PUBLIC SERVICE OFFICIAL CIRCULAR

*Issued weekly by the Public Service Commission* *Issue 34/2025, 4th September 2025*

*If we say that we have no sin, we deceive ourselves, and the truth is not in us. If we confess our sins, He is faithful and just to forgive us our sins and to cleanse us from all unrighteousness.*

*1 John 1:8-9*

# A. Public Service Ministries/Agencies

## VACANCIES

### Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grade | Deadline |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG000385 | **ACEO Legal** **(Re-advertisement: Previous Applicants NEED NOT re-apply)** | $94,624 | 10-Sept-2025 |
| **Customs & Revenue** | RE002299 | **ACEO Taxpayer Services** | $94,624 | 17-Sept-2025 |
| **Finance** | FI003498 | **ACEO Legal** | $94,624 | 17-Sept-2025 |
| **Public Enterprises** | PE000003 | **ACEO Commercial Entities Monitoring** **(Re-advertisement: Previous Applicants NEED TO re-apply)** | $94,624 | 10-Sept-2025 |
| **Women, Community & Social Development** | WS002631 | **ACEO Printing** **(Re-advertisement: Previous Applicants NEED TO re-apply)** | $94,624 | 25-Sept-2025 |
| " | WS003205 | **ACEO Research, Policy & Planning** | $94,624 | 1-Oct-2025 |

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

**OR** Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

**Application Forms (R&S Form 2) are to be used by ALL Applicants.**
**Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted**
**All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted**

### Term Positions

***Under Section 41 and 42 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Health** | MHP22012 | **Community Nutrition Officer - Saanapu DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A10** $27,559 | 17-Sept-2025 | **Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws |
| " | MHP23009 | **District Medical Officer - Satupaitea DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A19** $83,666 | 17-Sept-2025 | " |
| " | MHP2000 | **District Medical Officer - Poutasi DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A19** $83,666 | 17-Sept-2025 | " |
| " | MHP20010 | **District Medical Officer - Lalomanu DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A19** $83,666 | 17-Sept-2025 | " |
| " | MHP25001 | **Cervical Cancer Control Co-ordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A17** $67,845 | 17-Sept-2025 | " |

# Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| MInistry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Communications & Information Technology** | CT002754 | **Principal HR & Administration Officer** | **A16** $55,431 | 17-Sept-2025 | **HR** Level 6, TATTE Building hr-info@mcit.gov.ws |
| **Education & Culture** | EC000172 | **Executive Assistant - CEO** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A10** $27,559 | 17-Sept-2025 | **Matagitausulu L. Kuresa,** Malifa Compound hr@mesc.gov.ws |
| **Finance** | FI003272 | **Cleaner - FMFM11** | **A4** $10,534 | 17-Sept-2025 | **Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws |
| " | FI003533 | **Senior Sector Planning Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A14** $42,358 | 17-Sept-2025 | " |
| **Health** | MH001920 | **Orderly Porter** | **A4** $10,534 | 17-Sept-2025 | **Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws |
| " | MH001921 | **Security - TTM Hospital** | **A4** $10,534 | 17-Sept-2025 | " |
| " | MH001854 | **Principal Health Research Specialist** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A16** $55,431 | 17-Sept-2025 | " |
| " | MH001564 | **Dental Officer - TTM Hospital** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A13** $38,397 | 17-Sept-2025 | " |
| " | MH001844 | **Driver - Poutasi DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4** $10,534 | 17-Sept-2025 | " |
| " | MH001558 | **Principal Dental Officer - PC&SDT** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A16** $55,431 | 17-Sept-2025 | " |
| " | MH001379 | **Domestic Assistant Poutasi - Poutasi DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4** $10,534 | 17-Sept-2025 | " |
| " | MH001386 | **Dental Officer - TTM Hospital** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A13** $38,397 | 17-Sept-2025 | " |
| " | MH001863 | **Principal System Support Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A16** $55,431 | 17-Sept-2025 | " |
| " | MH001116 | **Health Promotion Officer - Community** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A10** $27,559 | 17-Sept-2025 | " |
| " | MH001913 | **Senior System Support Officer - Clinical** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 17-Sept-2025 | " |
| " | MH001914 | **Senior System Support Officer - Clinical** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A12** $34,438 | 17-Sept-2025 | " |
| " | MH001381 | **Kitchen Hand Assistant (Meat)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A5** $12,714 | 17-Sept-2025 | " |
| " | MH001440 | **Assistant Leading Hand Electrician - MT2 Savaii** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A5** $12,714 | 17-Sept-2025 | " |
| " | MH001469 | **Paramedic Trainee (Ambulance Driver)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A5** $12,714 | 17-Sept-2025 | " |
| " | MH001469 | **Paramedic Trainee (Ambulance Driver)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A5** $12,714 | 17-Sept-2025 | " |

| | | | | | |
|---|---|---|---|---|---|
| " | MH001831 | **Paramedic Trainee (Ambulance Driver)**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A5**<br>$12,714 | 17-Sept-2025 | " |
| " | MH001716 | **Driver - Lufilufi DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001915 | **Driver - CSU**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001734 | **Security - Leulumoega DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001728 | **Security - Faleolo DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001748 | **Security - Foailalo DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001733 | **Security - Leulumoega DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001726 | **Driver - Faleolo DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001731 | **Driver - Leulumoega DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| " | MH001730 | **Domestic Assistant - Faleolo DH**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | " |
| **Justice & Courts Administration** | JC003365 | **Senior Scanner Operator** | **A12**<br>$34,438 | 17-Sept-2025 | **Raeinah Fania**<br>Mulinuu<br>raeinah.fania@mjca.gov.ws |
| **Prime Minister & Cabinet** | PM002660 | **Driver**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A4**<br>$10,534 | 17-Sept-2025 | **Main Office**<br>Level 4, Gov't Building<br>hr@mpmc.gov.ws |
| " | PM002603 | **Bilingual Reporter - Savali**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A8**<br>$21,086 | 17-Sept-2025 | " |
| **Works, Transport & Infrastructure** | WI003112 | **Principal Engineering Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | **A17**<br>**$**67,845 | 17-Sept-2025 | **Mele Nofoasaefa**<br>TATTE Building, Level 4<br>mele.nofoasaefa@mwti.gov.ws |

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
**NOTICE OF APPEALS** including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **17th September, 2025**

# PROVISIONAL APPOINTMENTS

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Agriculture & Fisheries** | AG003678 | **Driver** | **A4**<br>$10,534 | **Apelu Alaivaa |
| " | AG000719 | **Driver** | **A4**<br>$10,534 | **Amosa Foliga |
| " | AG001090 | **Store Clerk** | **A4**<br>$10,534 | **Salaevalu Taisaotuiatua |
| **Education & Culture** | EC000955 | **School Library Assistant - Samoa College** | **A5**<br>$12,714 | **Hesachael Kelepi |
| " | EC001204 | **Principal Research & Policy Officer** | **A16**<br>$55,431 | **Rousianna Taei Maimai-Aiomata |

| | | | | |
|---|---|---|---|---|
| **Foreign Affairs & Trade** | FT002114 | **Foreign Service Officer - BRD** | **A10** $27,559 | **Porita Fruean |

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

# CONFIRMED APPOINTMENTS

## Contract Positions

***Under Section 31 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **CONTRACT APPOINTMENT Commencement Date: 26th August 2025** | | | | |
| **Sports & Recreation** | | **ACEO Sports Program and Coordination** | $94,624 | ^^Tafaese Spencer Tautu |
| **CONTRACT APPOINTMENT Commencement Date: 2nd September 2025** | | | | |
| **Education & Culture** | | **Vice Principal Sasina Primary School** | $46,158 | ^^Leiua Toga |
| " | | **Vice Principal Safune Primary School** | $46,158 | ^^Akata Petelo |
| " | | **Principal Puleia Primary School** | $58,304 | ^^Talalafai Toma Amosa |
| **CONTRACT APPOINTMENT Commencement Date: 8th September 2025** | | | | |
| **Works, Transport & Infrastructure** | | **ACEO Project Management** | $94,624 | ^^Clarissa Therese Laulala |
| **CONTRACT APPOINTMENT Commencement Date: 15th September 2025** | | | | |
| **Education & Culture** | | **Principal Sasina Primary School** | $58,304 | ^^Lufi Poe Mamoe |

# CONFIRMED APPOINTMENTS

## Permanent Positions

***Under Section 34 of the Public Service Act 2004***

| Ministry/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Appointee |
|---|---|---|---|---|
| **Education & Culture** | EC001222 | **Senior Performance Management Officer** | **A13** $38,397 | Nora Tuna |
| **Finance** | FI003602 | **Principal Procurement Officer** | **A17** $67,845 | Darin Faolotoi |
| **Natural Resources & Environment** | NE003351 | **Procurement Clerk** | **A4** $10,534 | Tusipepa Aliimalemanu Tifi |
| " | NE003363 | **Scientific Officer - Forecasting** | **A10** $27,559 | Sasamamao Pauli Kalolo |
| **Prime Minister & Cabinet** | PM000684 | **Driver - HOS** | **A4** $10,534 | Lealaivaega Esau |

# B. Public Sector/Other Agencies

## VACANCIES

### Special Advertisement

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Samoa Ports Authority** | - | **GENERAL MANAGER** | CEO Level | 5-Sept-2025 | **Faamatapili Kamilo Kelemete**<br>Level 1, NPF Plaza<br>kamilo.kelemete@mpe.gov.ws |

### Contract Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Electric Power Corporation** | - | **Senior Engineer Development** | $87,027 | 15-Sept-2025 | **HR Management**<br>TATTE Building, SOGI<br>matamuf@epc.ws or<br>tinais@epc.ws |
| " | - | **Overseer Mechanic (Renewable Energy)** | $72,946 | 30-Sept-2025 | " |
| **Land Transport Authority** | - | **Policy Analyst** | $72,447.02 - $94,377.64 p.a. | 1-Oct-2025 | **Human Resource**<br>**email** hr@lta.gov.ws **or**<br>www.lta.gov.ws |
| **Samoa Airport Authority** | - | **Senior Legal Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $34,438.00 | 16-Sept-2025 | **HR Division**<br>**Phone** 23201 ext 126<br>**email** enquiries-hr@saa.ws or<br>**web** www.samoaairports.com |
| **Samoa Qualifications Authority** | - | **Principal Foreign Qualification Recognition Officer** | $58,193 | 5-Sept-2025 | **SQA Office**<br>TATTE Blding, Level 2<br>www@sqa.gov.ws |
| **Samoa National Provident Fund** | - | **Assistant Manager – Legal Services**<br>(Re-advertisement) | $72,405/$87,912 p.a | 26-Sept-2025 | **Vetalcy / Uini**<br>Level 1, Main SNPF Building<br>vetalcy@npf.ws / uini@npf.ws |
| **Samoa Ports Authority** | - | **Assistant General Manager Corporate Services** | $94,624 | 5-Sept-2025 | **Unasa Tina**<br>**Main Office Matautu**,<br>tinapenn@spasamoa.ws /<br>taofi@spasamoa.ws . |
| " | - | **Engineer** | $75,873.00 | 18-Sept-2025 | **Christina / Sinaleatonanua**<br>Main Office Matautu,<br>**web** www.spasamoa.ws<br>christina@spasamoa.ws **or**<br>sinaoleatonauna@spasamoa.ws |
| **Samoa Shipping Corporation Limited** | - | **Principal Technical Maritime Officer**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $55,431 - $64,501 | 16-Sept-2025 | **Vandahlia Chong Wong**<br>SSC Building, Matautu-Tai<br>vandahlia@ssc.ws / 685-20935 |

### Permanent Positions

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline | Contact Details: |
|---|---|---|---|---|---|
| **Central Bank of Samoa (CBS)** | - | **Assistant Building Technician** | $25,908 - $29,596 pa | 15-Sept-2025 | **Human Resource Department**<br>Ground Floor, CBS Building<br>hr@cbs.gov.ws |
| " | - | **Risk and Compliance Officer** | $31,303 pa | 15-Sept-2025 | " |
| **Development Bank of Samoa** | DBS_1231 | **Property Officer [Electrician]**<br>(Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $18,753 - $36,870 | 12-Sept-2025 | **Luuga / Tiperia**<br>Development Bank of Samoa<br>luugap@dbsamoa.ws /<br>tiperiat@dbsamoa.ws |
| **Electric Power Corporation** | - | **(4) Security - Tanu/Fiaga** | $10,019 | 15-Sept-2025 | **HR Management**<br>TATTE Building, SOGI<br>matamuf@epc.ws or<br>tinais@epc.ws |

| | | | | | |
|---|---|---|---|---|---|
| " | - | **(2) Security - Vaitele** | $10,019 | 15-Sept-2025 | " |
| " | - | **(2) Security - Fuluasou** | $10,019 | 15-Sept-2025 | " |
| " | - | **Security - Savaii** | $10,019 | 15-Sept-2025 | " |
| " | - | **(2) Cleaner/Groundsman - Savaii** | $10,019 | 15-Sept-2025 | " |
| " | - | **Driver - Fuluasou** | $9,254 | 15-Sept-2025 | " |
| " | - | **Driver - Tanu/Fiaga** | $9,254 | 15-Sept-2025 | " |
| **Land Transport Authority** | - | **Promotion Officer** | $17,838.84 - $28,545.89 | 8-Sept-2025 | **Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws |
| " | - | **Safeguards Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply) | $17,838.84 - $28,545.89 | 8-Sept-2025 | " |
| " | - | **GIS/Information Analyst** (Re-advertisement) | $46,427.77 - $56,420.97 | 8-Sept-2025 | " |
| **Public Trust Office** | - | **Estate & Trusts Officer** | $27,559.00 - $30,063 | 30-Sept-2025 | **Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws |
| **Samoa Ports Authority** | - | **Cargo Officer (2)** | $19,504 - $23,908 | 18-Sept-2025 | **Christina Puipuia** SPA Office christina@spasamoa.ws or website www.spasamoa.ws |

# C. International/Regional Agencies

| Sector/Office | Vacancy Code | Position Title | Salary Grading (p.a max) | Deadline |
|---|---|---|---|---|
| **International Organization for Migration (IOM)** | 16629 | **National Programme Officer (Migration Management)** | - | 23-Sept-2025 |
| Applicants must apply online at https://bit.ly/3HFNaWJ or https://www.iom.int/iom-career-gateways | | | | |
| **International Organization for Migration (IOM)** | 16590 | **National Project Officer (Labour Mobility)** | - | 23-Sept-2025 |
| Applicants must apply online at https://bit.ly/4lTvmFy or https://www.iom.int/iom-career-gateways | | | | |
| **Samoa Australia Tautua** | - | **Technical Adviser – Workforce Planning** | - | 21-Sept-2025 |
| Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR). | | | | |
| **Pacific Community (SPC)** | SS000003 | **HR Manager - Remuneration, Systems and Health & Safety** | - | 7-Sept-2025 |
| " | CR000471 | **Principal Fisheries Scientist (Coastal & Nearshore Fisheries)** | - | 7-Sept-2025 |
| " | CR000474 | **Data Visualisation and Outreach Advisor (Noumea-based)** | - | 14-Sept-2025 |
| " | CR000478 | **Senior Fisheries Scientist (National and Sub-Regional Science) - Noumea-based** | - | 21-Sept-2025 |
| Applicants must apply online at http://careers.spc.int/ | | | | |
| **Pacific Islands Forum Secretariat** | | **Regional ICT Advisor** | - | 26-Sept-2025 |
| Interested applicants are encouraged to apply through the PIFS website: www.forumsec.org | | | | |

# D. Training/Scholarship Opportunities

## COMMONWEALTH MASTER'S SCHOLARSHIP

**The CSC is open for applications between 02 September 2025 and 14 October 2025.**

How to apply

● Candidates must apply using the CSC's online application system which can be found on the CSC website. Each scholarship has a 'How to apply' section which will have information and guidance on the application process and the link to the online application system**. The CSC is unable to accept any applications that are not submitted via the online application system or after the closing date listed above.**

**CSC Eligibility Criteria for Commonwealth Master's Candidates**

**To apply for these scholarships, you must:**

● Must be a Samoan Citizen (NZ/Samoan dual citizens are eligible)
● Must have resided in Samoa for three (3) consecutive years at the time of application
● Must have at least two (2) years' full-time work experience relevant to preferred qualification
● Previous scholarship holders must have served out all Bond obligations to Government of Samoa at the time of application
● Priority will be given to Human Resource Development (HRD) needs for the development of Samoa
● Be available to start your academic studies in the UK by the start of the UK academic year in September 2026
● By September 2026, hold a first degree of at least upper second class (2:1) honours standard, OR a second-class degree (2:2) and a relevant postgraduate qualification (usually a Master's degree). The CSC would not normally fund a second UK Master's degree. If you are applying for a second UK Master's degree, you will need to provide justification as to why you wish to undertake this study
●Be unable to afford to study in the UK without this scholarship
●Provide full transcripts detailing all your higher education qualifications including to-date transcripts for any qualifications you are currently studying (with certified translations if not in English) – uploaded to the online application system
●Provide references from at least two individuals.
Agency deadlines:
You are required to submit a hard copy of your application form to the Public Service Commission Office for endorsement by **17 October 2025**. Please note that only candidates that have already submitted an application online to CSC can be considered/nominated.

**Contact us:**
● Visit our website
● Find us on LinkedIn
Please note that all applicants are recruited in line with the CSC's anti-fraud policy and procedure which can be viewed here.
Further general conditions, information and guidelines can be found on the CSC website.

## Agriculture Studies Networks for Food Security (Agri-Net) 2026

Agriculture Studies Networks for Food Security (Agri-Net) 2026!
The JICA Scholarhsip Program – Agri-Net for Food Security 2026 is now open for applications.

**Key Areas Covered**
1.Smallholder Horticulture Empowerment & Promotion (SHEP)
2.Strengthening Food Value Chains (FVC)
3.Coalition for African Rice Development (CARD)
4.Promotion of Fisheries-centered Blue Economy
5.Sustainable Livestock Development towards One Health

**Duration**
•Master's Degree: Sept/Oct 2026 – Sept 2028 (2 years)
•PhD Degree: Sept/Oct 2026 – Sept 2029 (3 years)

**Eligibility**
•Young/mid-career government officials & prospective academics
•Professionals from agriculture, fisheries, livestock, food systems
•Work experience: Minimum 5 years (with at least 6 months in current organization)
•Education:
oMaster's: Bachelor's or higher
oPhD: Master's degree
•Age Limit:
oMaster's: 35 or under (exceptions possible)
oPhD: 40 or under (exceptions possible)
•English proficiency

**Note for Women Applicants**
JICA strongly **encourages women to apply**. Promoting **gender equality and women's empowerment** is a priority.

**Submission Details**
Applications should be submitted to JICA Samoa Office, Level 2, Building B, SNPF PLAZA, Beach Road, Savalalo, Apia Samoa. For additional information and to obtain the Application Form and related documents, please contact PSC Scholarship team via email at scholarships@psc.gov.ws. Ensure all documents are complete at the time of submission.

# E. Public Notices

## Ministry of Communication & Information Technology

## Accident Compensation Corporation

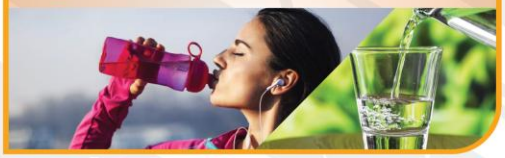
## Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

# Taiala
## MO LE FUAFUAINA TATAU O TAUMAFA
### mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.



Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinā, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to
***FOOD & NUTRITION RESOURCE BOOKLET***
or ***Scan QR CODE*** for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

## PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

## FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

## Ministry of Works, Transport & Infrastructure - PUMA

**Have you considered the following?**

| | |
|---|---|
| ✓ | **Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits? |
| ✓ | **Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites? |
| ✓ | **Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage. |
| ✓ | **Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories |
| ✓ | **Site geography**- will the development complement the natural topography, soils and local climatic conditions? |
| ✓ | **Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)? |
| ✓ | **Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones? |
| ✓ | **Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones? |
| ✓ | **Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity. |
| ✓ | **Built character** – do the heights and shapes of proposed buildings complement adjacent buildings? |
| ✓ | **Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement? |
| ✓ | **Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems. |
| ✓ | **PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc. |

**To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.**

**Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws**

## Ministry of Women, Community & Social Development

## Samoa Qualifications Authority

## Ministry of Agriculture & Fisheries

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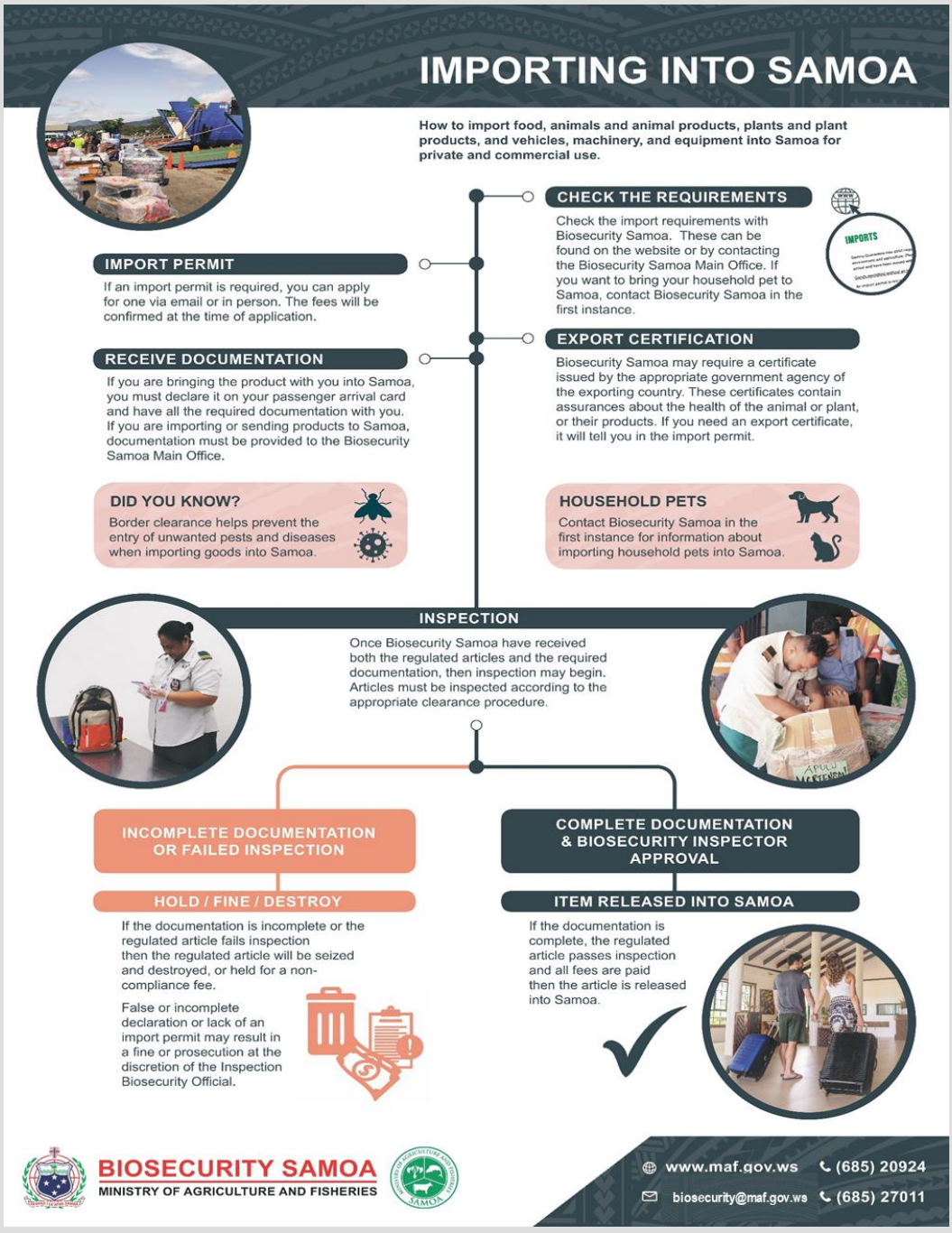
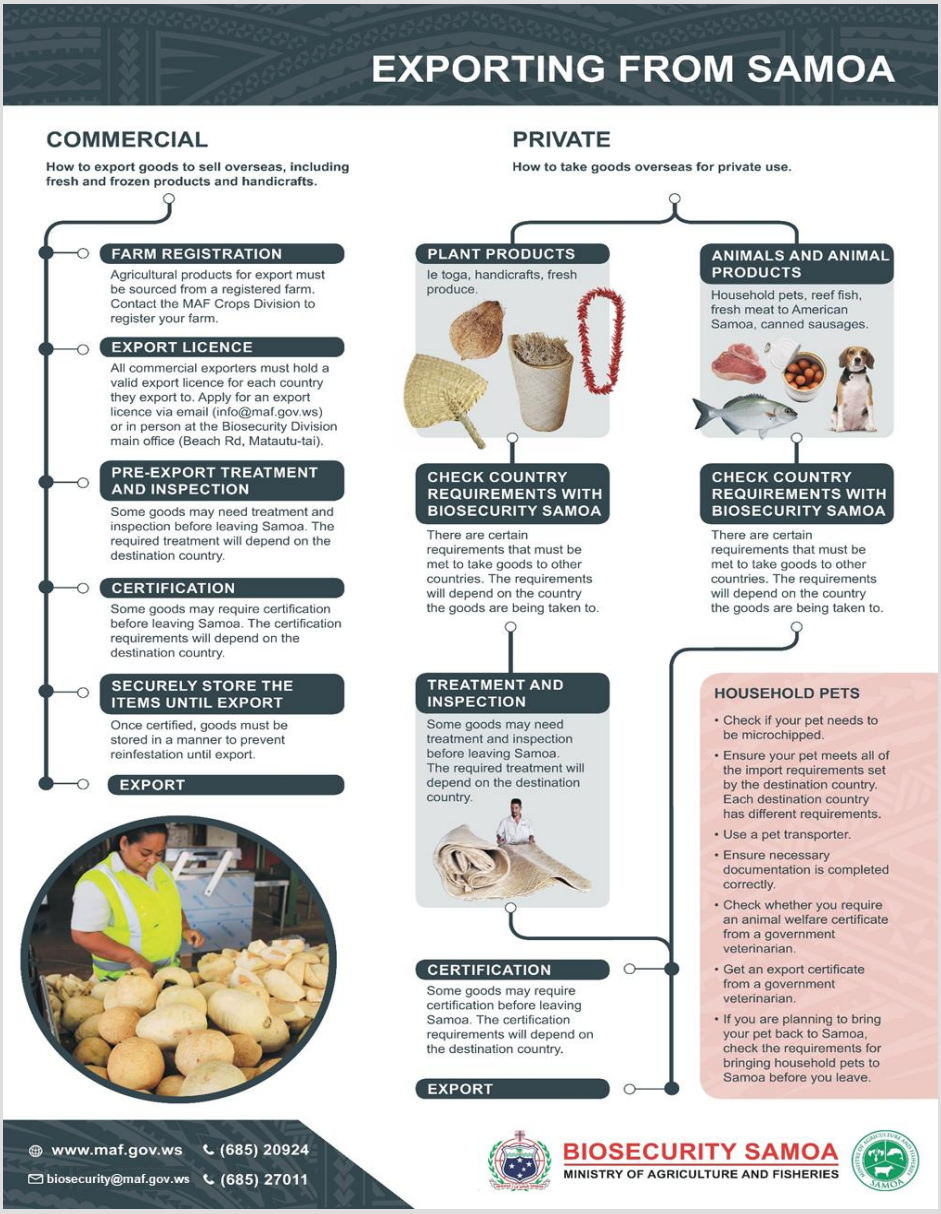
## Biosecurity Samoa




EXPORTING FROM SAMOA
COMMERCIAL
How to export goods to sell overseas, including fresh and frozen products and handicrafts.
FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.
EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).
PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.
EXPORT
PRIVATE
How to take goods overseas for private use.
PLANT PRODUCTS
le toga, handicrafts, fresh produce.
ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
HOUSEHOLD PETS
• Check if your pet needs to be microchipped.
• Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
• Use a pet transporter.
• Ensure necessary documentation is completed correctly.
• Check whether you require an animal welfare certificate from a government veterinarian.
• Get an export certificate from a government veterinarian.
• If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
EXPORT
www.maf.gov.ws
(685) 20924
biosecurity@maf.gov.ws
(685) 27011
BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES