PUBLIC SERVICE OFFICIAL CIRCULAR

*Issued weekly by the Public Service Commission* *Issue 43/2025, 07th November 2025*

*Watch therefore, for you know neither the day nor the hour in which the Son of Man is coming.*
*Matthew 25:13*

# A. Public Service Ministries/Agencies

## VACANCIES

### Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grade | Deadline |
|---|---|---|---|---|
| **Communications & Information Technology** | CT002689 | **ACEO Policy Planning and Development** | $94,624 | 5-Dec-2025 |
| **Education & Culture** | EC001174 | **Curriculum Science Specialist** | $67,845 | 13-Nov-2025 |
| " | EC001168 | **Deputy Chief Executive Officer - Strategic Management and Innovation** | $106,452 | 13-Nov-2025 |
| " | EC000469 | **Principal Lona Primary** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)** | $50,378 | 13-Nov-2025 |
| **Finance** | FI003133 | **ACEO Internal Audit & Investigations** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)** | $94,624 | 13-Nov-2025 |
| **Health** | MH001281 | **ACEO Pharmaceutical, Medical Consumables and Supplies** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)** | $94,624 | 20-Nov-2025 |
| **Lands & Survey** | LS000007 | **ACEO Legal Services** | $94,624 | 13-Nov-2025 |
| " | LS000002 | **ACEO Land Lease** | $94,624 | 13-Nov-2025 |

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

**OR** Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

**Application Forms (R&S Form 2) are to be used by ALL Applicants.**
**Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted**
**All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted**

### Term Positions

***Under Section 41 and 42 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Natural Resources & Environment** | NEP25003 | **Data Digitization Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A10** $27,559 | 20-Nov-2025 | **Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws |

### Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|

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|---|---|---|---|---|---|
| **Customs & Revenue** | RE002464 | **Assistant Collections Officer** | **A6** $15,147 | 20-Nov-2025 | DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws |
| " | RE002542 | **Investigation Officer - Special Audit** | **A10** $27,559 | 20-Nov-2025 | " |
| " | RE002449 | **Investigation Officer** | **A10** $27,559 | 20-Nov-2025 | " |
| " | RE000316 | **Driver** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4** $10,534 | 20-Nov-2025 | " |
| " | RE002447 | **Investigations Officer - Level 1 SME** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A8** $21,086 | 20-Nov-2025 | " |
| **Finance** | FI003517 | **Senior Procurement Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A14** $42,358 | 20-Nov-2025 | **Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws |
| **Health** | MH001928 | **Senior Human Resource - HRMIS** | **A12** $34,438 | 20-Nov-2025 | **Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws |
| **Prime Minister & Cabinet** | PM003683 | **Senior Policy Analyst - Social Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A13** $38,397 | 20-Nov-2025 | **Main Office** Level 4, Gov't Building hr@mpmc.gov.ws |
| **Natural Resources & Environment** | NE003757 | **Facility Care Taker** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4** $10,534 | 20-Nov-2025 | **Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws |
| " | NE003437 | **Nightwatchman - Main Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4** $10,534 | 20-Nov-2025 | " |
| " | NE002581 | **Senior Investigating and Compliance Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 20-Nov-2025 | " |
| " | NE003295 | **Acccountant - Revenue** | **A10** $27,559 | 20-Nov-2025 | " |
| **Women, Community & Social Development** | WS003259 | **Internal Affairs Officer - Savaii** | **A10** $27,559 | 20-Nov-2025 | **Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws |
| **Works, Transport & Infrastructure** | WI003021 | **Senior Building Inspector** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 20-Nov-2025 | **Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws |

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
**NOTICE OF APPEALS** including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **20th November, 2025**

# PROVISIONAL APPOINTMENTS

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG001637 | **Farm Manager - Lemafa** | **A8** $21,086 | **Isara Afele |
| " | AG000693 | **Assistant Procurement Officer** | **A5** $12,714 | **Athena Lama M'ua |
| **Customs & Revenue** | RE002505 | **Accounts and Administration Officer** | **A8** $21,086 | **Fa'atoa Petaia |
| **Finance** | FI003109 | **Pump Attendant** | **A6** $15,147 | **Jayden Yiu Hing |
| **Health** | MH001257 | **Disease Surveillance Officer** | **A10** $27,559 | **Asiasiga Tevita |

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| " | MH001225 | **Disease Surveillance Officer** | **A10** $27,559 | **Rita Peniamina |
| " | MH001822 | **Port Health Officer** | **A10** $27,559 | **Tilitilimai Ah Kuoi |
| " | MH001823 | **Port Health Officer** | **A10** $27,559 | **Patrick Hunt |
| " | MH001844 | **Driver - Poutasi DH** | **A4** $10,534 | **Ene Namulauulu |
| " | MH001601 | **Driver - CSD** | **A4** $10,534 | **Alo Mauinatu |
| " | MH001494 | **Driver - CSD** | **A4** $10,534 | **Tupou Sepu |
| **Justice & Courts Administration** | JC003357 | **Principal Project Management Officer** | **A16** $55,431 | **Roy Ah Sang |
| " | JC002412 | **Land Mediation Officer** | **A8** $21,086 | **Iakopo Lotovale Sila |
| **Lands & Survey** | LS000093 | **Principal IT Officer** | **A16** $55,431 | **Tony Leti Esera |
| **Natural Resources & Environment** | NE003549 | **Groundsman - Vailima** | **A4** $10,534 | **Stuart Levasa |
| " | NE003545 | **Labourer - Togitogiga** | **A4** $10,534 | **Lautusi Tuiloma Lautusi |
| " | NE003547 | **Field Worker - Togitogiga** | **A4** $10,534 | **Iosua Nouata |

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

# CONFIRMED APPOINTMENTS

## Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **CONTRACT APPOINTMENT**<br>**Commencement Date: 3rd November 2025** | | | | |
| **Education & Culture** | EC000743 | **Principal Satuimalufilufi Primary School** | $58,304 | ^^Moli Seia |
| " | EC000357 | **Principal Falevao Primary School** | $58,304 | ^^Siliala Faalogo Anipale |
| " | EC000780 | **Principal Taelefaga Primary School** | $58,304 | ^^Eseta Lotoialii |
| " | EC000699 | **Principal Samusu Primary School** | $58,304 | ^^Ulima Fofola |
| " | EC000582 | **Vice Principal Saanapu Primary School** | $46,158 | ^^Visesio Leota Su'atele |
| " | EC000511 | **Vice Principal Moataa Primary School** | $58,304 | ^^Vailima Amosa |
| " | EC000278 | **Vice Principal Asau Primary School** | $46,158 | ^^Lomitusi Tufaina Matautia |

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| " | EC000523 | **Vice Principal Neiafu Primary School** | $50,378 | ^^Ionatana Vaovai Masivao |
| " | EC000383 | **Vice Principal Asau College** | $58,304 | ^^Peta Fili Ah Lam |

## CONTRACT APPOINTMENT
### Commencement Date: 5th November 2025

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|---|---|---|---|---|
| " | EC000426 | **Vice Principal Lefaga College** | $58,304 | ^^Toaiva Tupuola Su'a |
| " | EC000610 | **Principal Sagaga College** | $75,709 | ^^Sita Asotasi Finau Mataumu |
| " | EC000308 | **Vice Principal Falealili College** | $58,304 | ^^Ruta Pedebone Seumanutafa |
| " | EC000227 | **Principal Aana 1 College** | $75,709 | ^^Mefiposeta Pula |

## Term Positions
***Under Section 41 and 42 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Works, Transport & Infrastructure** | WIP21001 | **Senior Monitoring and Evaluation Officer** | **A13** $38,397 | Sueala Latu |
| **Works, Transport & Infrastructure** | WIP25004 | **Senior Environment & Social Safeguards Officer** | **A13** $38,397 | Faalagilagisina Amosa Tapuai |

## Permanent Positions
***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Customs & Revenue** | RE002463 | **Assistant Collections and Enforcement Officer - LEs** | **A6** $15,147 | Helen Seiuli |
| " | RE001773 | **Post Compliance Audit Officer** | **A8** $21,086 | Lusia Solinuu |
| " | RE002509 | **Records & Data Entry Clerk** | **A4** $10,534 | Hopemeda Sootaga |
| " | RE002508 | **Records & Data Entry Clerk** | **A4** $10,534 | Pupe Nia To'o Masoe |
| **Finance** | FI003601 | **Samoa Labour Mobility Liasion Officer North Island New Zealand** | **A18** $74,335 | Magele Lamauta Simanu |
| **Foreign Affairs & Trade** | FT002160 | **Principal Foreign Service Officer - PSD** | **A16** $55,431 | Reupena Joesph Matauiau |
| " | FT002161 | **Senior Foreign Service Officer - PSD** | **A12** $34,438 | Christopher Jordan Membrere |
| **Health** | MH001073 | **Environmental Health Officer - OH Chemical Control** | **A10** $27,559 | Christina Mosile |
| **Prime Minister & Cabinet** | PM003282 | **Senior Layout Artist** | **A12** $34,438 | Taavale Masoe |
| **Public Enterprises** | PE000009 | **Senior Policy Analyst** | **A12** $34,438 | Tiataylormaria Niualuga |
| " | PE000010 | **Senior Policy Analyst (Governance)** | **A12** $34,438 | Felise Tupuola |

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|---|---|---|---|---|
| **Women, Community & Social Development** | WS003204 | **Assistant Prevention and Early Intervention Officer** | **A6** $15,147 | Annaliz Vaituutuu |
| " | WS003207 | **Assistant Prevention and Early Intervention Officer** | **A6** $15,147 | Susie Sumeo |

# B. Public Sector/Other Agencies

## VACANCIES

### Contract Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Attorney General** | AT001791 | **Assistant Attorney General - Commerical and International Laws Division** | $94,624 - $103,352 | 21-Nov-2025 | **Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws |
| " | AT001690 | **Assistant Attorney General – Civil Litigations and Opinions Division** | $94,624 - $103,352 | 21-Nov-2025 | " |
| **Electric Power Corporation** | - | **Supervisor - Revenue** | $72,946 | 28-Nov-2025 | **HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws |
| " | - | **Supervisor - Administration & Payroll** | $72,946 | 28-Nov-2025 | " |
| " | - | **Supervisor - Accounts Payable** | $72,946 | 28-Nov-2025 | " |
| " | - | **Chief Finance Officer** | $87,027 | 28-Nov-2025 | " |
| " | - | **Electrical Engineer - Asset Management** (Re-advertisement: Previous Applicants **NEED TO** re-apply) | $72,946 | 14-Nov-2025 | " |
| **Land Transport Authority** | - | **Manager Legal** | ACEO Level | 1-Dec-2025 | **Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws |
| **Police, Prisons & Corrections** | - | **ACEO Legal** | $94,624 | 13-Nov-2025 | **HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws |
| " | - | **Assistant Commissioner - District Operations** | $94,624 | 13-Nov-2025 | " |
| **Samoa Airport Authority** | - | **Senior Officer - Welding & Fabrication** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $34,438 | 14-Nov-2025 | **HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or rwright@saa.ws **web** www.samoaairports.com |
| " | - | **Senior Officer - Occupational Health & Fitness** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $34,438 | 14-Nov-2025 | " |
| **Samoa Life Assurance Corporation** | - | **Legal Consultant** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $74,336 | 21-Nov-2025 | **Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws |
| **Samoa National Provident Fund** | - | **Assistant Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $72,405 - $87,912 | 21-Nov-2025 | **Ateca / Gaoafaranifou** Level 1, Main SNPF Building ateca@npf.ws / gaoafaranifou@npf.ws |
| " | - | **Deputy CEO Investments and Equities, Properties, Projects and Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $106,452 - $116,235 | 28-Nov-2025 | " |
| " | - | **Deputy CEO Finance, People and Culture, ICT/Innovation and Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $106,452 - $116,235 | 28-Nov-2025 | " |

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| " | - | **Deputy CEO Member Services, Pensions and Welfare Schemes** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $106,452 - $116,235 | 28-Nov-2025 | " |
| " | - | **Corporation/Board Secretary** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $54,904 - $63,597 | 28-Nov-2025 | " |
| **Samoa Airport Authority** | - | **Principal Officer - Terminal Facilities** | $65,651 | 4-Dec-2025 | **HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **web** www.samoaairports.com |
| " | - | **Senior Officer - Mechanical Engineer** | $34,438 | 4-Dec-2025 | " |
| **Samoa Shipping Services** | - | **Principal Financial Reporting & Pago Operation Accountant** | $55,431 - $64,501 | 14-Nov-2025 | **Vandahlia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935 |
| **Samoa Airways** | - | **Manager Airport Services** | - | 17-Nov-2025 | **Tanuvasa Mareko** Fetu-Ao Building. tmareko@samoaairways.com |
| " | - | **Manager Engineering** | - | 17-Nov-2025 | " |
| " | - | **Manager Flight Operations** | - | 17-Nov-2025 | " |
| " | - | **Manager Human Resources & Administration** | - | 17-Nov-2025 | " |
| **Samoa Tourism Authority** | - | **Manager, Planning & Development Division** | $94,624.38 | 21-Nov-2025 | **Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel |
| " | - | **Manager, Finance & Corporate Services Division** | $94,624.38 | 21-Nov-2025 | " |

# Permanent Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Central Bank of Samoa (CBS)** | - | **Assistant Building Technician** | $25,908 | 21-Nov-2025 | **HR Department** Ground Floor, CBS Building hr@cbs.gov.ws |
| **Electric Power Corporation** | - | **Foreman Mechanic (PG)** | $38,675 | 14-Nov-2025 | **HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws |
| " | - | **Foreman Electrical (PG)** | $38,675 | 14-Nov-2025 | " |
| " | - | **Leading Hand Electrical (PG)** | $25,065 | 14-Nov-2025 | " |
| " | - | **Electrical Technician (Finance)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $15,193 | 14-Nov-2025 | " |
| " | - | **Network Technician (ICT)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $43,327 | 14-Nov-2025 | " |
| " | - | **System Analyst (ICT)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $43,327 | 14-Nov-2025 | " |
| **Land Transport Authority** | - | **Principal Engineering Officer - World Bank** | $46,427 - $72,601.93 | 17-Nov-2025 | **Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws |

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|---|---|---|---|---|---|
| **Legislative Assembly** | - | **Senior Stenographer** | $34,439 | 14-Nov-2025 | **ISS Division**<br>Maota Tofilau Eti Alesana, Mulinuu<br>iss@palemene.ws |
| **New Zealand High Commission** | - | **Development Programme Coordinator** | $66,296 - $89,694 | 10-Nov-2025 | **Lavea'i Ioane**<br>New Zealand High Commission Building,<br>Lavea'i.Ioane@mfat.govt.nz |
| " | - | **Bachelor of Health Science Programme Coordinator** | $79,000 - $91,000 | 14-Nov-2025 | **Ronicera Fuimaono**<br>New Zealand High Commission Building,<br>Ronicera.Fuimaono@mfat.govt.nz |
| **Police, Prisons & Corrections** | - | **Electrician**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $27,559 - $30,063 | 13-Nov-2025 | **HRM Section**<br>22222 ext 1050 or 1054<br>email: hr@police.gov.ws |
| " | - | **Constables (New Recruit)** | $18,545 | 5-Dec-2025 | " |
| **Public Trust Office** | - | **Estate & Trusts Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $27,559.00 - $30,063 | 17-Nov-2025 | **Juvalein Lelevaga**<br>PTO Building, Matafele<br>ptrustee@publictrust.ws or<br>juvalein.lelevaga@publictrust.ws |
| **Samoa Fire & Emergency Services Authority** | - | **Senior Payroll Officer** | $38,397 | 14-Nov-2025 | **Jubin Simanu / Fuatai Tiumalu**<br>SFESA Building,<br>jubin.simanu@sfesa.ws,<br>fuatai.tiumalu@sfesa.ws |
| " | - | **Qualified Officer Compliance** | $27,559 | 14-Nov-2025 | " |
| " | - | **National Emergency Call Centre Officer** | $17,934 | 14-Nov-2025 | " |
| " | - | **Principal Internal Audit Officer** | $55,431 | 14-Nov-2025 | " |
| **Samoa Business Hub** | - | **Senior Finance Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $35,000 - $45,000 | 21-Nov-2025 | **SBH, Main Office**<br>Le-Sanalele Complex<br>faagutu@samoabusinesshub.ws |
| " | - | **Business Advisor**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $25,000 | 14-Nov-2025 | " |
| **Samoa Life Assurance Corporation** | - | **CIT Support Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $27,229 - $30,063 | 21-Nov-2025 | **Laisene Eperu**<br>Samoa Life House, Corner Vaea<br>leperu@samoalife.ws |
| **Samoa National Provident Fund** | - | **Senior Members Officer (Savaii Office)** | $46,353 - $63,597 | 14-Nov-2025 | **Vetalcy / Unaite**<br>Level 1, Main SNPF Building<br>vetalcy@npf.ws / unaite@npf.ws |
| " | - | **Relationship Clerk - Member Services (2)** | $13,414 - $16,333 | 14-Nov-2025 | " |
| " | - | **Senior Training and Development Officer** | $46,353 - $63,597 | 14-Nov-2025 | " |
| " | - | **Commiunications Officer** | $28,306 - $45,182 | 14-Nov-2025 | " |
| " | - | **Records Officer** | $28,306 - $45,182 | 14-Nov-2025 | " |
| " | - | **Records Clerk** | $13,414 - $16,333 | 14-Nov-2025 | " |
| " | - | **Senior Securities Officer - Legal Services** | $46,353 - $63,597 | 21-Nov-2025 | " |
| " | - | **IT Clerks (2)** | $14,605 - $16,333 | 21-Nov-2025 | " |
| " | - | **Nightwatchman** | $9,852 - $12,820 | 21-Nov-2025 | " |

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| " | - | **Assistant Manager Legal Services**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $72,405 - $87,912 | 21-Nov-2025 | " |
| " | - | **Senior Relationship Clerk - Expenditure**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $16,972 - $19,930 | 14-Nov-2025 | " |

# C. International/Regional Agencies

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline |
|---|---|---|---|---|
| **Pacific Islands Forum Secretariat** | - | **Procurement Officer** | - | 14-Nov-2025 |
| Intrested applicants are encouraged to apply via the Pacific Islands Forum website | | | | |
| **Samoa Australia Tautai** | - | **ICT Disaster Recovery Plan Adviser** | - | 19-Nov-2025 |
| " | - | **PSC Organizational Development Adviser** | - | 23-Nov-2025 |
| Please visit recruitment@TautaiPartnership.org | | | | |
| **Samoa Australia Tautua** | - | **Short-term Adviser-School Governance and Financial Management Trainer** | - | 23-Nov-2025 |
| " | - | **Technical Adviser - Workforce Planning**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | - | 16-Nov-2025 |
| " | - | **Civil Society Organizations Monitoring, Evaluation and Learning (MEL) Support** | - | 9-Nov-2025 |
| " | - | **Civil Society Organisations Monitoring, Evaluation and Learning (CSO MEL) Support** | - | 9-Nov-2025 |
| " | - | **Health Technical Lead**<br>Re-advertisement | - | 16-Nov-2025 |
| Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR). | | | | |
| **Pacific Community (SPC)** | TT000134 | **Programme Accountant**<br>Suva based | - | 9-Nov-2025 |
| " | TT000133 | **Planning, Monitoring, Evaluation and Learning Adviser**<br>Suva based | - | 9-Nov-2025 |
| " | JM000909 | **Senior Finance Manager**<br>Suva based | - | 9-Nov-2025 |
| " | JM000907 | **Statistic Adviser (Demography)** | - | 9-Nov-2025 |
| " | CR000508 | **Water Project Engineer**<br>Based in Port-Vila, Vanuatu | - | 23-Nov-2025 |
| " | TT000139 | **Principal Aquaculture Adviser**<br>Based in Noumea, New Caledonia or Suva, Fiji | - | 23-Nov-2025 |
| " | TT000146 | **Statistical Capacity Development Adviser**<br>Based in Suva, Fiji | - | 30-Nov-2025 |
| " | TT000141 | **Monitoring, Evaluation and Learning Officer GCF-RTP**<br>Based in Suva, Fiji | - | 23-Nov-2025 |
| Applicants must apply online at http://careers.spc.int/ | | | | |
| " | CR000511 | **Environmental and Social Safeguards (ESS) and Gender Equity and Social Inclusion (GESI) Officer**<br>Based in Port-Vila, Vanuatu | - | 30-Nov-2025 |
| Detailed job description is available at the SPC Careers Portal | | | | |
| " | - | **Energy Coordinator, FSM Outer Island Electrification project**<br>Based in Phohnpei, Micronesia | - | 16-Nov-2025 |
| Applicants must apply online at Pacific Community website | | | | |

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|---|---|---|---|---|
| **Secretariat of the Pacific Regional Environment Programme (SPREP)** | - | **Procurement Assistant** | $37,206 | 14-Nov-2025 |
| " | - | **Project Accountant** | $138,632 | 14-Nov-2025 |
| " | - | **Threatened Migratory and Species Adviser** | $159,604 | 14-Nov-2025 |
| " | - | **Mornitoring, Evaluation, Research, Learning and Adaptation Officer - Weather Ready Pacific Programme** | $115,393 | 14-Nov-2025 |
| " | - | **Project Officer, ClimSA** | $46,509 | 28-Nov-2025 |
| Application forms and JD can be retreived via : https://www.sprep.org/careers | | | | |
| " | - | **Development of an Early Detection and Rapid Response Plan for the Republic of Nauru** | - | 17-Nov-2025 |
| " | - | **Development and delivery of a Hands-on Vocational Course on Used Oil Management in Fiji, Kiribati, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu** (Readvertisement) | - | 28-Nov-2025 |
| " | - | **Supply and delivery of promotional materials for the Pacific Ocean Litter Project (POLP)** | - | 28-Nov-2025 |
| Further information can also be obtained from the SPREP Website : https://www.sprep.org/tenders | | | | |

# E. Public Notices

## Ministry of Communication & Information Technology

## Accident Compensation Corporation

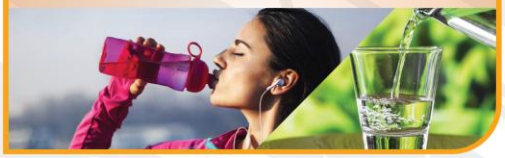
## Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

# Taiala
## MO LE FUAFUAINA TATAU O TAUMAFA
### mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.



Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinā, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to
***FOOD & NUTRITION RESOURCE BOOKLET***
or ***Scan QR CODE*** for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

## PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

## FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

## Ministry of Works, Transport & Infrastructure - PUMA

**Have you considered the following?**

| | |
|---|---|
| ✓ | **Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits? |
| ✓ | **Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites? |
| ✓ | **Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage. |
| ✓ | **Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories |
| ✓ | **Site geography**- will the development complement the natural topography, soils and local climatic conditions? |
| ✓ | **Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)? |
| ✓ | **Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones? |
| ✓ | **Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones? |
| ✓ | **Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity. |
| ✓ | **Built character** – do the heights and shapes of proposed buildings complement adjacent buildings? |
| ✓ | **Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement? |
| ✓ | **Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems. |
| ✓ | **PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc. |

**To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.**

**Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws**

## Ministry of Women, Community & Social Development

## Samoa Qualifications Authority

## Ministry of Agriculture & Fisheries

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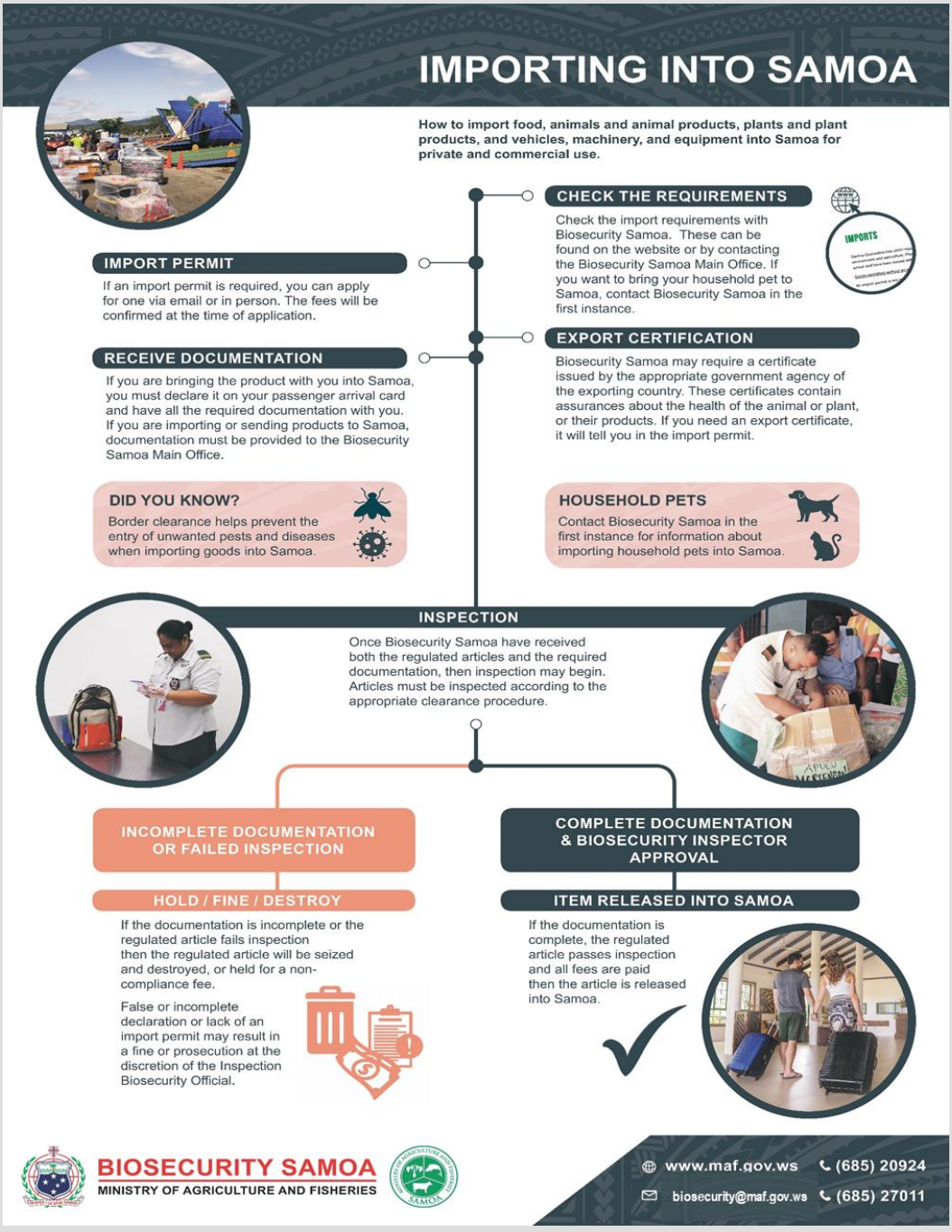
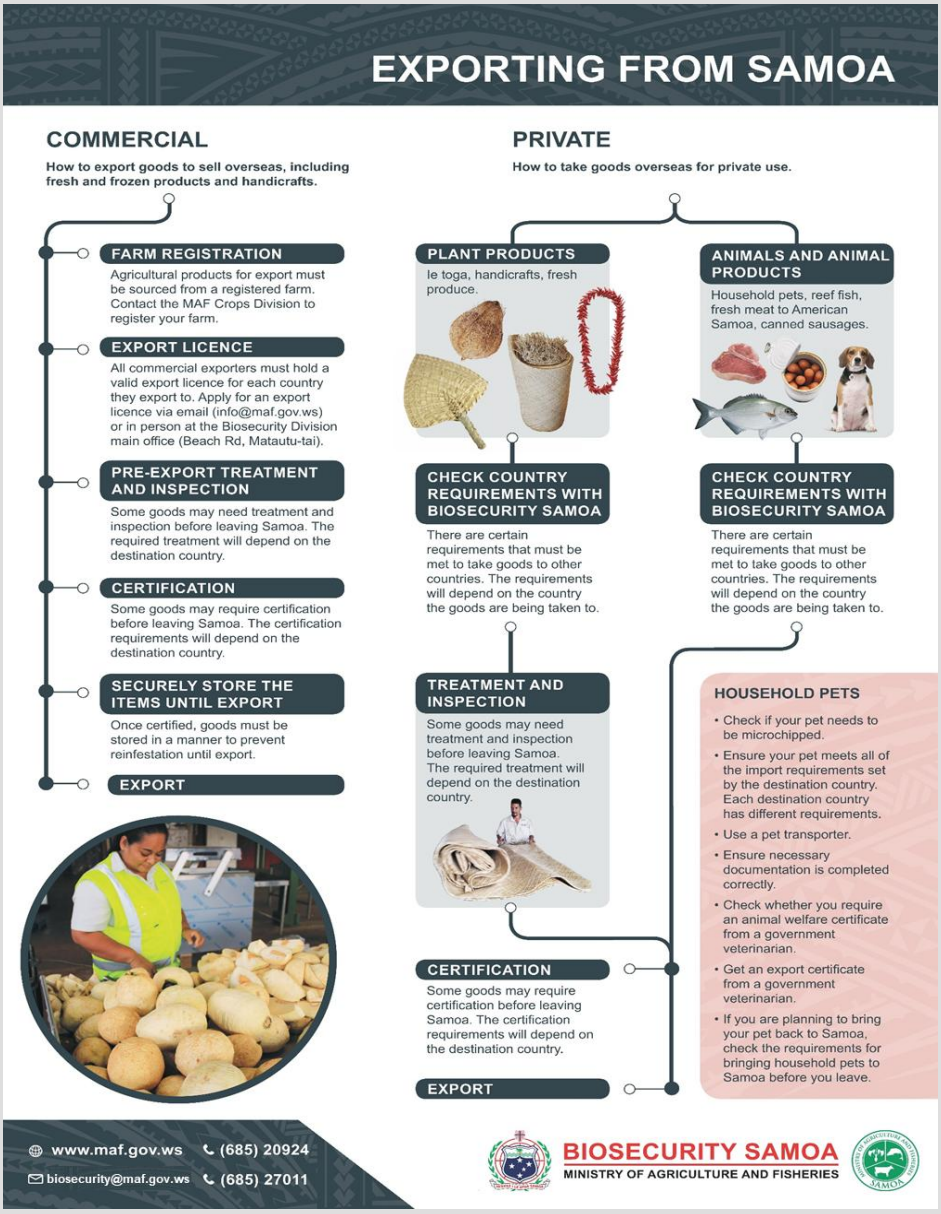
## Biosecurity Samoa




EXPORTING FROM SAMOA
COMMERCIAL
How to export goods to sell overseas, including fresh and frozen products and handicrafts.
FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.
EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).
PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.
EXPORT
PRIVATE
How to take goods overseas for private use.
PLANT PRODUCTS
le toga, handicrafts, fresh produce.
ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
HOUSEHOLD PETS
• Check if your pet needs to be microchipped.
• Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
• Use a pet transporter.
• Ensure necessary documentation is completed correctly.
• Check whether you require an animal welfare certificate from a government veterinarian.
• Get an export certificate from a government veterinarian.
• If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
EXPORT
www.maf.gov.ws
(685) 20924
biosecurity@maf.gov.ws
(685) 27011
BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES