PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 40/2025, 17th October 2025*

I will praise You, for I am fearfully and wonderfully made; marvelous are Your works, and that my soul knows very well.
Psalm 139:14

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Education & Culture	EC001160	**School Inspector- Palauli District**	$55,431	6-Nov-2025
"	EC000404	**Principal Lalomauga Primary** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$50,378	23-Oct-2025
"	EC000486	**Principal Maagiagi Primary** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$67,845	23-Oct-2025
"	EC001131	**Principal Moamoa & Tauaoo Primary** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$67,847	23-Oct-2025
"	EC001174	**Curriculum Science Specialist**	$67,845	13-Nov-2025
"	EC001168	**Deputy Chief Executive Officer - Strategic Management and Innovation**	$106,452	13-Nov-2025
Finance	FI003133	**ACEO Internal Audit & Investigations** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$94,624	23-Oct-2025
Foreign Affairs & Trade	FT002603	**ACEO International Relations Division** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$94,624	23-Oct-2025
Health	MH001281	**ACEO Pharmaceutical, Medical Equipments and Supplies**	$94,624	23-Oct-2025
"	MH001232	**ACEO Health IT and Communication Services**	$94,624	6-Nov-2025
Lands & Survey	LS000007	**ACEO Legal Services**	$94,624	13-Nov-2025
"	LS000002	**ACEO Land Lease**	$94,624	13-Nov-2025
Women, Community & Social Development	WS003205	**ACEO Research, Policy and Planning** **(Re-advertisement: Previous Applicants NEED NOT TO re-apply)**	$94,624.00	23-Oct-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Agriculture & Fisheries	AG001655	**Senior Biosecurity Officer**	**A13** $38,397	30-Oct-2025	**Henrietta Mano,** TATTE Building, Level 4 henrietta.mano@maf.gov.ws
Education & Culture	EC000912	**Groundsman** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	30-Oct-2025	**Main Office,** Malifa Compound hr@mesc.gov.ws
"	EC001211	**Security Officer - Tafaigata** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	30-Oct-2025	"
"	EC001213	**Nightwatchman - Main Office** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	30-Oct-2025	"
"	EC001197	**Senior Human Resource Officer - Recruitment**	**A12** $34,438	30-Oct-2025	"
"	EC000021	**Telephone Operator/Receptionist**	**A5** $12,714	30-Oct-2025	"
"	EC000386	**School Library Assistant - Itu Asau College**	**A5** $12,714	30-Oct-2025	"
Finance	FI003110	**Senior Clerk - Shipping**	**A5** $12,714	30-Oct-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003268	**Cleaner FMFM11**	**A4** $10,534	30-Oct-2025	"
Public Service Commission	PS002992	**Principal HR Officer-Policy, Performance & Ethics**	**A17** $67,845	30-Oct-2025	**Main Office** Level 2, Govt Building info@psc.gov.ws
"	PS003020	**Senior HR Officer - PSPPE** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	30-Oct-2025	"
Sports & Recreation	SR000014	**Principal ICT Officer**	**A16** $55,431	30-Oct-2025	**Tuna Bryce Viali** Tuanaimato Aquatic Center tbryce@msr.gov.ws
Health	MH001854	**Principal Health Research Specialist** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	30-Oct-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001338	**Domestic Assistant - MT2**	**A4** $10,534	30-Oct-2025	"
"	MH001207	**Senior Program Officer - Adolescent Youth Friendly Services**	**A14** $42,358	30-Oct-2025	"
"	MH001280	**Principal Maintenance Officer - Building**	**A16** $55,431	30-Oct-2025	"
"	MH001373	**Leading Hand Carpenter**	**A7** $17,934	30-Oct-2025	"
"	MH001314	**Boiler Operator**	**A4** $10,534	30-Oct-2025	"
"	MH001924	**Chef - MT2**	**A8** $21,086	30-Oct-2025	"
"	MH001925	**Chef - MT2**	**A8** $21,086	30-Oct-2025	"

"	MH001926	**Chef - MT2**	**A8** $21,086	30-Oct-2025	"
"	MH001518	**Biomedical Engineer Officer**	**A13** $38,397	30-Oct-2025	"
"	MH001295	**Principal Medical Laboratory Tech-Anatomic P/M**	**A16** $55,431	30-Oct-2025	"
Women, Community & Social Development	WS003263	**Research Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	30-Oct-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws
"	WS003214	**Payroll Officer**	**A10** $27,559	30-Oct-2025	"

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **30th October, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Education & Culture	EC000152	**Principal School Governance Management Officer - Faleata to Lefaga**	**A16** $55,431	**Saofaiga July
Finance	FI003593	**Senior Labour Mobility & Dev Train Skills Officer**	**A14** $42,358	**Eneliko Ulugia
Health	MH001912	**Principal Radiographer General**	**A16** $55,431	**Foketi Agavale
"	MH001026	**Senior Planning Officer**	**A12** $34,438	**Faasililelagi Aiono
"	MH001212	**Senior Water Technician Officer**	**A12** $34,438	**Tupua Sua
"	MH001920	**Orderly Porter**	**A4** $10,534	**Piva Wright
"	MH001921	**Security - TTM Hospital**	**A4** $10,534	**Lemisio Sio
"	MH001378	**Medical Records Clerk**	**A5** $12,714	**Faataualofa Elia
"	MH001785	**Senior Cook Full Diet**	**A7** $17,934	**Colleen Mulitalo
Public Service Commission	PS003057	**Principal Investigations Officer**	**A17** **$**67,845	**Jeremy Faamau
Samoa Law Reform Commission	LC000005	**Executive Assistant and Receptionist**	**A12** $34,438	**Tata'a Maiava
"	LC000017	**Principal Information Technology Officer**	**A16** $55,431	**Leota Fuatimu Semisi
Works, Transport & Infrastructure	WI003137	**Urban Management Officer**	**A10** $27,559	**Riverlina Fitisemanu
"	WI003133	**Strategic Planning Officer**	**A10** $27,559	**Vaitui Kaisalika

Women, Community & Social Development	WS003257	**Principal Community Planning Officer**	**A16** $55,431	**Kereta Fuafiva

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Finance	FIP24005	**Senior Training Officer**	**A14** $42,358	Meilani Finau Pofitu

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003501	**Animal Production Advisory Officer - Upolu**	**A10** $27,559	Lawrence Ah Siu
"	AG001681	**Crops Information Officer**	**A8** $21,086	Fitilagi Tualaulelei
"	AG003486	**Accountant**	**A10** $27,559	Lesalafaifuasamoa Matoka
"	AG001674	**Crops Production Officer-Fruit Trees**	**A10** $27,559	Lucy Grace Vaipou Asofitu Semu
Customs & Revenue	RE002479	**Customer Services Officer - Les**	**A8** $21,086	Malouamaua Fuataga
"	RE002432	**Customs Officer - Client Service**	**A8** $21,086	Samuelu Niuamoto
Education & Culture	EC000991	**Payroll Officer**	**A4** $10,534	Janvioneaster Amouta
Health	MH001852	**Principal Physiotherpaist - Inpatient & Outpatient**	**A17** $67,845	Kerupi Ioane
Justice & Courts Administration	JC003271	**Bailiff Officer**	**A8** $21,086	Leilani Musu Tala'i
Samoa Bureau of Statistics	BS001070	**Statistical Clerk**	**A4** $10,534	Caroline Tuimaseve Vaoga
Works, Transport & Infrastructure	WI003116	**Driver**	**A4** $10,534	Timo Tapuai
"	WI001203	**Driver**	**A4** $10,534	Laaloi Leilua

GENERAL NOTICES

Provisional Appointment Cancelled - Appeal Received

From Issue 39_2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)

Health	MH001217	**Principal Regulatory & Monitoring Officer**	**A16 $55,431**

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Office of the Electoral Commission	EV0000041	**Assistant Electoral Commisioner - EORD**	$94,624	31-Oct-2025	**Corporate Service Division** OEC Headquarter, Mulinuu csds@oec.gov.ws
Electric Power Corporation	-	**Supervisor - Strategic Planning, Research, Policy, Performance Management & Reporting**	$72,946	31-Oct-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Senior Network Administrator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946	31-Oct-2025	"
Police, Prisons & Corrections	-	**Project Supervisor - Police Academy**	$94,624	23-Oct-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
Samoa Airport Authority	-	**Manager - Legal Services**	$94,624	31-Oct-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or rwright@saa.ws **web** www.samoaairports.com
"	-	**Senior Officer - Welding & Fabrication**	$34,438	24-Oct-2025	"
"	-	**Senior Officer - Occupational Health & Fitness**	$34,438	24-Oct-2025	"
Samoa Ports Authority	-	**Engineer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$75,873.00	24-Oct-2025	**Christina/Sinaoleatonauna** SPA Office christina@spasamoa.ws / on sinaoleatonauna@spasamoa.ws or website www.spasamoa.ws
Samoa Life Assurance Corporation	-	**Legal Consultant** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$74,336 pa	29-Oct-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa Shipping Corporation Limited	-	**Principal Technical Maritime Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431 - $64,501	28-Oct-2025	**Vandahlia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Development Bank of Samoa	DBS1207	**Loan Officer**	$21,307 - $36,870	23-Oct-2025	**Luuga Pinati** Development Bank of Samoa luugap@dbsamoa.ws **or** tiperiat@dbsamoa.ws
"	DBS1231	**Property Officer (Electrician)**	$18,753 - $36,870	23-Oct-2025	"
Police, Prisons & Corrections	-	**Electrician** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559 - $30,063	23-Oct-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
"	-	**ICT Support Technician** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559 - $30,063	23-Oct-2025	"
"	-	**Legal Advisor**	$78,863	30-Oct-2025	"

Public Trust Office	-	**Estate & Trusts Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$27,559.00 - $30,063	17-Nov-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
Samoa Export Authority	-	**Information & Communication Technology / Network Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$33,450.00	30-Oct-2025	**Wendy Paulo-Tuitaalili** SEA Office. Vaitele-Tai. Apia w.tuitaalili@samoaexportauthority.gov.ws
Samoa National Provident Fund	-	**Senior Relationship Clerk - Expenditure**	$16,927 - $19,930	31-Oct-2025	**Vetalcy / Unaite** Level 1, Main SNPF Building vetalcy@npf.ws / unaite@npf.ws
Samoa Business Hub	-	**Senior Finance Officer**	$35,000 - $45,000	31-Oct-2025	**SBH, Main Office** Le-Sanalele Complex faagutu@samoabusinesshub.ws
Samoa Qualifications Authority	-	**Senior Careers Advisory Officer**	$39,369	23-Oct-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa Life Assurance Corporation	-	**Claims Officer**	$17,934 - $20,382	29-Oct-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
"	-	**CIT Support Officer**	$27,229 - $30,063	29-Oct-2025	"

C. International/Regional Agencies

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline
Samoa Australia Tautua	-	**Technical Advisor - Workforce Planning** (Re-advertisement: Previous Applicants NEED NOT re-apply)	-	19-Oct-2025
Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR).				
Samoa Australia Tautai	-	**ICT Disaster Recovery Plan Adviser**	-	9-Nov-2025
Please visit recruitment@TautaiPartnership.org				
Pacific Community (SPC)	JM000902	**Biogas Project Coordinator**	-	19-Oct-2025
"	JM000903	**Gender Human Rights Adviser - Green Climate Fund-Regional Tuna Programme (GCF-RTP)** Suva based	-	19-Oct-2025
"	JM000904	**Strategic Workforce Planning Officer** Suva based	-	23-Oct-2025
"	TT000117	**Pacific Organic and Ethical Trade Community (POETCom) Coordinator** Suva based	-	26-Oct-2025
"	TT000120	**Educational Assessment Specialist - Secondary Assessment** Suva based	-	26-Oct-2025
"	TT000121	**Epidemiologist - Infectious Diseases** Suva based	-	26-Oct-2025
"	JM000906	**Principal Advisor to the Deputy Director General Science & Capability** Suva based	-	2-Nov-2025
"	TT000127	**Procurement Advisor** Suva based	-	2-Nov-2025
"	TT000134	**Programme Accountant** Suva based	-	9-Nov-2025
"	TT000133	**Planning, Monitoring, Evaluation and Learing Adviser** Suva based	-	9-Nov-2025
"	JM000909	**Senior Finance Manager** Suva based	-	9-Nov-2025
"	JM000907	**Statistic Adviser (Demography)**	-	9-Nov-2025
Applicants must apply online at http://careers.spc.int/				

"	-	**Energy Coordinator, FSM Outer Island Electrification project** Based in Phohnpei, Micronesia	-	16-Nov-2025
Applicants must apply online at Pacific Community website				

D. Training/Scholarship Opportunities

SDGs Undergraduate Program 2026!

Exciting Opportunity for Undergraduate Studies

JICA is pleased to announce the call for applications for the SDGs Global Leader Scholarship Program 2026, specifically designed for aspiring undergraduate students.

Program Highlights:
Pursue Undergraduate studies in Japan
Gain world-class education and skills to drive sustainable development
Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to Apply:
- Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
- Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Reminder: Late applications will NOT be accepted, so apply now!
Seize this exceptional opportunity to become a leader in sustainable development. Begin your application process now, contact PSC at 22123 or email at scholarships@psc.gov.ws

Agriculture Studies Networks for Food Security (Agri-Net) 2026

Agriculture Studies Networks for Food Security (Agri-Net) 2026!
The JICA Scholarhsip Program – Agri-Net for Food Security 2026 is now open for applications.

Key Areas Covered
1. Smallholder Horticulture Empowerment & Promotion (SHEP)
2. Strengthening Food Value Chains (FVC)
3. Coalition for African Rice Development (CARD)
4. Promotion of Fisheries-centered Blue Economy
5. Sustainable Livestock Development towards One Health

Duration
- Master's Degree: Sept/Oct 2026 – Sept 2028 (2 years)
- PhD Degree: Sept/Oct 2026 – Sept 2029 (3 years)

Eligibility
- Young/mid-career government officials & prospective academics
- Professionals from agriculture, fisheries, livestock, food systems
- Work experience: Minimum 5 years (with at least 6 months in current organization)
- Education:
  - Master's: Bachelor's or higher
  - PhD: Master's degree
- Age Limit:
  - Master's: 35 or under (exceptions possible)
  - PhD: 40 or under (exceptions possible)
- English proficiency

Note for Women Applicants
JICA strongly **encourages women to apply**. Promoting **gender equality and women's empowerment** is a priority.

Submission Details
Applications should be submitted to JICA Samoa Office, Level 2, Building B, SNPF PLAZA, Beach Road, Savalalo, Apia Samoa. For additional information and to obtain the Application Form and related documents, please contact PSC Scholarship team via email at scholarships@psc.gov.ws. Ensure all documents are complete at the time of submission.

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS

VOCATIONAL SHORT-TERM TRAINING SCHOLARSHIPS now open for applications.

Closing date: Friday 31 October 2025 at 4pm for both online and paper applications.

For further information on our VSSTS visit website: https://www.nzscholarships.govt.nz/vocational-short-term-scholarships/
or a copy of the 2025 Course Guide and Link to the Online application portal or an application form (preference is an online application), please email our office nzhcapia@samoa.ws.

JICA SDGs Global Leader Program 2026

Are you ready to become a global leader and contribute to sustainable development? JICA is pleased to offer an exceptional opportunity for aspiring Master's and PhD students through the SDGs Global Leader Scholarship Program for the 2026 fiscal year.

Program Highlights;
- Pursue postgraduate studies (Master's or PhD) in Japan
- Gain world-class education and skills to drive sustainable development
- Join a network of global leaders committed to the Sustainable Development Goals (SDGs)
- Expenses borne by JICA, including tuition, living allowance, airfare, outfit allowance, moving allowance, research support expenses, and medical care (T&Cs apply)

Application Deadline: 27 October 2025

How to apply;
1. Obtain the Application Form package by contacting the Samoa Public Service Commission (PSC) at scholarships@psc.gov.ws
2. Submit your completed application to the PSC Office, Level 2, Government Building FMFM II

Don't miss this chance to advance your education and make a meaningful impact on Samoa's development. Apply now and take the first step towards becoming a leader in sustainable development!

COMMONWEALTH MASTER'S SCHOLARSHIP

The CSC is open for applications between 02 September 2025 and 21 October 2025 @4.00pm.

How to apply
● Candidates must apply using the CSC's online application system which can be found on the CSC website. Each scholarship has a 'How to apply' section which will have information and guidance on the application process and the link to the online application system**. The CSC is unable to accept any applications that are not submitted via the online application system or after the closing date listed above.**

CSC Eligibility Criteria for Commonwealth Master's Candidates

To apply for these scholarships, you must:
● Must be a Samoan Citizen (NZ/Samoan dual citizens are eligible)
● Must have resided in Samoa for three (3) consecutive years at the time of application
● Must have at least two (2) years' full-time work experience relevant to preferred qualification
● Previous scholarship holders must have served out all Bond obligations to Government of Samoa at the time of application
● Priority will be given to Human Resource Development (HRD) needs for the development of Samoa
● Be available to start your academic studies in the UK by the start of the UK academic year in September 2026
● By September 2026, hold a first degree of at least upper second class (2:1) honours standard, OR a second-class degree (2:2) and a relevant postgraduate qualification (usually a Master's degree). The CSC would not normally fund a second UK Master's degree. If you are applying for a second UK Master's degree, you will need to provide justification as to why you wish to undertake this study
●Be unable to afford to study in the UK without this scholarship
●Provide full transcripts detailing all your higher education qualifications including to-date transcripts for any qualifications you are currently studying (with certified translations if not in English) – uploaded to the online application system
●Provide references from at least two individuals.
Agency deadlines:
You are required to submit a hard copy of your application form to the Public Service Commission Office for endorsement by **24 October 2025**. Please note that only candidates that have already submitted an application online to CSC can be considered/nominated.

Contact us:
● Visit our website - https://cscuk.fcdo.gov.uk/about-us/scholarships-and-fellowships/
● Find us on LinkedIn - https://www.linkedin.com/company/cscuk/posts/?feedView=all
Please note that all applicants are recruited in line with the CSC's anti-fraud policy and procedure which can be viewed here - https://www.gov.uk/government/publications/csc-in-the-uk-anti-fraud-policy-and-procedure
Further general conditions, information and guidelines can be found on the CSC website - https://cscuk.fcdo.gov.uk/

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

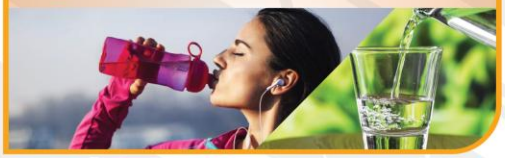
Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

Taiala
MO LE FUAFUAINA TATAU O TAUMAFA
mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.



Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinā, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to
FOOD & NUTRITION RESOURCE BOOKLET
or ***Scan QR CODE*** for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

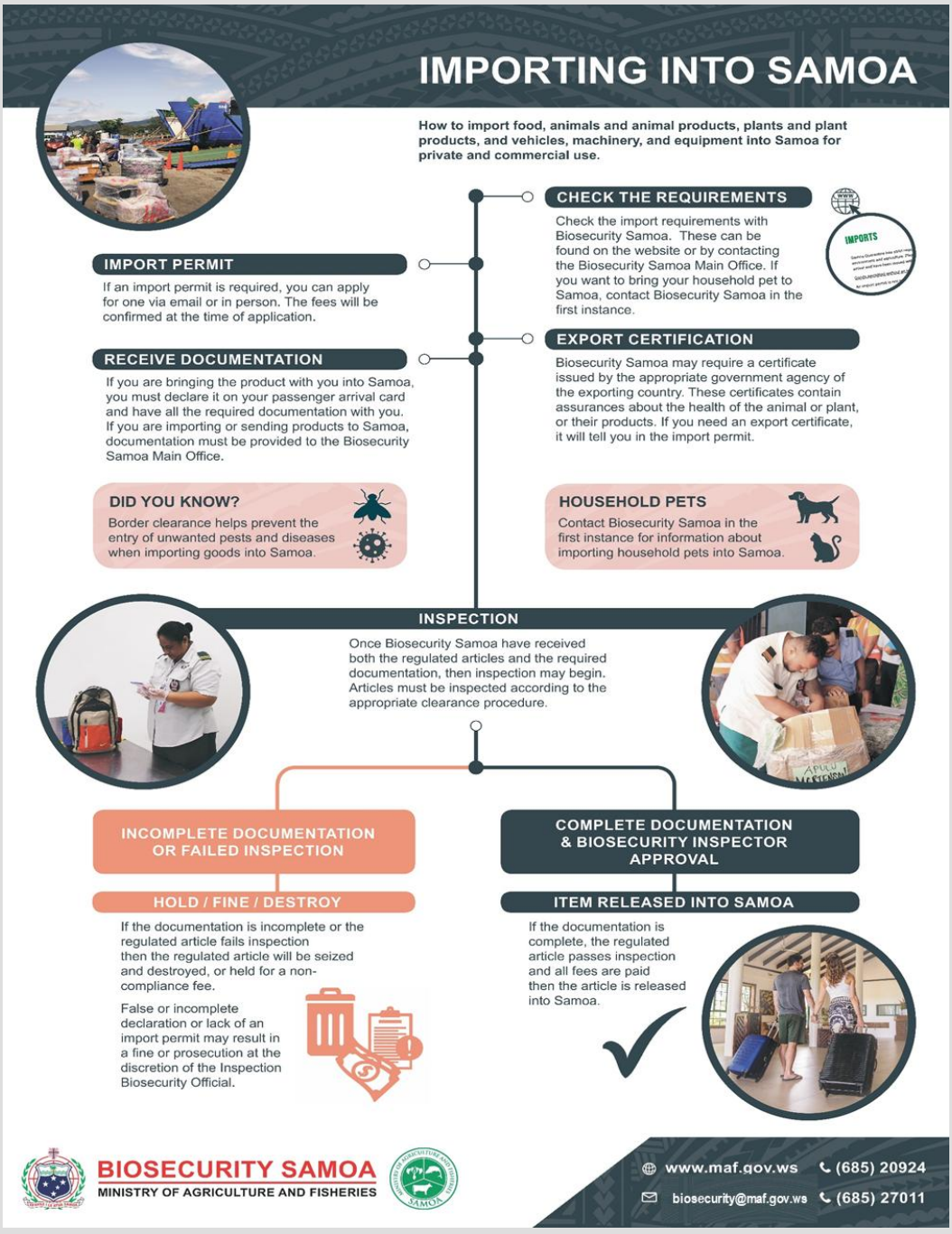
Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES