PUBLIC SERVICE OFFICIAL CIRCULAR

*Special Issue 05, 11th March 2026*

# Special Advertisement

The Public Service Commission, on behalf of the Government of Samoa, invites applications from qualified candidates for the following position:

## THE SECRETARY FOR THE COMMISSION

**PUBLIC SERVICE COMMISSION**

| Position Code | Salary Grade (per annum) |
|---|---|
| **PS002962** | **CEO 1**<br>**$128,202 - $133,776** |

**DUE DATE: 25th March 2026**

**Re-advertisement: Previous Applicants NEED NOT Re-apply)**

See conditions below

Application Package can be uplifted from the Office of the Public Service Commission or download from the PSC website https://www.psc.gov.ws/employment/special-advertisements/

**1. MAKING AN APPLICATION (PLEASE READ CAREFULLY)**

a. For your application to be considered you must complete **ALL** requirements of the Application Package

1. Cover letter
2. **Complete** and signed Application Form (Form 2)
3. **Certified** Copies of all academic achievements / qualifications.
4. Recently updated Curriculum Vitae (last updated within 12 months)
5. 3 most recent written references (within the last 12 Months)

**2. SUBMISSION OF APPLICATION**

a. All applications must be addressed to:
The Chairman
Public Service Commission
Level 2, FMFM II Government Building
Apia, Samoa

b. Applications can be submitted via email:
recruitment@psc.gov.ws or
mmulitalo@psc.gov.ws

c. Closing Date: Tuesday, **25th March 2026 at 5:00pm**

For more information, please do not hesitate to contact Melanie Mulitalo-Alatimu on email mmulitalo@psc.gov.ws or telephone 22123.

**APPLICANTS ARE STRONGLY ADVISED TO SUBMIT COMPLETE APPLICATIONS PRIOR TO THE CLOSING OF THE ADVERTISEMENT.**