | CEO Grade | 30-Apr-2026 | **Fa'amatapili Kamilo Kelemete** MPE Office kamilo.kelemete@mpe.gov.ws |
| **Distric Develeopment Authority** | - | **CHIEF EXECUTIVE OFFICER** | $124,857 | 13-May-2026 | " |
| **Sector/Office** | **Vacancy Code** | **Position Title** | **Salary Grading (p.a max)** | | **Contact Details:** |
| **Electric Power Corporation** | - | **Manager Corporate Governance** | $94,625 | 22-May-2026 | **Corporate Services** TATTE Building, SOGI tinais@epc.ws or corporate@epc.ws |
| " | - | **Overseer - Power Generation (Savaii)** | $72,946 | 22-May-2026 | " |
| " | - | **Chief Engineer - National Control Diispatching Centre (NCDC - Fuluasou)** | $94,625 | 22-May-2026 | " |
| **Land Transport Authority** | - | **Land Surveyor** | $72,447.02 - $94,377.64 | 12-May-2026 | **Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws |
| " | - | **Manager Corporate Service** | $94,625 | 4-May-2026 | " |
| " | - | **Manager Road Use Management** | $94,625 | 4-May-2026 | " |
| " | - | **Manager Finance** | $94,625 | 4-May-2026 | " |
| " | - | **Manager Information Technology** | $94,625 | 4-May-2026 | " |
| **Samoa Export Authority** | - | **Assistant Chief Executive Officer – Standards, Market Access & Expansion** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $94,624.00 | 6-May-2026 | **Wendy Paulo-Tuitaalili** SEA Office. Vaitele-Tai. Apia w.tuitaalili@samoaexportauthority.gov.ws |
| **Samoa Life Assurance Corporation** | - | **Legal Consultant** | $94,167.00 | 1-May-2026 | **Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws |

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|---|---|---|---|---|---|
| **Samoa National Provident Fund** | - | **Assistant Manager Legal Service** | $72,405/$87,912 | 24-Apr-2026 | **Gaoa / Ateca**<br>Level 1, Main SNPF Building<br>gaoafaranifou@npf.ws /<br>ateca@npf.ws |
| " | - | **Assistant Manager Finance** | $72,405/$87,912 | 8-May-2026 | " |
| **Samoa Ports Authority** | - | **Deputy Port Operations** | $81,312 - $91,473 | 27-Apr-2026 | **Christina / Unitech**<br>SPA Office<br>christina@spasamoa.ws /<br>unitechk@spasamoa.ws or<br>website www.spasamoa.ws |
| **Samoa Life Assurance Corporation** | - | **Consultant - Communication & Information Technology** | $94,167 | 8-May-2026 | **Laisene Eperu**<br>Samoa Life House, Corner Vaea<br>leperu@samoalife.ws |
| **Samoa Shipping Services** | - | **General Manager**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | - | 28-Apr-2026 | **Fa'amatapili Kamilo Kelemete**<br>MPE Office<br>kamilo.kelemete@mpe.gov.ws |

# Permanent Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Electric Power Corporation** | - | **Electrical Technician (PG)** | $15,193.00 | 29-Apr-2026 | **Corporate Services**<br>TATTE Building, SOGI<br>tinais@epc.ws or<br>corporate@epc.ws |
| " | - | **Meter Reader (Finance & Commerce)** | $9,254.00 | 29-Apr-2026 | " |
| " | - | **Mechanic Technician (PG)**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $15,193.00 | 29-Apr-2026 | " |
| " | - | **Driver (Savaii)** | $9,254.00 | 23-Apr-2026 | " |
| " | - | **2 X Tree Clearing Labourer (Savaii)** | $9,254 | 29-Apr-2026 | " |
| " | - | **Electrical Technician (Savaii)** | $15,193 | 29-Apr-2026 | " |
| " | - | **Electrical Technician (FS-Vaitele)** | $15,193 | 29-Apr-2026 | " |
| **Gambling Control Authority** | - | **Sales Officer (2)** | - | 15-May-2026 | **GCA Office**<br>Apia Main Office<br>info@gca.gov.ws |
| " | - | **Information Technology Officer** | - | 15-May-2026 | " |
| **Land Transport Authority** | - | **Engineering Officer** | $17,838.84 - $28,545.89 | 28-Apr-2026 | **Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws |
| " | - | **Senior Engineering – Maintenance & Construction**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $29,555.19 - $44,849.95 | 28-Apr-2026 | " |
| " | - | **Senior Engineering Officer – ADB**<br>(Re-advertisement) | $29,555.19 - $44,849.95 | 22-Apr-2026 | " |
| **Legislative Assembly** | - | **Principal Website Programmer** | $55,431 | 30-Apr-2026 | **ISS Division**<br>Maota Tofilau Eti Alesana, Mulinuu<br>iss@palemene.ws |
| " | - | **Principal Journals Clerk** | $55,431 | 30-Apr-2026 | " |

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|---|---|---|---|---|---|
| **Police, Prisons & Corrections** | - | **Finance Officer - Procuement & Payment** | $23,199 | 6-May-2026 | **HRM Section**<br>22222 ext 1050 or 1054<br>email: hr@police.gov.ws |
| " | - | **Electrician (Air Conditioner Technician)**<br>(Re-advertisement: Previous Applicants NEED NOT re-apply) | $30,063 | 6-May-2026 | " |
| **Samoa Airport Authority** | - | **Principal Commercial Officer** | $65,651.00 | 15-May-2026 | **HR Division**<br>**Phone** 23201 ext 126<br>**email** enquiries-hr@saa.ws \| rwright@saa.ws **web:** www.samoaairports.com |
| " | - | **Senior Finance Officer** | $34,438.00 | 15-May-2026 | " |
| **Samoa Fire & Emergency Services Authority** | - | **Qualified Compliance Officer (2)** | $27,559 | 8-May-2026 | **Jubin Simanu / Noel Lolani**<br>SFESA Building,<br>jubin.simanu@sfesa.ws,<br>noel.lolanii@sfesa.ws |
| " | - | **National Emergency Call Centre (NECC) Supervisor** | $27,559 | 8-May-2026 | " |
| **Samoa Ports Authority** | - | **Senior Revenue Officer** | $32,117 - $39,85 | 24-Apr-2026 | **Christina / Unitech**<br>SPA Office<br>christina@spasamoa.ws / unitechk@spasamoa.ws or website www.spasamoa.ws |
| " | - | **Electrician** | $18,675 | 1-May-2026 | " |
| **Samoa Life Assurance Corporation** | - | **Principal Accountant** | $47,428 - $75,709 | 1-May-2026 | **Laisene Eperu**<br>Samoa Life House, Corner Vaea<br>leperu@samoalife.ws |
| " | - | **Senior Accounting Officer** | $30,896 - $46,158 | 1-May-2026 | " |
| " | - | **Accounts Clerk** | $12,714 - $17,322 | 1-May-2026 | " |
| **Scientific Research Organisation of Samoa** | - | **Principal Information Technology Officer** | $53,360 | 1-May-2026 | **Samaauga Tauamiti**<br>Nafanua, Papauta<br>samaauga.tauamiti@sros.org.ws or website: www.sros.org.ws |
| **Unit Trust of Samoa (UTOS)** | - | **Risk & Compliance Officer** | $61,325.00 - $81,228.00 | 8-May-2026 | **Fiaputa Lino-Toetu**<br>Level 3, DBS Building<br>fiaputa.lino-toetu@utos.ws or telephone 29916 & 26949 |

# C. International/Regional Agencies

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline |
|---|---|---|---|---|
| **Asian Development Bank** | - | **Senior Operations Officer**<br>(for Samoa/Tonga Pacific Country Office) | - | 5-May-2026 |
| For more information visit https://www.adb.org/careers/260372 | | | | |
| **Pacific Islands Forum Secretariat** | - | **International Legal Officer** | - | 27-Apr-2026 |
| For more information about PIFS visit www.forumsec.org | | | | |
| **Peace Corps** | - | **Medical Assistant** | $46,714 - $62,572 | 3-May-2026 |
| " | - | **General Services Assistant** | $46,714 - $62,572 | 3-May-2026 |
| " | - | **Programming and Training Specialist (Environment Project)** | $45,269 - $61,127 | 29-Apr-2026 |
| The application form, full solicitation document, and statement of work are all available via www.peacecorps.gov/samoa/about/contracts/ | | | | |
| **Secretariat of the Pacific Community (SPC)** | - | **Graphic Design Officer**<br>Noumea-based | - | 26-Apr-2026 |
| " | - | **Seafood Handling and Post-Harvest Adviser**<br>Honiara-based | - | 3-May-2026 |

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|---|---|---|---|---|
| " | - | **Principal Fisheries Scientist (Ecosystem Based Management)**<br>Noumea-based | - | 3-May-2026 |
| " | - | **Senior Coastal Fisheries Scientist**<br>Noumea-based | - | 3-May-2026 |
| " | - | **Facilities Manager**<br>Noumea-based | - | 3-May-2026 |
| " | - | **Facilities Manager** | - | 3-May-2026 |
| " | - | **Social Scientist (Coastal Fisheries and Aquaculture)** | - | 10-May-2026 |
| Further information, see : https://careers.spc.int | | | | |
| **Secretariat of the Pacific Regional Environment Programme (SPREP)** | - | **Development of Regional/ Sub-Regional Mitigation Concept Note for multilateral "climate change" donors** | - | 30-Apr-2026 |
| " | - | **Non-governmental organisation to support the implementation of the Building Our Loss and Damage (BOLD) Response Project** | - | 22-May-2026 |
| " | - | **Prioritisation, Costing and Development of the National Adaptation Plan - Action Plan, for the Republic of Marshall Islands** | - | 28-Apr-2026 |
| " | - | **Evaluating the completion of the 2021-2026 Grant Funding Agreement on Improving Pacific Access to Climate Finance - the Grant Funding Agreement is between MFAT New Zealand and SPREP** | - | 30-Apr-2026 |
| " | - | **Implement training and capacity building on sea-bird monitoring in Palau** | - | 11-May-2026 |
| " | - | **Expression of Intrest - Graphics Design Services** | - | 22-May-2026 |
| " | - | **Consultant to Assess Climate Services Information Needs for Samoa and Kiribati - European Union Intra-ACP Climate Services and Related Application (ClimSA) project** | - | 7-May-2026 |
| " | - | **Development of a Pacific Loss and Damage Communication and Engagement Toolkit** | - | 15-May-2026 |
| " | - | **Development of the Strategic Roadmap for Capacity Development of Pacific Meteorological & Hydrological Services 2026-2035** | - | 18-May-2026 |
| Further information, see : https://www.sprep.org/tenders | | | | |
| **Samoa Australia Tautua** | - | **Finance Officer** | - | 10-May-2026 |
| " | - | **Mel Coordinator position**<br>(Re-advertisement) | - | 10-May-2026 |
| Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR). | | | | |
| **Samoa Australia Tautai** | - | **Project Management and Supervision** | - | 10-May-2026 |
| " | - | **Human Resource Systems & Organisational Development Adviser** | - | 18-May-2026 |
| Contact details: recruitment@TautaiPartnership.org | | | | |
| **Organization of African, Caribbean and Pacific States (OACPS)** | - | **Head of OACPS Malabo Liaison Officer** | - | 10-May-2026 |
| " | - | **Head of OACPS Geneva Liaison Officer** | - | 10-May-2026 |
| " | - | **ICT Manager** | - | 10-May-2026 |
| Link for applications --> https://acpaccount.bamboohr.com/careers | | | | |

# D. Training/Scholarship Opportunities

## Call for Applications: World Trade Organisation (WTO) 2026 Young Trade Leaders Programme, July 2026 – June 2027

The World Trade Organization is inviting applications for the 2026 Young Trade Leaders Programme, which aims to enhance young people's understanding of international trade. Applicants must be aged 18–28 and be fully committed to participating throughout the one-year programme. Applications must be submitted online by **1 May 2026** via the following link:
https://wto.formstack.com/forms/young_trade_leaders_2026

## WUYI University Scholarships for Pacific Island Countries 2026

The Government of the People's Republic of China in partnership with the Government of Samoa is inviting suitable candidates from Samoa to apply for **three (3) scholarship awards** to pursue **undergraduate OR postgraduate studies at Wuyi University in Guangdong Province, China for 2026** in the following programs:

| Major | Degree | Program Duration | Teaching Language |
|---|---|---|---|
| Communications Engineering (Emergency Communication and Emegency Command) | Undergraduate | 4 years | English |
| Information and Communication Engineering | Postgraduate | 3 years | English |
| Management Science and Engineering | Postgraduate | 3 years | English |
| Mechanical Engineering | Postgraduate | 3 years | English |
| Civil Engineering and water conservancy | Postgraduate | 3 years | English |
| Electronic Information | Postgraduate | 3 years | English |

The opportunity is for a Bachelor's and Postgraduate degree education to develop high-quality, versatile professionals who meet the global governance needs. The scholarship covers tuition, on-campus accommodation, medical insurance, and allowances. However, the student will be responsible for their own round-trip airfare. The program is offering only three (3) positions for students who are interested.

**Specific Eligibility Criteria:**
Must be a Samoan citizen and be in good health both mentally and physically.
Must be 18 years and above when applying
-Applicants must also provide the following documents:
1.Completed Application Form for International Students (available from PSC Office)
2.Scanned page of Passport Page (must be valid for one year)
3.Notarized High School Graduation Certificate and Transcripts
4.Police Report
5.Foreigner Physical Examination Form
6.Applicants must be high school graduates or above
7.Student applicants must provide a Confirmation Letter issued by the School
8.Working applicants must provide a Confirmation Letter issued by the Employing Agency
9.Two (2) letters of Recommendation
10.Personal Statement containing personal information with no less than 500 words
11.Four (4) Passport photos (for Undergraduate applicants)
12.Eight (8) Passport photos (for Postgraduate applicants)

The completed application forms with all the supporting documents as mentioned above must be submitted to:
The Public Service Commission Office
Level 2, Government Building (FMFM II)
Matagialalua
Apia
SAMOA

Please email scholarships@psc.gov.ws or call in to the PSC Office at the Government Building, Level 2, for further information or clarification.
For more information, please visit https://www.wyu.edu.cn/wsc/info/1709/7590.htm
Deadline for submission of **application with attachments** to the Public Service Commission Office, Level 2 FMFM II Government Building is: **Friday 22nd May 2026 at 4:30pm**

## MOFCOM Masters and Doctoral CSC Scholarship Program 2026!

The Government of The People's Republic of China through its Ministry of Commerce of People's Republic of China (MOFCOM) is offering Master's and Doctoral Scholarships for interested applicants under the MOFCOM Scholarship CSC Program 2026.

**Eligibility criteria:**
• Candidate must be a Samoan citizen
• Candidates must be under the age of 45
• Candidates should possess a Bachelor's degree or higher
• A minimum of three-year professional experience

Application form and detailed instructions can be found online (visit www.campuschina.org, click "Scholarship Application for Students").

Interested applicants are to submit their applications through the online portal and provide a copy of their completed application at our PSC office by **Monday 18th May, 2026.**
Please email scholarships@psc.gov.ws or call in to the PSC Office at the Government Building, Level 2, for further information or clarification.

# E. Public Notices

## District Development Authority

### DIRECTORS' APPLICATION INFORMATION PACKAGE
### FAAMATALAGA O AVANOA MO FAATONU

**1. VACANT DIRECTORSHIPS/AVANOA FAATONU**

1) A female person with demonstrated knowledge and practical experience in community development for at least 15 years. Provide demonstrated evidence of active and regular participation in village governance affairs and a known advocate of good cultural
governance. Cultural knowledge and experience in gender and youth development, mediation of communal matters and conflict resolution is a distinct advantage

O se tamaita'i ua silia ma le sefulu lima (15) tausaga o le silafia aemaise galuega faatinoina i atina'e o nuu ma alalafaga i tua. Ia i ai ni faamaoniga o le auai i galuega aemaise soalaupuleina ma le taulamua i le sapaia o auala e siitia ai atinae ma pulega lelei i nuu ma alalafaga aemaise Itumalo.

2) A male person with demonstrated knowledge and practical experience in community development for at least 15 years. Provide demonstrated evidence of active and regular participation in village governance affairs and a known advocate of good cultural governance. Cultural knowledge and experience in gender and youth development, mediation of communal matters and conflict resolution is a distinct advantage.

O se alii ua silia ma le sefulu lima (15) tausaga o le silafia aemaise galuega faatinoina i atina'e o nuu ma alalafaga i tua. Ia i ai ni faamaoniga o le auai i galuega aemaise soalaupuleina ma le taulamua i le sapaia o auala e siitia ai atinae ma pulega lelei i nuu
ma alalafaga aemaise Itumalo.

3) A person with demonstrated knowledge and practical experience in the management of social organizations for at least 15 years. Provide evidence of challenges involved especially human resource and lessons learned through project initiatives. Demonstrated evidence of successful outcomes of organizations affiliated with is an advantage.

O se tagata e i ai tomai ma agavaa aemaise na faafoeina pulega o faalapotopotoga mo le lautele i se taimi e le itiiti ifo ma le sefulu lima (15) tausaga. Ia faailoa mai ni luitau tau tagata faigaluega aemaise faatinoina o atina'e ma ni auala na ia foia ai ia luitau. Ia atagiamai i ana galuega na faatinoina le ausia o tulaga lelei o ni faalapotopotoga sa galue po o galue ai.

4) A suitably qualified person with extensive experience and knowledge for at least 15 years in financial management of medium to large organizations. Practical knowledge in auditing and financial reporting is an advantage.

O se tasi ua loa ona faatinoina ma e iai le tomai faa tausi tusi aemaise le fetuunaiga o tulaga tau tupe a faalapotopotoga poo ni pisinisi ina ia mautinoa o lo o lava tupe e faagaioi ai galuega faatino.

5) A person operating a successful commercial enterprise in the area of agriculture, manufacturing, tourism and general business services for at least 15 years. Demonstrated experience of success in business / project management in the areas of innovation, marketing and budgeting is an advantage.

O se tagata o lo o faamauina le manuia o ana atinae i vaega po o ni vaega e aofia ai faatoaga, gaosiga o oloa, o le turisi aemaise pisinisi lautele mo se vaitaimi e silia ma le sefulu lima (15) tausaga. Ia atagia mai i le talosaga aemaise le silafia ai e le atunuu lautele ona tomai e toe fofoa ai ni auala e siitia ai taunuuga o galuega, o le faalauiloa atu o le pisinisi ma ana atina'e aemaise le mata'ituina o tala faatatau o tupe i pisinisi ma faalapotopotoga o lo o galue ai pe sa galue ai.

**2. ELIGIBILITY**

All applications will be considered; however, a person must not apply if his or her background falls into any of the following disqualification criteria stated in the Public Bodies (Performance & Accountability) Act 2001.

- under 21 years of age;
- an un-discharged bankrupt;
- adjudged to be mentally defective under the Mental Health Act 2007;
- disqualified from being a Director under sections 202, 203 or 204 of the Companies Act 2001, or disqualified previously under section 189 of the Companies Act 1955;
- is convicted in Samoa or elsewhere of an offence punishable by death or by imprisonment for a term of 2 years or more;
- was a director or manager of a company at the time the company has been placed in receivership/liquidation;
- has a history of failing to repay on time any money legally owed to any Public Body;
- is an employee, director orshareholderin another businessthat is potentially in conflict with the Public Body;
- A Member of Parliament, Public Servant, or constitutional officer;
- A person employed or engaged by a PB is not eligible for appointment as a director;

Applications close at 4.00pm on **Wednesday 29th April 2026.**

Applications must be addressed as follows:
**Chair**
**Independent Selection Committee**
C/o: Ministry for Public Enterprises, Level 1, SNPF Plaza
**Incomplete and late applications will not be considered.**
For further information please contact Peseta-Tamalelagi Kamilo Kelemete (kamilo.kelemete@mpe.gov.ws), ACEO Governance or call 34500.

## Ministry of Communication & Information Technology

## Accident Compensation Corporation

## Ministry of Health

**Ministry of Commerce, Industry & Labour**

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa
Please address all correspondence to the Chief Executive Officer
+685 20441 | 20442
info@mcil.gov.ws
www.mcil.gov.ws
P.O Box 862, Level 4 ACC House Apia SAMOA

**PUBLIC NOTICE**

**MANDATORY COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH (OSH) REQUIREMENTS**

The Ministry of Commerce, Industry and Labour (MCIL) hereby reminds employers in all workplaces of their legal obligation to provide a safe and healthy working environment for all their employees within the Government Ministries, State Owned Enterprises, Contractors and all business owners in Samoa.

Recent reports of incidents involving health and safety violations in the work places, has prompted the MCIL to issue this notice. You are required to be committed to your responsibilities under the Occupational Safety and Health Act 2002 and OSH Regulations 2017.

**1. Employer Obligations**

Under the Occupational Safety and Health Act 2002, employers must take all "reasonably practicable" steps to ensure the safety, health, and welfare of their employees. This includes:

- **Providing a Safe Work Environment:** Ensuring buildings, machinery, and systems of work are safe and without risk.
- **Emergency Plan and Procedures:** Having in place an emergency plan which includes assembly points, special assistance information and warning systems.
- **Hazard Identification:** Systematically identifying and assessing risks (physical, chemical, or biological).
- **Training and Supervisions:** Providing adequate training, safety equipment, and supervision to employees.
- **Maintaining Records:** Keeping a register of all accidents, incidents, and near-misses.
- **Not to Charge employees for Safety Gear:** Employers cannot charge employees for safety equipment required by law.

**2. Employee Duties**

Workers also have a duty of care to:

- Take reasonable care of their own safety and that of others.
- Wear or use protective equipment provided by the employer.
- Report any hazards or dangerous work situations to the employer immediately.

The OSH Unit of the MCIL conducts regular inspections to monitor work place compliance. Failure to comply with these requirements may lead to investigations, legal proceedings, and penalties.

Remember, **"Safety is everyone's responsibility"**

For more information or to report a hazard, please contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 or our email info@mcil.gov.ws .

Ma le faaaloalo,

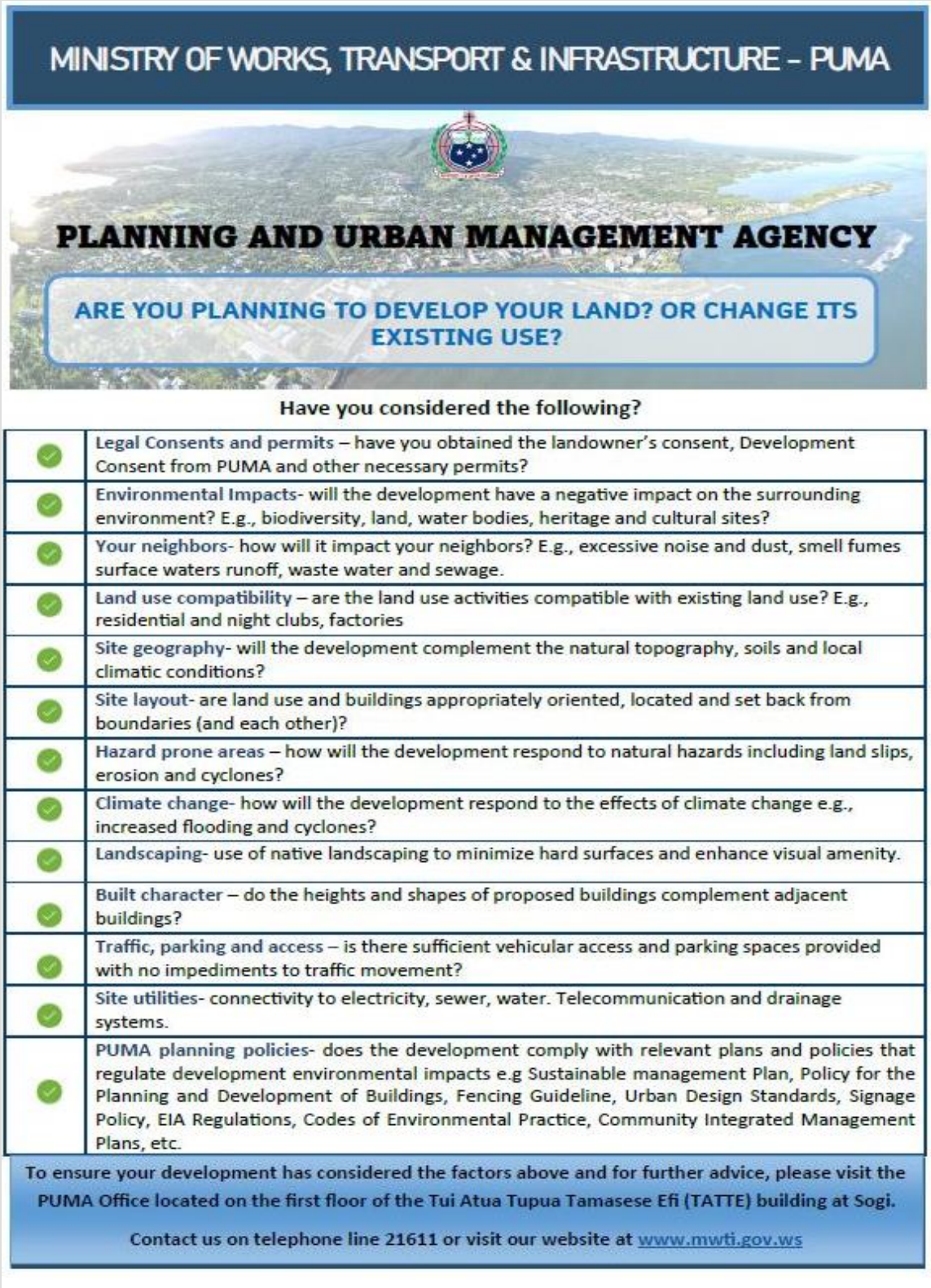
Fepuleai Roger Toleafoa

**CHIEF EXECUTIVE OFFICER**

**Public Trust Office**

PUBLIC TRUST OFFICE
SECURE YOUR LEGACY
PROTECT YOUR FAMILY
PLAN YOUR WILL TODAY
PUIPUI LE LUMANA'I O LOU AIGA
FAI NEI SAU MAVAEGA
21061 / 21062
ptrustee@publictrust.ws
www.publictrust.ws

## Ministry of Works, Transport & Infrastructure - PUMA



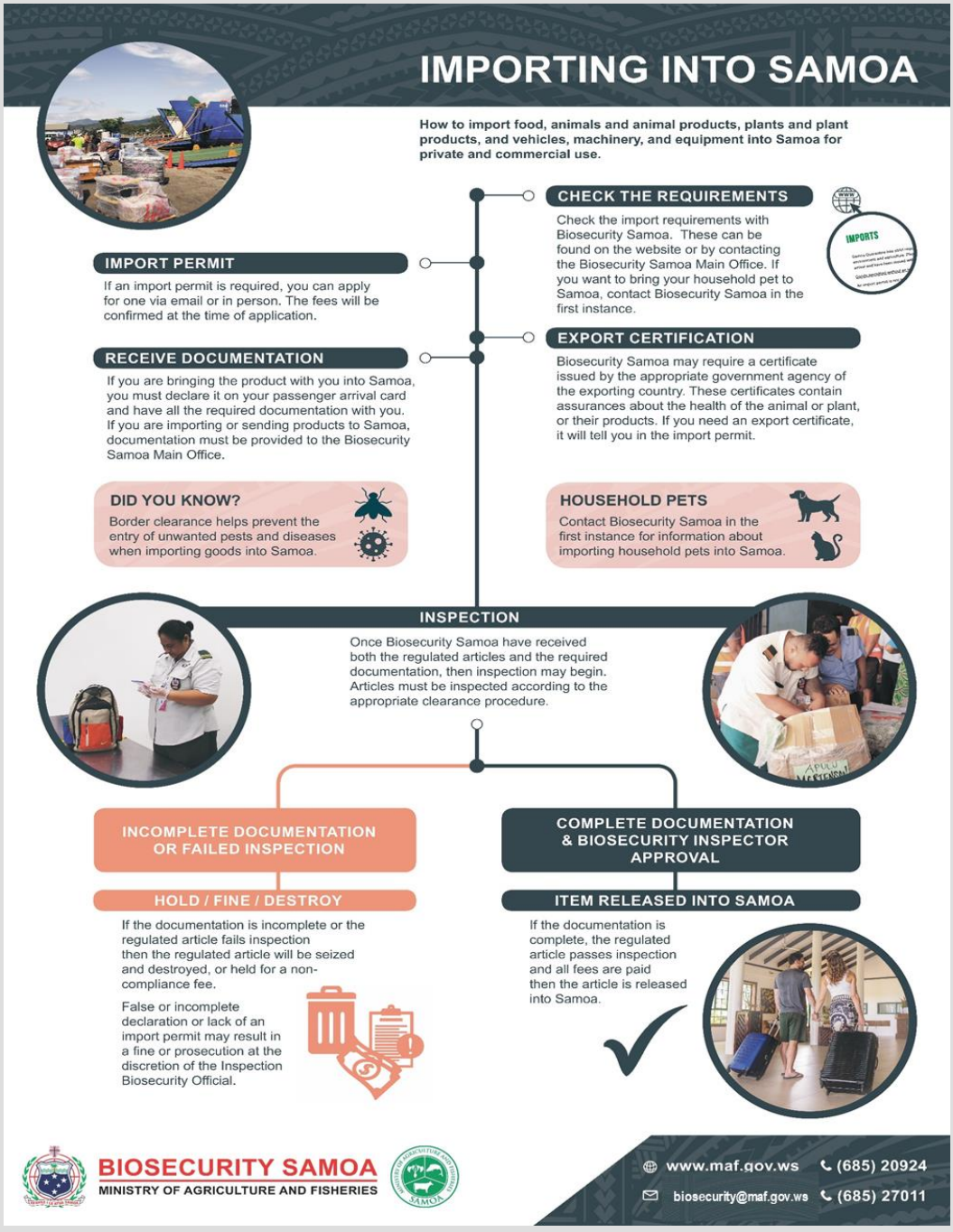
## Ministry of Women, Community & Social Development

## Samoa Qualifications Authority

## Ministry of Agriculture & Fisheries

M

## Biosecurity Samoa



# EXPORTING FROM SAMOA

## COMMERCIAL

**How to export goods to sell overseas, including fresh and frozen products and handicrafts.**

### FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

### EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

### PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

### CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

### SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.

### EXPORT

## PRIVATE

**How to take goods overseas for private use.**

### PLANT PRODUCTS
Ie toga, handicrafts, fresh produce.

### CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

### TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

### CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

### EXPORT

### ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.

### CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

### HOUSEHOLD PETS
- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

**BIOSECURITY SAMOA**
MINISTRY OF AGRICULTURE AND FISHERIES