PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 37/2025, 25th September 2025*

Oh, give thanks to the LORD, for He is good! For His mercy endures forever.
Psalm 136:1

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Education & Culture	EC000668	**Vice Principal Salelologa Primary School**	$67,845	8-Oct-2025
"	EC000748	**Vice Principal Satupaitea Primary School**	$50,378	8-Oct-2025
"	EC000548	**Vice Principal Palauli Primary School**	$58,304	8-Oct-2025
"	EC000707	**Principal Sapapalii Primary School**	$58,304	8-Oct-2025
"	EC000260	**Principal Aopo Primary School**	$50,378	8-Oct-2025
"	EC000281	**Principal Auala Primary School**	$50,378	8-Oct-2025
"	EC000543	**Principal Palauli Primary School**	$75,709	8-Oct-2025
"	EC000374	**Principal Gagaemalae Primary School**	$58,304	8-Oct-2025
"	EC000277	**Principal Asau Primary School**	$58,304	8-Oct-2025
"	EC000659	**Principal Salelavalu Primary School**	$58,304	8-Oct-2025
"	EC000393	**Vice Principal Iva Primary School**	$50,378	8-Oct-2025
"	EC001132	**Vice Principal Moamoa/Tauaoo Primary School**	$50,378	8-Oct-2025
"	EC000628	**Vice Principal Salailua Primary School**	$46,158	8-Oct-2025
"	EC000623	**Principal Saipipi Primary School**	$50,378	8-Oct-2025
"	EC000375	**Vice Principal Gagaemalae Primary School**	$46,158	8-Oct-2025
"	EC000223	**Vice Principal Aana 2 College**	$58,304	8-Oct-2025

"	EC000312	**Principal Falealupo Primary School**	$58,304	8-Oct-2025
"	EC000627	**Principal Salailua Primary School**	$58,304	8-Oct-2025
"	EC000696	**Vice Principal Samauga Primary School**	$46,158	8-Oct-2025
"	EC000684	**Vice Principal Samata i Tai Primary School**	$46,158	8-Oct-2025
"	EC000599	**Vice Principal Safotu Primary School**	$46,158	8-Oct-2025
"	EC001166	**ACEO Internal Audit**	$94,624	16-Oct-2025
Health	MH001281	**ACEO Pharmaceutical, Medical Equipements and Supplies**	$94,624	23-Oct-2025
Public Service Commission	PS003021	**Assistant Secretary Sector Governance, Partnerships, and Communication**	$94,624	8-Oct-2025
Samoa Bureau of Statistics	BS001004	**ACEO Births, Deaths & Marriage**	$94,624	8-Oct-2025
Women, Community & Social Development	WS003205	**ACEO Research, Policy & Planning**	$94,624	1-Oct-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building

Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Natural Resources & Environment	NEP25001	**Project Coordinator**	**A19** $86,025	8-Oct-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
"	NEP25002	**Project Finance and Administration Principal Officer**	**A16** $55,817	8-Oct-2025	"
Works, Transport & Infrastructure	WIP25005	**Senior Monitoring and Evaluation Officer (Alaoa Project)**	**A13** $38,397	8-Oct-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws
"	WIP25004	**Senior Environmental & Social Safeguards Officer (Alaoa Project)**	**A13** $38,397	8-Oct-2025	"
"	WIP25002	**Senior Procurement Officer (Alaoa Project)**	**A13** $38,397	8-Oct-2025	"
"	WIP25003	**Senior Financial Management Officer (Alaoa Project)**	**A13** $38,397	8-Oct-2025	"

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:

Agriculture & Fisheries	AG003736	**Cleaner**	**A4** $10,534	8-Oct-2025	**Henrietta Mano,** TATTE Building, Level 4 henrietta.mano@maf.gov.ws
"	AG003452	**Technician (Animal Production)**	**A6** $15,147	8-Oct-2025	"
"	AG001645	**Senior Crops Advisory Officer-East Savaii**	**A13** $38,397	8-Oct-2025	"
"	AG001290	**Field Assistant**	**A4** $10,534	8-Oct-2025	"
"	AG001381	**Field Assistant**	**A4** $10,534	8-Oct-2025	"
Communications & Information Technology	CT002729	**News Reporter - Broadcasting Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	8-Oct-2025	**HR** Level 6, TATTE Building hr-info@mcit.gov.ws
"	CT000470	**Driver**	**A4** $10,534	8-Oct-2025	"
Customs & Revenue	RE002439	**Investigation Officer Level 1 - LE/SME** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	8-Oct-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
Education & Culture	EC000045	**Cashier** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	8-Oct-2025	**Matagitausulu L. Kuresa,** Malifa Compound hr@mesc.gov.ws
"	EC000042	**Senior Asset Management Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	8-Oct-2025	"
"	EC000061	**Machine Operator Offset**	**A5** $12,714	8-Oct-2025	"
"	EC000154	**Senior Officer - School Staffing**	**A12** $34,438	8-Oct-2025	"
"	EC000147	**Principal Gorvernance Management Officer**	**A16** $55,431	8-Oct-2025	"
"	EC000161	**In-Service Training Officer**	**A7** $17,934	8-Oct-2025	"
"	EC000137	**Executive Assistant Officer**	**A8** $21,086	8-Oct-2025	"
Finance	FI003517	**Senior Procurement Officer**	**A14** $42,358	8-Oct-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003272	**Cleaner - FMFM11** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	8-Oct-2025	"
Public Enterprises	PE000021	**Senior Performance Analyst**	**A12** $34,438	8-Oct-2025	**Fuatino Vaiao Laumoli** Level 1, NPF Plaza fuatino.laumoli@mpe.gov.ws
Women, Community & Social Development	WS000789	**Camera Operator** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	**A5** $12,714	8-Oct-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **8th October, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Customs & Revenue	RE002581	**Senior Policy, Performance and Improvement Officer**	**A12** $34,438	**Tioata Roy
Agriculture & Fisheries	AG003268	**Biosecurity Officer (Border)**	**A10** $27,559	**Patelesio Wong
Education & Culture	EC000895	**Nightwatchman - Main Officer**	**A4** $10,534	**Joe Toetu Vilivili
Lands & Survey	LS000094	**Principal Accounting Officer**	**A16** $55,431	**Heather Leuma
Natural Resources & Environment	NE003593	**Driver - Mulinuu**	**A4** $10,534	**Kelemete Ioane
"	NE000406	**Driver - Main Officer**	**A4** $10,534	**Koneferenisi Loi
"	NE003709	**Driver**	**A4** $10,534	**Aomavaega Malo
Regulator	RG000027	**Complaints Evaluation & Service Improvement Analyst**	**A16** $55,431	**Poutasi Sagapolutele
Women, Community & Social Development	WS003250	**Assistant Senior Binder**	**A8** $21,086	**Malia Suliveta
"	WS000894	**Binder**	**A5** $12,714	**Mariakoreti Pelesesa

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003473	**Principal Biosecurity Officer - Technical Policy**	**A16** $55,431	Tanumafili Seuao
"	AG003503	**Technician (Animal Production)**	**A6** $15,147	Logoitino Logoitino
"	AG001671	**Animal Production Advisory Officer**	**A10** $27,559	Tulouna Keileni
Education & Culture	EC001167	**Senior Internal Auditor**	**A12** $34,438	Melea Nofoaiga
"	EC000038	**Accounts Officer - Payable**	**A4** $10,534	Joyce Joyita
Public Enterprises	PE000008	**Principal Policy Analyst**	**A16** $55,431	Jasmine Maina Potifara

GENERAL NOTICES

Appointment Cancelled - Appointee Withdrew

From Issue 35-2025
(To be re-advertised)

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)

Education & Culture	EC000042	**Senior Asset Management Officer**	**A12** $34,438

Position Code Correction
From Issue 35-2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Agriculture & Fisheries	AG003503	**Technician (Animal Production)**	**A6** $15,147

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Accident Compensation Corporation (ACC)	-	**Principal Officer - Market**	$66,868	10-Oct-2025	**ACC Office** Level 5, ACC House vaolele.leleimalefaga@acc.gov.ws **&** info@acc.gov.ws
Electric Power Corporation	-	**Overseer Mechanic (Renewable Energy)**	$72,946	30-Sept-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Electrical Engineer - Development (QAD)**	$72,946	10-Oct-2025	"
"	-	**Electrical Engineer - Asset Management (QAD)**	$72,946	10-Oct-2025	"
"	-	**Senior Network Administrator (ICT)**	$72,946	10-Oct-2025	"
"	-	**Senior Engineer - Development (QAD)**	$87,027.00	3-Oct-2025	"
"	-	**Social & Land Acquisition Officer**	$72,946	14-Oct-2025	"
Land Transport Authority	-	**Policy Analyst**	$72,447.02 - $94,377.64 p.a.	1-Oct-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
Public Trust Office	-	**Legal Executive**	$83,666- $94,167.42	17-Oct-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Samoa Airways	-	**Manager Ground Support Equipment (GSE) - Faleolo Airport**	-	26-Sept-2025	**Christine Elisaia** Fetu-Ao Building recruitment@samoaairways.com or phone: 21261
Samoa Business Hub	-	**Manager – Community Empowerment & Entrepreneur Development Division (CEEDD)**	$78,540.00	3-Oct-2025	**SBH, Main Office** Le-Sanalele Complex andrew@samoabusinesshub.ws
"	-	**Manager – Special Project Division (SPD)**	$78,540.00	3-Oct-2025	"
Samoa National Provident Fund	-	**Assistant Manager – Legal Services** (Re-advertisement)	$72,405/$87,912 p.a	26-Sept-2025	**Vetalcy / Uini** Level 1, Main SNPF Building vetalcy@npf.ws / uini@npf.ws
"	-	**Assistant Manager - Revenue**	$72,405/$87,912 p.a	17-Oct-2025	"
Samoa Life Assurance Corporation	-	**Legal Consultant** (Re-advertisement)	$74,336 pa	26-Sept-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws

Samoa Ports Authority	-	**Engineer** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$75,873.00	3-Oct-2025	**Christina/Sinaoleatonauna** SPA Office christina@spasamoa.ws / on sinaoleatonauna@spasamoa.ws or website www.spasamoa.ws

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**(3) Security Officer**	$9,996 - $11,248	2-Oct-2025	**HR Department** Ground Floor, CBS Building hr@cbs.gov.ws
"	-	**Economist (Real and External Sector)**	$31,303.00	2-Oct-2025	"
"	-	**Assistant Building Technician**	$25,908-$29,596	2-Oct-2025	"
Electric Power Corporation	-	**(2) Foreman Line Construction (Vaitele)**	$38,672	26-Sept-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**(11) Linesman Trainee (Vaitele)**	$11,259	26-Sept-2025	"
"	-	**Field Service Technician - Electrical (QAD)**	$25,064	26-Sept-2025	"
"	-	**Field Service Technician -Network (QAD)**	$25,064	26-Sept-2025	"
"	-	**Division & Project Secretary (QAD)**	$28,084	26-Sept-2025	"
"	-	**Foreman Inspector Building Services**	$38,672.00	3-Oct-2025	"
"		**Electrical Technician** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	3-Oct-2025	"
"	-	**Heavy Duty Machinery Operator (Vaitele)**	$15,139	14-Oct-2025	"
"	-	**Foreman Maintenance (Vaitele)**	$38,672	14-Oct-2025	"
"	-	**(2) Handyman (Vaitele)**	$15,139	14-Oct-2025	"
"	-	**System Analyst (ICT)**	$43,327	14-Oct-2025	"
"	-	**Network Technician (ICT)**	$43,327	14-Oct-2025	"
Land Transport Authority	-	**Safeguards Officer**	$17,838.84-$28,545.89	29-Sept-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Engineering Officer - Assets** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$23,128.73 - $28,555.89	6-Oct-2025	"
Police, Prisons & Corrections	-	**ICT Support Technician**	$27,559-$30,063	8-Oct-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
"	-	**Electrician**	$27,559-$30,063	8-Oct-2025	"

Public Trust Office	-	**Estate & Trusts Officer**	$27,559.00 - $30,063	30-Sept-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Samoa Business Hub	-	**Business Advisor - Upolu MSMEDD**	$25,000.00	10-Oct-2025	**SBH, Main Office** Le-Sanalele Complex andrew@samoabusinesshub.ws
Samoa Fire & Emergency Services Authority	-	**(2) Station Ambulance Officer - Asau Station**	$34,438.00	3-Oct-2025	**Jubin / Fuatai** SFESA Building, jubin.simanu@sfesa.ws, fuatai.tiumalu@sfesa.ws
"	-	**Station Ambulance Officer - Aana Station**	$34,438.00	3-Oct-2025	"
"	-	**Station Ambulance Officer - Faleata Station**	$34,438.00	3-Oct-2025	"
"	-	**Assistant Mechanic Officer**	$27,559.00	3-Oct-2025	"
Samoa Life Assurance Corporation	-	**Accounts Clerk**	$12,714 - $17,322	26-Sept-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa National Provident Fund	-	**Senior Data Entry Clerk**	$20,490 - $23,340	3-Oct-2025	**Vetalcy / Uini** Level 1, Main SNPF Building vetalcy@npf.ws / uini@npf.ws
"	-	**Security (2)**	$9,852 - $12,820	26-Sept-2025	"
"	-	**Senior Member Loans Officer**	$46,353 - $70,643	17-Oct-2025	"
"	-	**Internal Audit Officer (2)**	$27,490 - $38,101	17-Oct-2025	"
Samoa Qualifications Authority	-	**Principal Quality Assurance Officer**	1 $58,193.00	26-Sept-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
"	-	**Senior Quality Assurance Officer**	$39,369.00	26-Sept-2025	"
"	-	**Senior Qualifications Officer**	$39,369.00	26-Sept-2025	"

C. International/Regional Agencies

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline
Peace Corps	-	**General-Services Manager**	WST$46,714 – WST$62,572	9-Oct-2025
Candidates can obtain the full Statement of Work at the Peace Corps office or by emailing ws-samoajobs@peacecorps.gov				
Samoa Australia Tautua	-	**Community Tech Lead** (Re-advertisement: Previous Applicants NEED NOT re-apply)	-	5-Oct-2025
"	-	**Civil Society Engagement Manager (full time locally engaged role)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	-	5-Oct-2025
Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR).				
Samoa Australia Tautai	-	**Operations Lead**	-	8-Oct-2025
Contact details: recruitment@TautaiPartnership.org				
Pacific Community (SPC)	CR000483	**Information and Knowledge Adviser - GCF-RTP** Noumea based	-	5-Oct-2025
"	CR000484	**Information and Knowledge Officer - GCF-RTP** Noumea based	-	5-Oct-2025

"	CR000485	**Energy Coordinator, FSM Outer Island Electrification Project** Phonpei based	-	5-Oct-2025
"	CR000489	**Application Developer** Noumea based	-	12-Oct-2025
"	JM000902	**Biogas Project Coordinator**	-	19-Oct-2025
Applicants must apply online at http://careers.spc.int/				
Pacific Islands Forum Secretariat	-	**Regional ICT Advisor**	-	26-Sept-2025
"	-	**Internal Policy & Governance Officer**	-	17-Oct-2025
Interested applicants are encouraged to apply through the PIFS website: www.forumsec.org				
Secretariat of the Pacific Regional Environment Programme (SPREP)		**Climate Prediction Services Coordinator (CliPSCo)**	-	3-Oct-2025
"		**Technical Officer - Nationally Determined Contribution Hub (TO-NDCH)**	-	3-Oct-2025
"		**Finance and Administration Officer - Nationally Determined Contribution Hub (FAO-NDCH)**	-	3-Oct-2025
"		**Request for Tenders: Review and Update of the Pacific Island Meteorological Strategy (2017-2026)**	-	1-Oct-2025
"		**Request for Tenders: Intergovernmental Panel on Climate Change (IPCC) Pacific Regional Coordinator**	-	3-Oct-2025
Application forms and JD can be retreived via : https://www.sprep.org/careers Tender applications available via https://www.sprep.org/tenders				

D. Training/Scholarship Opportunities

JICA SDGs Global Leader Program 2026

Are you ready to become a global leader and contribute to sustainable development? JICA is pleased to offer an exceptional opportunity for aspiring Master's and PhD students through the SDGs Global Leader Scholarship Program for the 2026 fiscal year.

Program Highlights;
• Pursue postgraduate studies (Master's or PhD) in Japan
• Gain world-class education and skills to drive sustainable development
• Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
• Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, research support expenses, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to apply;
1. Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
2. Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Don't miss this chance to advance your education and make a meaningful impact on Samoa's development. Apply now and take the first step towards becoming a leader in sustainable development!

SDGs Undergraduate Program 2026!

Exciting Opportunity for Undergraduate Studies

JICA is pleased to announce the call for applications for the SDGs Global Leader Scholarship Program 2026, specifically designed for aspiring undergraduate students.

Program Highlights:
Pursue Undergraduate studies in Japan
Gain world-class education and skills to drive sustainable development
Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to Apply:
- Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
- Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Reminder: Late applications will NOT be accepted, so apply now!
Seize this exceptional opportunity to become a leader in sustainable development. Begin your application process now, contact PSC at 22123 or email at scholarships@psc.gov.ws

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS now open for applications.

Closing date: Friday 31 October 2025 at 4pm for both online and paper applications.

For further information on our VSSTS visit website: https://www.nzscholarships.govt.nz/vocational-short-term-scholarships/
or a copy of the 2025 Course Guide and Link to the Online application portal or an application form (preference is an online application), please email our office nzhcapia@samoa.ws.

Agriculture Studies Networks for Food Security (Agri-Net) 2026

Agriculture Studies Networks for Food Security (Agri-Net) 2026!
The JICA Scholarhsip Program – Agri-Net for Food Security 2026 is now open for applications.

Key Areas Covered
1. Smallholder Horticulture Empowerment & Promotion (SHEP)
2. Strengthening Food Value Chains (FVC)
3. Coalition for African Rice Development (CARD)
4. Promotion of Fisheries-centered Blue Economy
5. Sustainable Livestock Development towards One Health

Duration
- Master's Degree: Sept/Oct 2026 – Sept 2028 (2 years)
- PhD Degree: Sept/Oct 2026 – Sept 2029 (3 years)

Eligibility
- Young/mid-career government officials & prospective academics
- Professionals from agriculture, fisheries, livestock, food systems
- Work experience: Minimum 5 years (with at least 6 months in current organization)
- Education:
  - Master's: Bachelor's or higher
  - PhD: Master's degree
- Age Limit:
  - Master's: 35 or under (exceptions possible)
  - PhD: 40 or under (exceptions possible)
- English proficiency

Note for Women Applicants
JICA strongly **encourages women to apply**. Promoting **gender equality and women's empowerment** is a priority.

Submission Details
Applications should be submitted to JICA Samoa Office, Level 2, Building B, SNPF PLAZA, Beach Road, Savalalo, Apia Samoa. For additional information and to obtain the Application Form and related documents, please contact PSC Scholarship team via email at scholarships@psc.gov.ws. Ensure all documents are complete at the time of submission.

COMMONWEALTH MASTER'S SCHOLARSHIP

The CSC is open for applications between 02 September 2025 and 14 October 2025.

How to apply
● Candidates must apply using the CSC's online application system which can be found on the CSC website. Each scholarship has a 'How to apply' section which will have information and guidance on the application process and the link to the online application system**. The CSC is unable to accept any applications that are not submitted via the online application system or after the closing date listed above.**

CSC Eligibility Criteria for Commonwealth Master's Candidates

To apply for these scholarships, you must:
● Must be a Samoan Citizen (NZ/Samoan dual citizens are eligible)
● Must have resided in Samoa for three (3) consecutive years at the time of application
● Must have at least two (2) years' full-time work experience relevant to preferred qualification
● Previous scholarship holders must have served out all Bond obligations to Government of Samoa at the time of application
● Priority will be given to Human Resource Development (HRD) needs for the development of Samoa
● Be available to start your academic studies in the UK by the start of the UK academic year in September 2026
● By September 2026, hold a first degree of at least upper second class (2:1) honours standard, OR a second-class degree (2:2) and a relevant postgraduate qualification (usually a Master's degree). The CSC would not normally fund a second UK Master's degree. If you are applying for a second UK Master's degree, you will need to provide justification as to why you wish to undertake this study
●Be unable to afford to study in the UK without this scholarship
●Provide full transcripts detailing all your higher education qualifications including to-date transcripts for any qualifications you are currently studying (with certified translations if not in English) – uploaded to the online application system
●Provide references from at least two individuals.
Agency deadlines:
You are required to submit a hard copy of your application form to the Public Service Commission Office for endorsement by **17 October 2025**. Please note that only candidates that have already submitted an application online to CSC can be considered/nominated.

Contact us:
● Visit our website - https://cscuk.fcdo.gov.uk/about-us/scholarships-and-fellowships/
● Find us on LinkedIn - https://www.linkedin.com/company/cscuk/posts/?feedView=all
Please note that all applicants are recruited in line with the CSC's anti-fraud policy and procedure which can be viewed here - https://www.gov.uk/government/publications/csc-in-the-uk-anti-fraud-policy-and-procedure
Further general conditions, information and guidelines can be found on the CSC website - https://cscuk.fcdo.gov.uk/

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

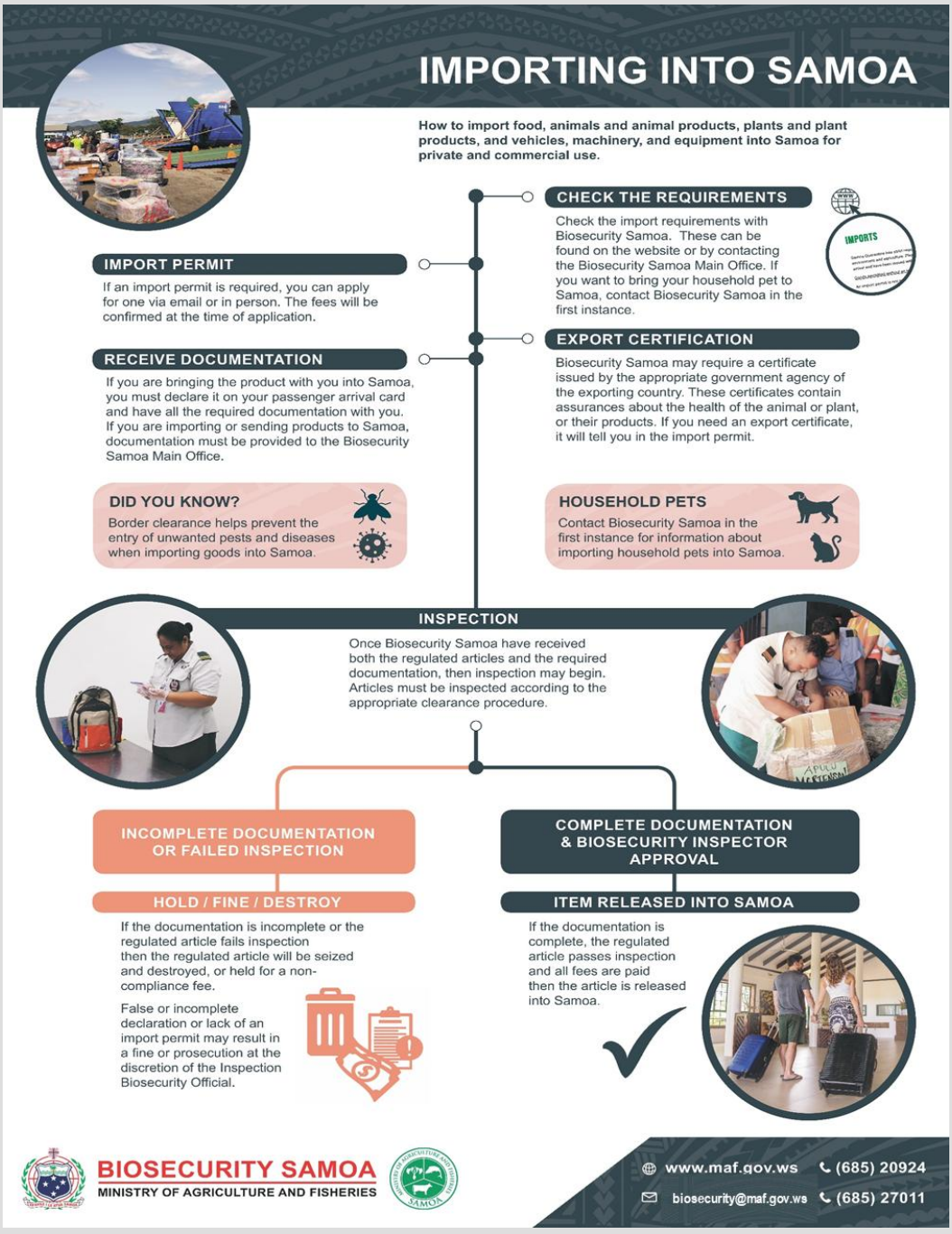
Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

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CERTIFICATION

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EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES