PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission — *Issue 44/2025, 14th November 2025*

I have no greater joy than to hear that my children walk in truth.
3 John 1:4

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Communications & Information Technology	CT002689	**ACEO Policy Planning and Development**	$94,624	4-Dec-2025
"	CT002707	**ACEO Broadcasting Services**	$94,624	11-Dec-2025
Education & Culture	EC001141	**School Inspector – Aana 2 District** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$55,431	27-Nov-2025
Health	MH001281	**ACEO Pharmaceutical, Medical Consumables and Supplies** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$94,624	20-Nov-2025
Justice & Courts Administration	JC003421	**ACEO District and Therapeutic Courts**	$94,624	11-Dec-2025
Lands & Survey	LS000007	**ACEO Legal Services** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$94,624	27-Nov-2025
Samoa Bureau of Statistics	BS001004	**ACEO National ID**	$94,624	11-Dec-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Customs & Revenue	RE002508	**Records & Data Entry Clerk**	**A4** $10,534	27-Nov-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
Education & Culture	EC001204	**Principal Research & Policy Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Nov-2025	**Main Office** Malifa Compound hr@mesc.gov.ws
Finance	FI003566	**Security Officer TATTE**	**A4** $10,534	27-Nov-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003573	**Security Officer TATTE**	**A4** $10,534	27-Nov-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws

Foreign Affairs & Trade	FT001794	**Principal Foreign Service Officer (Trade & Policy)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Nov-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws
"	FT002103	**Principal IT Analyst - Policy, Systems & Database** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Nov-2025	"
"	FT002084	**Executive Assistant to CEO** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	27-Nov-2025	"
"	FT002186	**Foreign Service Officer - PSD**	**A10** $27,559	27-Nov-2025	"
Health	MH001929	**Leading Hand - Carpenter - MT2**	**A7** $17,934	27-Nov-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001518	**Mechanical Engieer**	**A10** $27,559	27-Nov-2025	"
"	MH001930	**Assistant Kitchen Supervisor**	**A8** $21,086	27-Nov-2025	"
"	MH001931	**Senior Transport Officer - MT2**	**A12** $34,438	27-Nov-2025	"
Prime Minister & Cabinet	PM003294	**Accounts Payable Officer**	**A10** $27,559	27-Nov-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
"	PM003685	**Immigration Officer - Border (Airport)**	**A10** $27,559	27-Nov-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
Public Service Commission	PS003065	**Senior HR Officer - (M&E - PMS and R&S)**	**A14** $42,358	27-Nov-2025	**Main Office** Level 2, Govt Building info@psc.gov.ws
Works, Transport & Infrastructure	WI003121	**Principal Financial Management Officer**	**A16** $55,431	27-Nov-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **27th November, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Education & Culture	EC000161	**In-Service Training Officer**	**A7** $17,934	**Kurtchester Daniel Ah Sio Sale
Justice & Courts Administration	JC003337	**Principal Information Technology Officer**	**A16** $55,431	**Sooletala Fiti
Natural Resources & Environment	NE003591	**Assistant Motor & Metal**	**A4** $10,534	**Faatupumealelei Sikovi
"	NE003595	**Mechanic - Mulinuu**	**A4** $10,534	**Evagelia Tavita
"	NE003589	**Assistant Mechanic - Mulinuu**	**A4** $10,534	**Fili Tanuvasa
"	NE003388	**Assistant Administration - MET**	**A4** $10,534	**Saoefa Willam
Public Service Commission	PS00320	**Senior HR Officer - Policy, Performance and Ethics**	**A14** $42,358	**Noel Ah Siu

Sports & Recreation	SR000016	**Principal Sports Officer**	**A16** $55,431	**Suia Petana
"	SR000017	**Principal Recreation Officer**	**A16** $55,431	**Tumua Leota
Women, Community & Social Development	WS003263	**Research Officer**	**A10** $27,559	**Simorina Potoi
Works, Transport & Infrastructure	WI003003	**Principal Building Inspector**	**A16** $55,431	**Tiatia Faitele Fui

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Communications & Information Technology	CT002729	**News Reporter - Broadcasting Services**	**A10** $27,559	Matauaina Isaako Tuitama
Customs & Revenue	RE002491	**Records and Data Entry Clerk**	**A4** $10,534	Grace Tausoo Aniseko
"	RE002494	**Records and Data Entry Clerk**	**A4** $10,534	Miriama Setefano
"	RE002495	**Records and Data Entry Clerk**	**A4** $10,534	Atua Toma Ese
"	RE002429	**Senior Customs Officer - Intelligence & Investigations**	**A12** $34,438	Mareko Timoteo Lemamea
Education & Culture	EC00891	**Nightwatchman - Main Officer**	**A4** $10,534	Iefata Siania Salanoa
"	EC000137	**Executive Assistant Officer - CDMD**	**A8** $21,086	Jaye Juniah Solomona
"	EC000043	**Senior Procurement Officer**	**A6** $15,147	Mose Joshua Vaasiitasi Aisoli
Finance	FI003533	**Senior Sector Planning Officer**	**A14** $42,358	Vitolio Akerei Iamafana
"	FI003573	**Security Officer - TATTE**	**A4** $10,534	Tinifuotaua Fou Sale
"	FI003554	**Security Officer - TATTE**	**A4** $10,534	Sanele Olasa Pili
Health	MH001391	**Senior Account Officer - MT2**	**A12** $34,438	Fotu Tuli
"	MH001648	**Senior Pharmacy Technician Level 3 - MT2**	**A10** $27,559	Leilani Sulusulu
"	MH001440	**Assistant Leading Hand Electrician - MT2**	**A5** $12,714	Sueni Galumalemana
"	MH001833	**Ambulance Driver - MT2**	**A4** $10,534	Davids Bernard
"	MH001074	**Health Promotion Officer - Information, Education & Communication**	**A8** $21,086	Johnwesley Te'o
"	MH001862	**Cashier - TTM Hospital**	**A4** $10,534	Eniveronika Setefano

"	MH001116	**Health Promotion Officer - Community**	**A8** $21,086	Julian Tufuga
Natural Resources & Environment	NE003430	**Watershed Officer**	**A10** $27,559	Belarus Ale
Public Enterprises	PE000021	**Senior Performance Analyst**	**A12** $34,438	Emmadivinemercy Sakaria
Women, Community & Social Development	WS003217	**Planning & Reporting Officer**	**A10** $27,559	Judane Ieremia-Apoua

GENERAL NOTICES

Confirmed Appointment Cancelled - Appointee Withdrew From Issue 43 - 2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Customs & Revenue	RE002508	**Records & Data Entry Clerk**	**A4** $10,534

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Attorney General	AT001791	**Assistant Attorney - Commerical and International Laws Division**	$94,624 - $103,352	21-Nov-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
"	AT001690	**Civil Litigations and Opinions Division**	$94,624 - $103,352	21-Nov-2025	"
Electric Power Corporation	-	**Supervisor - Revenue**	$72,946	28-Nov-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Supervisor - Administration & Payroll**	$72,946	28-Nov-2025	"
"	-	**Supervisor - Accounts Payable**	$72,946	28-Nov-2025	"
"	-	**Chief Finance Officer**	$87,027	28-Nov-2025	"
Land Transport Authority	-	**Manager Legal**	ACEO Level	1-Dec-2025	**Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws
Public Trust Office	PTO08/23	**Legal Executive** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$83,666- $94,167.42	19-Dec-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Police, Prisons & Corrections	-	**ACEO Legal**	$94,624	27-Nov-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
Samoa Ports Authority	-	**Assistant General Manager Domestic Ports**	$94,624	12-Dec-2025	**Main Office** Matautu Tai 64400 or email: tinapenn@spasamoa.ws / taofi@spasamoa.ws

Samoa Life Assurance Corporation	-	**Legal Consultant** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$74,336	21-Nov-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa National Provident Fund	-	**Assistant Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,405 - $87,912	21-Nov-2025	**Ateca / Gaoafaranifou** Level 1, Main SNPF Building ateca@npf.ws / gaoafaranifou@npf.ws
"	-	**Deputy CEO Investments and Equities, Properties, Projects and Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$106,452 - $116,235	28-Nov-2025	"
"	-	**Deputy CEO Finance, People and Culture, ICT/Innovation and Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$106,452 - $116,235	28-Nov-2025	"
"	-	**Deputy CEO Member Services, Pensions and Welfare Schemes** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$106,452 - $116,235	28-Nov-2025	"
"	-	**Corporation/Board Secretary** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$54,904 - $63,597	28-Nov-2025	"
"	-	**Manager Finance**	$94,624 - $103,377	5-Dec-2025	"
Samoa Airport Authority	-	**Principal Officer - Terminal Facilities**	$65,651	4-Dec-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **web** www.samoaairports.com
"	-	**Senior Officer - Mechanical Engineer**	$34,438	4-Dec-2025	"
Samoa Airways	-	**Manager Airport Services**	-	17-Nov-2025	**Tanuvasa Mareko** Fetu-Ao Building. tmareko@samoaairways.com
"	-	**Manager Engineering**	-	17-Nov-2025	"
"	-	**Manager Flight Operations**	-	17-Nov-2025	"
"	-	**Manager Human Resources & Administration**	-	17-Nov-2025	"
Samoa Tourism Authority	-	**Manager, Planning & Development Division**	$94,624.38	21-Nov-2025	**Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel
"	-	**Manager, Finance & Corporate Services Division**	$94,624.38	21-Nov-2025	"

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**Assistant Building Technician**	$25,908	21-Nov-2025	**HR Department** Ground Floor, CBS Building hr@cbs.gov.ws
Development Bank of Samoa	-	**Recovery Officer**	$21,307 - $36,870	24-Nov-2025	**Luuga Pinati** Development Bank of Samoa luugap@dbsamoa.ws
"	-	**Research, Development, Policy & Business Advisory Officer**	$21,307 - $36,870	24-Nov-2025	"

Electric Power Corporation	-	**Leading Hand Mechanic (Savaii)**	$25,065	28-Nov-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Leading Hand Electrical (Savaii)**	$25,065	28-Nov-2025	"
"	-	**2 x Meter Technician (Savaii)**	$14,030	28-Nov-2025	"
"	-	**Mechanic Technician (Tanugamanono)**	$15,193	28-Nov-2025	"
"	-	**Hevay Duty Machinery Operator (Vaitele)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$15,193	28-Nov-2025	"
"	-	**4 x Security (Tanugamanono/Fiaga/Fuluasou)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$10,019	28-Nov-2025	"
"	-	**SCADA Electronics Technician (Fuluasou)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply**)**	$38,675	28-Nov-2025	"
Land Transport Authority	-	**Principal Engineering Officer - World Bank**	$46,427 - $72,601.93	17-Nov-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
Public Trust Office	-	**Estate & Trusts Officer**	$27,559.00 - $30,063	21-Nov-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Police, Prisons & Corrections	-	**Constables (New Recruit)**	$18,545	5-Dec-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
"	-	**Electrician** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559 - $30,063	27-Nov-2025	"
Samoa Ports Authority	-	**Principal Green Port Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,426 - $67,937	27-Nov-2025	**Christina Puipuia / Unitech Kennar Sofala** SPA Office christina@spasamoa.ws / unitechk@spasamoa.ws or website www.spasamoa.ws
"	-	**Principal Finance Officer**	$55,426 - $67,937	27-Nov-2025	"
"	-	**Senior Procurement Officer**	$32,117 - $39,853	27-Nov-2025	"
"	-	**Senior Communication Officer**	$32,117 - $39,853	27-Nov-2025	"
"	-	**Administration Officer**	$24,994 - $30,725	27-Nov-2025	"
"	-	**Payroll Officer**	$24,994 - $30,725	27-Nov-2025	"
"	-	**Internal Audit Officer**	$24,994 - $30,725	27-Nov-2025	"
"	-	**Procurement Officer**	$24,994 - $30,725	27-Nov-2025	"
"	-	**Finance Clerk-Payment**	$15,292 - $18,675	27-Nov-2025	"
"	-	**Security Officer**	$15,292 - $18,675	27-Nov-2025	"

"	-	**Security Officer**	$12,483 - $14,653	27-Nov-2025	"
"	-	**Assistant Plumber**	$12,483 - $14,653	27-Nov-2025	"
"	-	**Assistant Maintenance Officer**	$11,334 - $12,100	27-Nov-2025	"
Samoa Business Hub	-	**Senior Finance Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$35,000 - $45,000	21-Nov-2025	**SBH, Main Office** Le-Sanalele Complex faagutu@samoabusinesshub.ws
Samoa Fire & Emergency Services Authority		**Assistant Mechanic Officer - Operations Development** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559.00	21-Nov-2025	**Jubin Simanu / Fuatai Tiumalu** SFESA Building, jubin.simanu@sfesa.ws, fuatai.tiumalu@sfesa.ws
Samoa Life Assurance Corporation	-	**CIT Support Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,229 - $30,063	21-Nov-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa Qualifications Authority	-	**Research Policy & Planning Officer**	$28,377	28-Nov-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa Shipping Services	-	**Crewing Officer**	$18,032	5-Dec-2025	**SSS Office** Savalalo oauapaau@ssltd.ws **or** telephone 20790 / 20796
"	-	**Administration / Office Assistant**	$12,052	5-Dec-2025	"
Samoa National Provident Fund	-	**Senior Securities Officer - Legal Services**	$46,353 - $63,597	21-Nov-2025	**Vetalcy / Unaite** Level 1, Main SNPF Building vetalcy@npf.ws / unaite@npf.ws
"	-	**IT Clerks (2)**	$14,605 - $16,333	21-Nov-2025	"
"	-	**Nightwatchman**	$9,852 - $12,820	21-Nov-2025	"
"	-	**Assistant Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,405 - $87,912	21-Nov-2025	"

C. International/Regional Agencies

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline
Pacific Islands Forum Secretariat	-	**Deputy Director-General - Science and Capability** Base in Suva, Fiji	-	10-Jan-2026
Intrested applicants are encouraged to apply via the malcolmduncan@insgroup.com.au				
"	TT000150	**Health and Climate Change Officer** Base in Suva, Fiji	-	7-Dec-2025
"	TT000149	**Project Imlementation Officer** Base in Suva Fiti	-	7-Dec-2025
Intrested applicants are encouraged to apply via the Pacific Islands Forum website				
Pacific Islands Forum Fisheries Agency (FFA)	-	**Director Fisheries Development Division (Occupied but advertised due to 6-Year Rule)**	-	28-Nov-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/director-fisheries-development-division/				
"	-	**Market Access Specialist (Occupied but advertised due to 6-Year Rule)**	-	28-Nov-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/market-access-specialist/				

"	-	**Financial Accountant (Vacant)**	-	4-Dec-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/financial-accountant/				
"	-	**Management Accountant (Occupied but advertised due to 6-Year Rule) -** Readvertised	-	4-Dec-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/management-accountant/				
"	-	**Fisheries Development Division Coordinator (Occupied but advertised due to 6-Year Rule)**	-	5-Dec-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/fisheries-development-division-coordinator/				
"	-	**Human Resources Performaance Analyst (Vacant)**	-	6-Dec-2025
Details about the positions and how to apply can be accessed from the following link https://www.ffa.int/jobs/human-resource-performance-analyst/				
International Maritime Organization (IMO)	-	**Regional Coordinator (Pacific) - Technical Coorperation and Implementation Division**	-	18-Nov-2025
Further details and how to apply can be found on the IMO Recruitment Portal				
Samoa Australia Tautai	-	**PSC Organizational Development Adviser**	-	23-Nov-2025
Please visit recruitment@TautaiPartnership.org				
Samoa Australia Tautua	-	**Short-term Adviser-School Governance and Financial Management Trainer**	-	23-Nov-2025
"	-	**Civil Society Organisations Monitoring, Evaluation and Learning (CSO MEL)Coordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	-	30-Nov-2025
"	-	**Mornitoring, Evaluation and Learning (MEL) Coordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	-	30-Nov-2025
Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR).				
Pacific Community (SPC)	CR000508	**Water Project Engineer** Based in Port-Vila, Vanuatu	-	23-Nov-2025
"	TT000139	**Principal Aquaculture Adviser** Based in Noumea, New Caledonia or Suva, Fiji	-	23-Nov-2025
"	TT000146	**Statistical Capacity Development Adviser** Based in Suva, Fiji	-	30-Nov-2025
"	TT000141	**Monitoring, Evaluation and Learning Officer GCF-RTP** Based in Suva, Fiji	-	23-Nov-2025
Applicants must apply online at http://careers.spc.int/				
"	CR000511	**Environmental and Social Safeguards (ESS) and Gender Equity and Social Inclusion (GESI) Officer** Based in Port-Vila, Vanuatu	-	30-Nov-2025
Detailed job description is available at the SPC Careers Portal				
Secretariat of the Pacific Regional Environment Programme (SPREP)	-	**Project Officer, ClimSA**	$46,509	28-Nov-2025
Application forms and JD can be retreived via : https://www.sprep.org/careers				
"	-	**Development and delivery of a Hands-on Vocational Course on Used Oil Management in Fiji, Kiribati, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu** (Readvertisement)	-	28-Nov-2025
"	-	**Supply and delivery of promotional materials for the Pacific Ocean Litter Project (POLP)**	-	28-Nov-2025
Further information can also be obtained from the SPREP Website : https://www.sprep.org/tenders				
"	-	**Request for tenders (RFT): Intergovernmental Panel on Climate Change (IPCC) Pacific Regional Coordinator** (Readvertisement)	-	
For more information, see: www.sprep.org				

D. Training/Scholarship Opportunities

CHINA-SAMOA Bilateral Scholarship Program!

The Public Service Commission (PSC) invites applications from Samoan citizens for Full Scholarship Awards under the China–Samoa Bilateral Scholarship Program for the 2026/2027 Academic Year.

Opportunities are available for both Undergraduate and Postgraduate studies at tertiary institutions in China.

APPLICATION FORMS: · Apply online via: www.campuschina.org

· Obtain the Expression of Interest (EOI) forms and other required documents from the PSC Office or request via email at scholarships@psc.gov.ws

CONTACT INFORMATION: For more information or assistance, please contact the Scholarships Unit at: Public Service Commission (PSC) Level 2, FMFM II Government Building Email: scholarships@psc.gov.ws Tel: 22123 / 22124

DEADLINE FOR SUBMISSION: All completed applications must be submitted to the Human Resource Development Division, Public Service Commission by **Friday, 12th December 2025 at 4:00 p.m**

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

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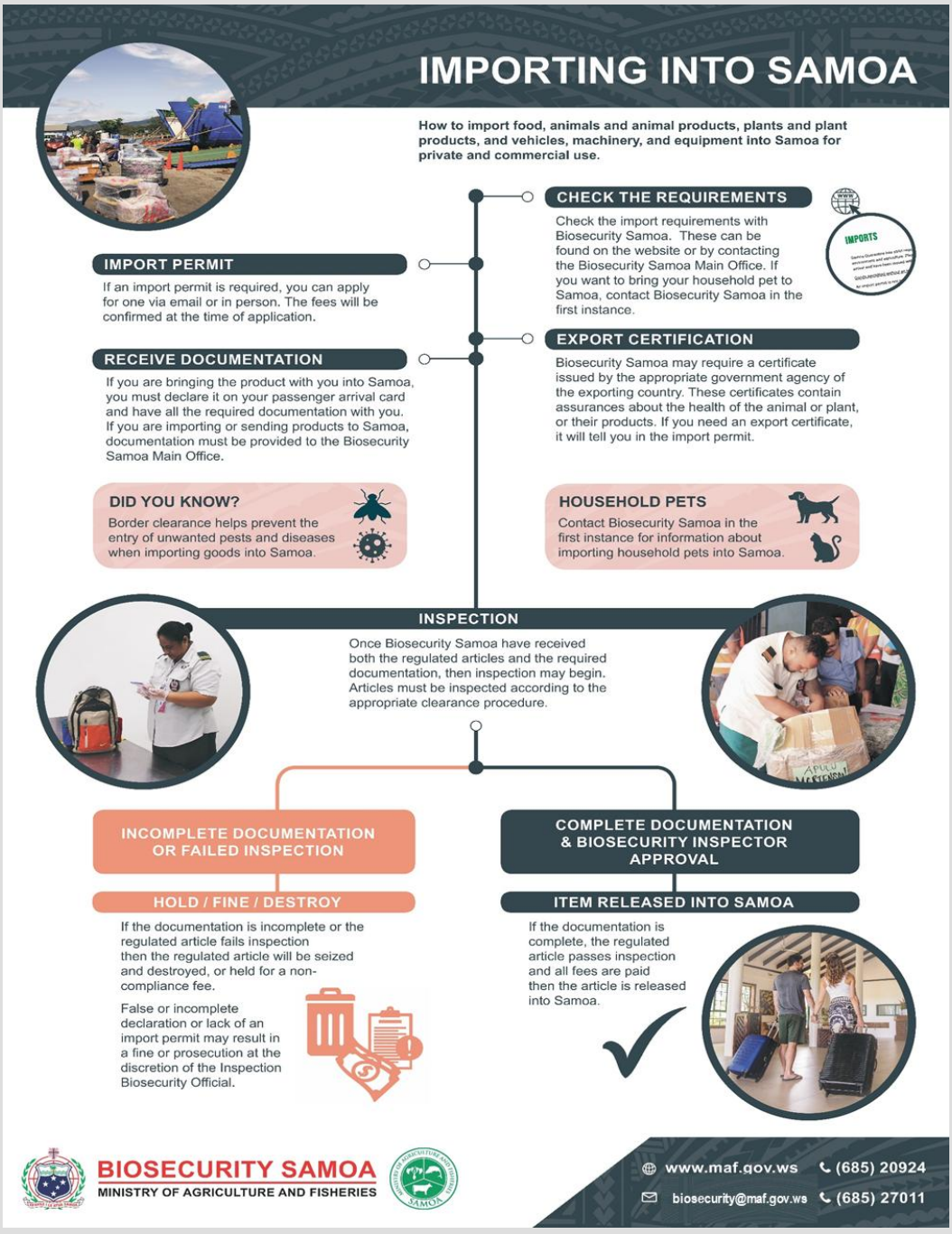
Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES