PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 41/2025, 24th October 2025*

Continue earnestly in prayer, being vigilant in it with thanksgiving…
Colossians 4:2

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Education & Culture	EC001160	**School Inspector- Palauli District**	$55,431	6-Nov-2025
"	EC001174	**Curriculum Science Specialist**	$67,845	13-Nov-2025
"	EC001168	**Deputy Chief Executive Officer - Strategic Management and Innovation**	$106,452	13-Nov-2025
"	MH001232	**ACEO Health IT and Communication Services**	$94,624	6-Nov-2025
"	EC001144	**School Inspector Falealili District** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$55,431	6-Nov-2025
"	EC000736	**Vice Principal Sataua Fagasa Primary** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$46,158	6-Nov-2025
Lands & Survey	LS000007	**ACEO Legal Services**	$94,624	13-Nov-2025
"	LS000002	**ACEO Land Lease**	$94,624	13-Nov-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Natural Resources & Environment	NEP25002	**Project Finance & Administration PIrincipal Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,817	6-Nov-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
"	NEP25001	**Project Coordinator - GEF8 Project** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A19** $86,025	6-Nov-2025	"
Works, Transport & Infrastructure	WIP25003	**Senior Financial Management (Alaoa Project)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	6-Nov-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws

"	WIP25002	**Senior Procurement Officer (Alaoa Project)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	6-Nov-2025	"
"	WIP25005	**Senior Monitoring and Evaluation (Alaoa Project)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	6-Nov-2025	"

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Agriculture & Fisheries	AG03583	**Field Assistant**	**A4** $10,534	6-Nov-2025	**Henrietta Mano,** TATTE Building, Level 4 henrietta.mano@maf.gov.ws
"	AG001216	**Field Assistant**	**A4** $10,534	6-Nov-2025	"
"	AG003518	**Crops Advisory Assistant**	**A4** $10,534	6-Nov-2025	"
"	AG003394	**Crops Advisory Assistant**	**A4** $10,534	6-Nov-2025	"
"	AG003454	**Senior Fisheries Officer (Managemenat & Monitoring)**	**A13** $38,397	6-Nov-2025	"
Customs & Revenue	RE002433	**Customs Officer (Liquor Administration)**	**A8** $21,086	6-Nov-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
"	RE002475	**Assistant Customer Services Officer - LEs**	**A6** $15,147	6-Nov-2025	"
"	RE002389	**Assistant Customs Officer (Excise and Petroleum)**	**A6** $15,147	6-Nov-2025	"
Foreign Affairs & Trade	FT002076	**Senior Accounts & Administration Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	6-Nov-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws
"	FT001794	**Principal Foreign Service Officer (Trade & Policy)**	**A16** $55,431	6-Nov-2025	"
Health	MH001863	**Principal System Support Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	6-Nov-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001913	**Senior System Support Officer - Clinical** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	6-Nov-2025	"
"	MH001243	**Health Sector Resourcing Officer**	**A10** $27,559	6-Nov-2025	"
Natural Resources & Environment	NE003731	**IT Officer - Database & Programmer**	**A10** $27,559	6-Nov-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
Samoa Law Reform Commission	LC000010	**Senior Legal Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	6-Nov-2025	**Fugalaau Siaki** Level 1, Govt Building fugalaau.siaki@samoa lawreform.gov.ws
Works, Transport & Infrastructure	WI003047	**Principal Strategic and Planning Officer**	**A16** $55,431	6-Nov-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws
Women, Community & Social Development	WS003941	**Cashier**	**A6** $15,147	6-Nov-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws
"	WS003958	**Accounts Officer - Projects**	**A8** $21,086	6-Nov-2025	"

"	WS003601	**Assistant Accounts Officer**	**A5** $12,714	6-Nov-2025	"

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **6th November, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Communications & Information Technology	CT002754	**Principal HR and Administration Officer**	**A16** $55,431	**Fofoga Sopo Suamili
Customs & Revenue	RE002463	**Assistant Collections and Enforcement Officer - LEs**	**A6** $15,147	**Helen Seiuli
"	RE001773	**Post Compliance Audit Officer**	**A8** $21,086	**Lusia Solinuu
"	RE002509	**Records & Data Entry Clerk**	**A4** $10,534	**Hopemeda Sootaga
"	RE002508	**Records & Data Entry Clerk**	**A4** $10,534	**Pupe Nia To'o Masoe
Foreign Affairs & Trade	FT002160	**Principal Foreign Service Officer - PSD**	**A16** $55,431	**Reupena Joesph Matauiau
"	FT002161	**Senior Foreign Service Officer - PSD**	**A12** $34,438	**Christopher Jordan Membrere
Health	MH001073	**Environmental Health Officer - OH Chemical Control**	**A10** $27,559	**Christina Mosile
Prime Minister & Cabinet	PM003282	**Senior Layout Artist**	**A12** $34,438	**Taavale Masoe
Public Enterprises	PE000009	**Senior Policy Analyst**	**A12** $34,438	**Tiataylormaria Niualuga
"	PE000010	**Senior Policy Analyst (Governance)**	**A12** $34,438	**Felise Tupuola
Women, Community & Social Development	WS003204	**Assistant Prevention and Early Intervention Officer**	**A6** $15,147	**Annaliz Vaituutuu
"	WS003207	**Assistant Prevention and Early Intervention Officer**	**A6** $15,147	**Susie Sumeo

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003342	**Fisheries Assistant - Advisory**	**A5** $12,714	Masese Fuataleniu
"	AG003534	**Post Harvest Physiologist**	**A10** $27,559	Arborday Tosolina

Education & Culture	EC000158	**Teacher Development Officer - Secondary**	**A8** $21,086	Katie Auvae Toma
Finance	FI003604	**Accounting Officer**	**A10** $27,559	Mayrose AH Hao
Foreign Affairs & Trade	FT002086	**Records Officer - Records Unit**	**A7** $17,934	Eliza Gaya Setu
Health	MH001210	**Principal Vector and Sanitation Officer**	**A16** $55,431	Alosio Tagiilima
Natural Resources & Environment	NE003706	**Office Assistant - Legal Services**	**A4** $10,534	Imakulata Sula
"	NE003732	**Senior Revenue Officer**	**A12** $34,438	Chris Sofeni

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Office of the Electoral Commission	EV0000041	**Assistant Electoral Commisioner - EORD**	$94,624	31-Oct-2025	**Corporate Service Division** OEC Headquarter, Mulinuu csds@oec.gov.ws
Electric Power Corporation	-	**Supervisor - Strategic Planning, Research, Policy, Performance Management & Reporting**	$72,946	31-Oct-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Senior Network Administrator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946	31-Oct-2025	"
"	-	**Social & Land Acquisition Officer**	$72,946	7-Nov-2025	"
Samoa Fire & Emergency Services Authority	-	**Assistant Commissioner: Fire Safety and Emergency Prevention** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	$94,624	7-Nov-2025	**Petroceilli Lokeni** SFESA Building, petrocelli.lokeni@sfesa.ws
Samoa Airport Authority	-	**Manager - Legal Services**	$94,624	31-Oct-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or rwright@saa.ws **web** www.samoaairports.com
Samoa Business Hub	-	**Manager Legal & Recovery Division**	$78,000	7-Nov-2025	**SBH, Main Office** Le-Sanalele Complex faagutu@samoabusinesshub.ws
Samoa Life Assurance Corporation	-	**Legal Consultant** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$74,336 pa	29-Oct-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa Shipping Corporation Limited	-	**Principal Technical Maritime Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431 - $64,501	28-Oct-2025	**Vandahlia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**Research Officer** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	$19,371	7-Nov-2025	**HR Department** Ground Floor, CBS Building hr@cbs.gov.ws

Office of the Electoral Commission	EV000047	**Internal Auditor & Investigation Officer**	$55,431	31-Oct-2025	**Corporate Service Division** OEC Headquarter, Mulinuu csds@oec.gov.ws
"	EV000031	**Electoral Officer**	$27,559	31-Oct-2025	"
"	EV000037	**Records Clerk**	$10,534	31-Oct-2025	"
Electric Power Corporation	-	**SCADA Electronics Technician**	$38,675	7-Nov-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Radio/Telecommunication Technician**	$38,675	7-Nov-2025	"
"	-	**Call Center Telephone Operator**	$11,259	7-Nov-2025	"
"	-	**Tree Clearing - Savaii**	$9,254	7-Nov-2025	"
"	-	**Plant Operator Trainee**	$11,259	7-Nov-2025	"
Legislative Assembly	-	**Principal Facilities Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431	7-Nov-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
Police, Prisons & Corrections	-	**Legal Advisor**	$78,863	30-Oct-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
Public Trust Office	-	**Estate & Trusts Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559.00 - $30,063	17-Nov-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Samoa Export Authority	-	**Information & Communication Technology / Network Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$33,450.00	30-Oct-2025	**Wendy Paulo-Tuitaalili** SEA Office. Vaitele-Tai. Apia w.tuitaalili@samoaexportauthority.gov.ws
Samoa National Provident Fund	-	**Senior Relationship Clerk - Expenditure**	$16,927 - $19,930	31-Oct-2025	**Vetalcy / Unaite** Level 1, Main SNPF Building vetalcy@npf.ws / unaite@npf.ws
"	-	**Senior Members Officer (Savaii Office)**	$46,353 - $63,597	14-Nov-2025	"
"	-	**Relationship Clerk - Member Services (2)**	$13,414 - $16,333	14-Nov-2025	"
"	-	**Senior Training and Development Officer**	$46,353 - $63,597	14-Nov-2025	"
"	-	**Commiunications Officer**	$28,306 - $45,182	14-Nov-2025	"
"	-	**Records Officer**	$28,306 - $45,182	14-Nov-2025	"
"	-	**Records Clerk**	$13,414 - $16,333	14-Nov-2025	"
Samoa Business Hub	-	**Senior Finance Officer**	$35,000 - $45,000	31-Oct-2025	**SBH, Main Office** Le-Sanalele Complex faagutu@samoabusinesshub.ws
"	-	**Recovery Officer**	$25,000 - $30,000	7-Nov-2025	"
Samoa Life Assurance Corporation	-	**Claims Officer**	$17,934 - $20,382	29-Oct-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws

"	-	**CIT Support Officer**	$27,229 - $30,063	29-Oct-2025	"
Samoa Water Authority	SPRMOCMD01	**Senior Public Relations & Marketing Officer**	$34,600	3-Nov-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
Samoa Housing Corporation	-	**Recoveries Officer**	$16,314.27	7-Nov-2025	**Simon Potifara** Main Office simon@samoahousing.ws or Ph#:24615/24630
"	-	**Cashier**	$13,420.77	7-Nov-2025	"

C. International/Regional Agencies

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline
Pacific Islands Forum Secretariat	-	**Procurement Officer**	-	14-Nov-2025
Intrested applicants are encouraged to apply via the Pacific Islands Forum website				
Peace Corps	-	**Program Manager (Environmental Project)**	WST$76,412 – WST$103,169	3-Nov-2025
Candidates can obtain the full Statement of Work at the Peace Corps office or by emailing ws-samoajobs@peacecorps.gov or download from here: www.peacecorps.gov/samoa/about/contracts/				
Samoa Australia Tautai	-	**ICT Disaster Recovery Plan Adviser**	-	9-Nov-2025
Please visit recruitment@TautaiPartnership.org				
Samoa Australia Tautua	-	**Civil Society Organizations Monitoring, Evaluation and Learning (MEL) Support**	-	9-Nov-2025
"	-	**Civil Society Organisations Monitoring, Evaluation and Learning (CSO MEL) Support**	-	9-Nov-2025
Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR).				
Pacific Islands Forum Fisheries Agency	-	**ENBi Policy and Investment Advisor**	-	27-Oct-2025
Details about the position and how to apply can be accessed from the following link https://www.ffa.int/jobs/enbi-policy-and-investment-advisor/				
"	-	**Project Coodinator - GCF Regional Tuna Project**	-	27-Oct-2025
Details about the position and how to apply can be accessed from the following link https://www.ffa.int/jobs/project-coordinator-gcf-regional-tuna-project/				
Pacific Community (SPC)	JM000906	**Principal Advisor to the Deputy Director General Science & Capability** Suva based	-	2-Nov-2025
"	TT000127	**Procurement Advisor** Suva based	-	2-Nov-2025
"	TT000134	**Programme Accountant** Suva based	-	9-Nov-2025
"	TT000133	**Planning, Monitoring, Evaluation and Learing Adviser** Suva based	-	9-Nov-2025
"	JM000909	**Senior Finance Manager** Suva based	-	9-Nov-2025
"	JM000907	**Statistic Adviser (Demography)**	-	9-Nov-2025
Applicants must apply online at http://careers.spc.int/				
"	-	**Energy Coordinator, FSM Outer Island Electrification project** Based in Phohnpei, Micronesia	-	16-Nov-2025
Applicants must apply online at Pacific Community website				

D. Training/Scholarship Opportunities

SDGs Undergraduate Program 2026!

Exciting Opportunity for Undergraduate Studies

JICA is pleased to announce the call for applications for the SDGs Global Leader Scholarship Program 2026, specifically designed for aspiring undergraduate students.

Program Highlights:
Pursue Undergraduate studies in Japan
Gain world-class education and skills to drive sustainable development
Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to Apply:
- Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
- Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Reminder: Late applications will NOT be accepted, so apply now!
Seize this exceptional opportunity to become a leader in sustainable development. Begin your application process now, contact PSC at 22123 or email at scholarships@psc.gov.ws

Agriculture Studies Networks for Food Security (Agri-Net) 2026

Agriculture Studies Networks for Food Security (Agri-Net) 2026!
The JICA Scholarhsip Program – Agri-Net for Food Security 2026 is now open for applications.

Key Areas Covered
1. Smallholder Horticulture Empowerment & Promotion (SHEP)
2. Strengthening Food Value Chains (FVC)
3. Coalition for African Rice Development (CARD)
4. Promotion of Fisheries-centered Blue Economy
5. Sustainable Livestock Development towards One Health

Duration
- Master's Degree: Sept/Oct 2026 – Sept 2028 (2 years)
- PhD Degree: Sept/Oct 2026 – Sept 2029 (3 years)

Eligibility
- Young/mid-career government officials & prospective academics
- Professionals from agriculture, fisheries, livestock, food systems
- Work experience: Minimum 5 years (with at least 6 months in current organization)
- Education:
- Master's: Bachelor's or higher
- PhD: Master's degree
- Age Limit:
- Master's: 35 or under (exceptions possible)
- PhD: 40 or under (exceptions possible)
- English proficiency

Note for Women Applicants
JICA strongly **encourages women to apply**. Promoting **gender equality and women's empowerment** is a priority.

Submission Details
Applications should be submitted to JICA Samoa Office, Level 2, Building B, SNPF PLAZA, Beach Road, Savalalo, Apia Samoa. For additional information and to obtain the Application Form and related documents, please contact PSC Scholarship team via email at scholarships@psc.gov.ws. Ensure all documents are complete at the time of submission.

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS now open for applications.

Closing date: Friday 31 October 2025 at 4pm for both online and paper applications.

For further information on our VSSTS visit website: https://www.nzscholarships.govt.nz/vocational-short-term-scholarships/
or a copy of the 2025 Course Guide and Link to the Online application portal or an application form (preference is an online application), please email our office nzhcapia@samoa.ws.

JICA SDGs Global Leader Program 2026

Are you ready to become a global leader and contribute to sustainable development? JICA is pleased to offer an exceptional opportunity for aspiring Master's and PhD students through the SDGs Global Leader Scholarship Program for the 2026 fiscal year.

Program Highlights;
• Pursue postgraduate studies (Master's or PhD) in Japan
• Gain world-class education and skills to drive sustainable development
• Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
• Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, research support expenses, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to apply;
1. Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
2. Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Don't miss this chance to advance your education and make a meaningful impact on Samoa's development. Apply now and take the first step towards becoming a leader in sustainable development!

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

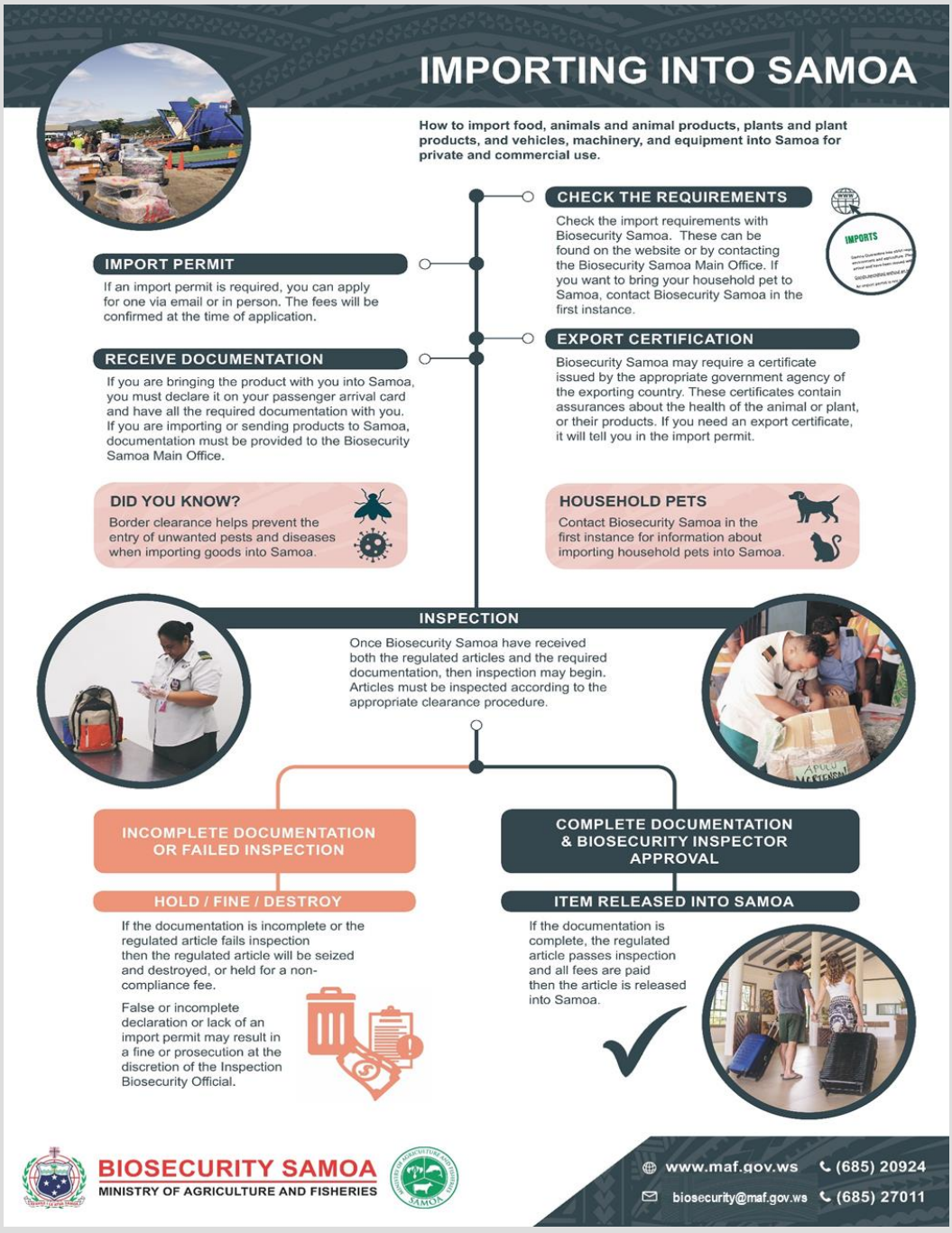
Ministry of Women, Community & Social Development

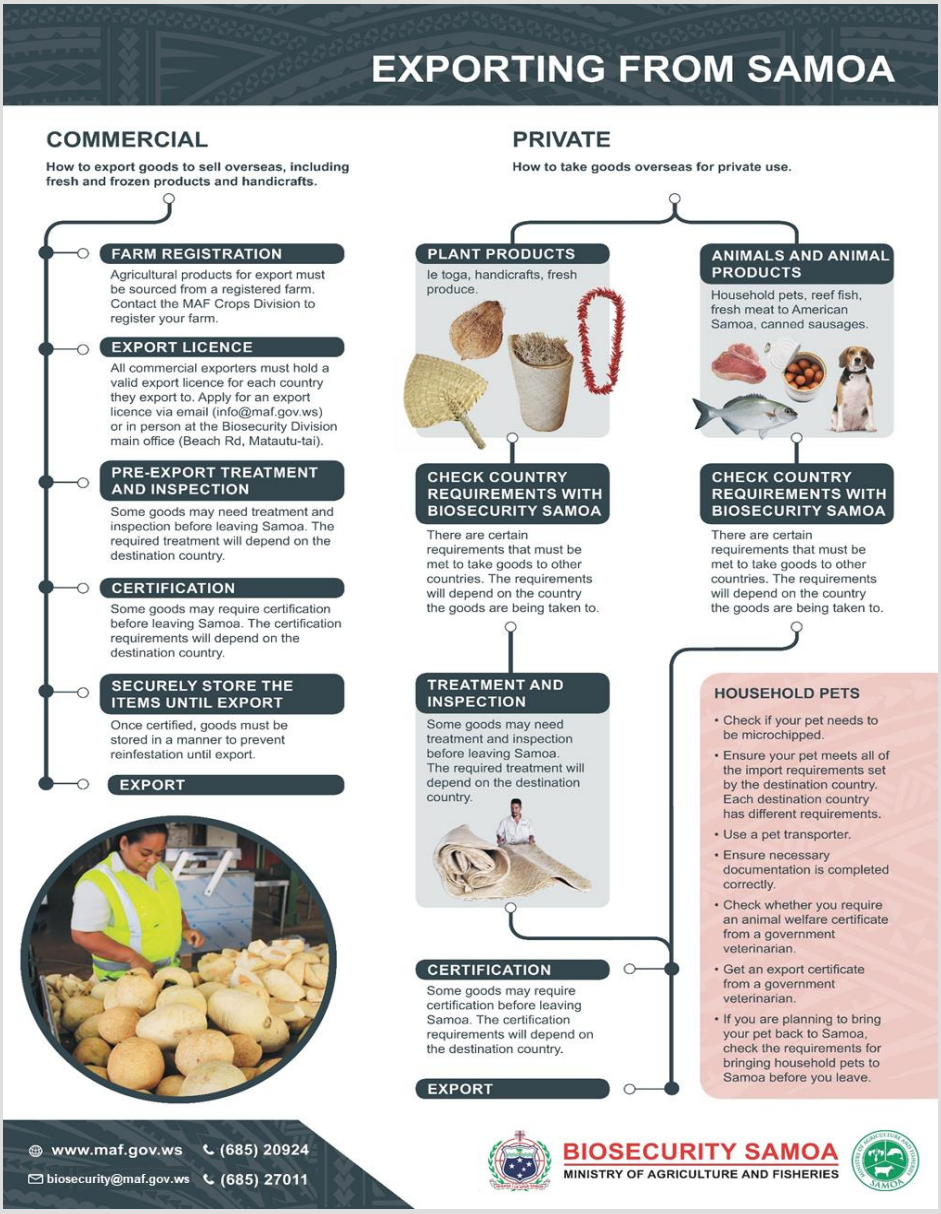
Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

M

Biosecurity Samoa




EXPORTING FROM SAMOA
COMMERCIAL
How to export goods to sell overseas, including fresh and frozen products and handicrafts.
FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.
EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).
PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.
EXPORT
PRIVATE
How to take goods overseas for private use.
PLANT PRODUCTS
Ie toga, handicrafts, fresh produce.
ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
HOUSEHOLD PETS
• Check if your pet needs to be microchipped.
• Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
• Use a pet transporter.
• Ensure necessary documentation is completed correctly.
• Check whether you require an animal welfare certificate from a government veterinarian.
• Get an export certificate from a government veterinarian.
• If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
EXPORT
www.maf.gov.ws
(685) 20924
biosecurity@maf.gov.ws
(685) 27011
BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES