PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 33/2025, 26th August 2025*

If we say that we have no sin, we deceive ourselves, and the truth is not in us. If we confess our sins, He is faithful and just to forgive us our sins and to cleanse us from all unrighteousness.

1 John 1:8-9

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Agriculture & Fisheries	AG000385	**ACEO Legal** **(Re-advertisement: Previous Applicants NEED NOT re-apply)**	$94,624	10-Sept-2025
Customs & Revenue	RE002299	**ACEO Taxpayer Services**	$94,624	17-Sept-2025
Finance	FI003133	**ACEO Internal Audit & Investigations**	$94,624	3-Sept-2025
"	FI003117	**ACEO Accounting and Financial Reporting**	$94,624	3-Sept-2025
"	FI003498	**ACEO Legal**	$94,624	17-Sept-2025
Foreign Affairs & Trade	FT002603	**ACEO International Relations Division**	$94,624	3-Sept-2025
Public Enterprises	PE000003	**ACEO Commercial Entities Monitoring** **(Re-advertisement: Previous Applicants NEED TO re-apply)**	$94,624	10-Sept-2025
Women, Community & Social Development	WS002631	**ACEO Printing** **(Re-advertisement: Previous Applicants NEED TO re-apply)**	$94,624	25-Sept-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Communications & Information Technology	CT002729	**News Reporter - Broadcasting Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	10-Sept-2025	**HR** Level 6, TATTE Building hr-info@mcit.gov.ws
Customs & Revenue	RE002429	**Senior Customs Officer - Intelligence and Investication**	**A12** $34,438	10-Sept-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
"	RE002384	**Assistant Customs Officer**	**A6** $15,147	10-Sept-2025	"

"	RE001765	**Assistant Customs Officer - Trade Facilitation** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A6** $15,147	10-Sept-2025	"
Education & Culture	EC000991	**Payroll Officer**	**A4** $10,534	10-Sept-2025	**Matagitausulu L. Kuresa,** Malifa Compound hr@mesc.gov.ws
"	EC000045	**Cashier** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	10-Sept-2025	"
"	EC001211	**Security Officer - Tafaigata** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	10-Sept-2025	"
Natural Resources & Environment	NE003727	**Assistant Scientific - Climate**	**A4** $10,534	10-Sept-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
"	NE003549	**Groundsman - Vailima**	**A4** $10,534	10-Sept-2025	"
"	NE003430	**Watershed Officer**	**A10** $27,559	10-Sept-2025	"
"	NE003595	**Mechanic - Mulinuu**	**A4** $10,534	10-Sept-2025	"
"	NE003716	**Field Worker - Asau**	**A4** $10,534	10-Sept-2025	"
"	NE003742	**Nightwachman - Vaipouli**	**A4** $10,534	10-Sept-2025	"
Samoa Law Reform Commission	LC000017	**Principal Information Technology Officer**	**A16** $55,431	10-Sept-2025	**Fugalaau Siaki** Level 1, Govt Building fugalaau.siaki@samoalawreform.gov.ws
Women, Community & Social Development	WS003257	**Principal Community Planning Officer - Upolu** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	10-Sept-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws
Works, Transport & Infrastructure	WI003113	**Civil Enginner - Roads & Infrastructure** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A17** **$**67,845	10-Sept-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws
"	WI003116	**Driver** (Re-advertisement)	**A4** $10,534	10-Sept-2025	"
"	WI001203	**Driver** (Re-advertisement)	**A4** $10,534	10-Sept-2025	"
"	WI003003	**Principal Building Inspector** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	10-Sept-2025	"

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **10th September, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003453	**Administrative Assistant**	**A7** $17,934	**Elaine Tupai Eteuati
"	AG003635	**Crops Extension Officer**	**A10** $27,559	**Leafa Ah Kee

"	AG003763	**Crops Extension Officer**	**A10** $27,559	**Aunei Latatuli Kirisimasi Lemalu
Communications & Information Technology	CT002720	**Senior Marketing Officer**	**A12** $34,438	**Gethsemane Chu Ling
Customs & Revenue	RE002411	**Principal Community Compliance Officer**	**A16** $55,431	**Poutasi Sagapolutele
Natural Resources & Environment	NE003699	**Apia Ranger**	**A6** $15,147	**Momoe Lauese
Office of the Regulator	RG000011	**Principal Electricity Sector Specialist**	**A16** $55,431	**Mathew Wilson
Public Enterprises	PE000038	**Senior Performance Analyst**	**A12** $34,438	**Selesitina Toafia
Women, Community & Social Development	WS003202	**Senior Internal Affairs Officer - Savaii**	**A12** $34,438	**Mercy Asomaliu

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Contract Positions

Under Section 31 of the Public Service Act 2004

CONTRACT APPOINTMENT
Commencement Date: 22nd August 2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Education & Culture	EC000687	**Principal Samata-i-Uta Primary School**	$58,304	^^Polini Pine
"	EC000683	**Principal Samata-i-Tai Primary School**	$58,304	^^Kirisimasi Falefa
"	EC000594	**Vice Principal Safata College**	$58,304	^^Faletolu Ale
"	EC000222	**Principal Aana 2 College**	$75,709	^^Valuniu Etimani Solofua Faamoetauloa

CONTRACT APPOINTMENT
Commencement Date: 1st September 2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Health	MH001001	**ACEO Strategic Policy, Planning & Research**	$94,624	^^Tupou Chan Tung
Education & Culture	EC000679	**Principal Samalaeulu Primary School**	$58,304	^^Natanielu Paoa

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003760	**Principal Advisory and Development Officer**	**A16** $55,431	Siusiuosalafai Papalii

Commerce, Industry & Labour	CL002455	**Inspector of Incorporated Societies,CU & CT**	**A10** $27,559	Royal Prince Alfred Tala
Health	MH001268	**Office Assistant / Tea Lady**	**A4** $10,534	Seleni Junior Mate
Prime Minister & Cabinet	PM003610	**Assistant Immigration Officer**	**A6** $15,147	Polytechnic Sailau Kuresa Vaigalepa

B. Public Sector/Other Agencies

VACANCIES

Special Advertisement

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Samoa Ports Authority	-	**GENERAL MANAGER**	CEO Level	5-Sept-2025	**Faamatapili Kamilo Kelemete** Level 1, NPF Plaza kamilo.kelemete@mpe.gov.ws

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Senior Engineer Development**	$87,027	15-Sept-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Overseer Mechanic (Renewable Energy)**	$72,946	30-Sept-2025	"
Land Transport Authority	-	**Contracts Engineer - World Bank**	$72,447.02 - $94,377.64	1-Sept-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Contract Engineer - PMD** (Re-advertisement)	$72,447.02 - $94,377.64	1-Sept-2025	"
Samoa Qualifications Authority	-	**Principal Foreign Qualification Recognition Officer**	$58,193	5-Sept-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa Ports Authority	-	**Assistant General Manager Corporate Services**	$94,624	5-Sept-2025	**Unasa Tina Main Office Matautu,** tinapenn@spasamoa.ws / taofi@spasamoa.ws .

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Attorney General	-	**PILON Assistant Coordinator**	$55,000-$65,000	1-Sept-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
Electric Power Corporation	-	**Senior Planning, Research & Policy Analyst**	$43,327	3-Sept-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**(3) Plant Operators (Tanu/Fiaga)**	$11,259	3-Sept-2025	"
"	-	**(4) Security - Tanu/Fiaga**	$10,019	15-Sept-2025	"
"	-	**(2) Security - Vaitele**	$10,019	15-Sept-2025	"

"	-	**(2) Security - Fuluasou**	$10,019	15-Sept-2025	"
"	-	**(1) Security - Savaii**	$10,019	15-Sept-2025	"
"	-	**(2) Cleaner/Groundsman - Savaii**	$10,019	15-Sept-2025	"
"	-	**(1) Driver - Fuluasou**	$9,254	15-Sept-2025	"
"	-	**(1) Driver - Tanu/Fiaga**	$9,254	15-Sept-2025	"
Legislative Assembly	-	**Principal Facilities Officer** (Re-advertisement)	$55,431	4-Sept-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Senior Accounting Officer**	$34,439	4-Sept-2025	"
Land Transport Authority	-	**Promotion Officer**	$17,838.84 - $28,545.89	8-Sept-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Safeguards Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$17,838.84 - $28,545.89	8-Sept-2025	"
"	-	**GIS/Information Analyst** (Re-advertisement)	$46,427.77 - $56,420.97	8-Sept-2025	"
Public Trust Office	-	**IT Officer** (Re-advertisement)	$27,559.00 - $30,063	29-Aug-2025	**Juvalein Lelevaga** PTO Building, Matafele ptrustee@publictrust.ws or juvalein.lelevaga@publictrust.ws
"	-	**Estate & Trusts Officer**	$27,559.00 - $30,063	30-Sept-2025	"
Samoa Export Authority	-	**Information & Communication Technology / Network Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$33,450.00	3-Sept-2025	**Wendy Paulo-Tuitaalili** SEA Office. Vaitele-Tai. Apia w.tuitaalili@samoaexportauthority.gov.ws
Samoa National Provident Fund	-	**Withdrawal Officer**	$27,870 - $32,333	2-Sept-2025	**Vetalcy / Uini** Level 1, Main SNPF Building vetalcy@npf.ws / uini@npf.ws
"	-	**Inspector**	$27,870 - $32,333	2-Sept-2025	"
"	-	**Pension & Disability Records Clerk**	$13,414 - $16,333	2-Sept-2025	"

C. International/Regional Agencies

Conservation International	-	**Reef Resilience Samoa Hub Project Manager**	WST91,000.00	29-Aug-2025
Please submit Application Form, CV and at least 3 letters of reference to: Pualele Pene, Operations Manager via email: ppene@conservation.org with SUBJECT: Reef Resilience Samoa Hub PROJECT MANAGER The TOR and the Application form can be accessed through this link : https://drive.google.com/drive/folders/16fCgBzD1mzJ57FO5HtZrM0x6H6w3JqVj				
Pacific Community (SPC)	SS000003	**HR Manager - Remuneration, Systems and Health & Safety**	-	7-Sept-2025
"	CR000471	**Principal Fisheries Scientist (Coastal & Nearshore Fisheries)**	-	7-Sept-2025
"	CR000474	**Data Visualisation and Outreach Advisor (Noumea-based)**	-	14-Sept-2025
Applicants must apply online at http://careers.spc.int/				
Samoa Australia Tautua	-	**Technical Advisor - Organizational Development and Compliance (Samoa Fa'afafine Association)**	-	31-Aug-2025

"	-	**Gender Equity Specialist**	-	31-Aug-2025
"	-	**Civil Society Engagement Manager**	-	31-Aug-2025
Please visit https://www.tautuapartnership.ws/vacancies for the full Terms of Reference (TOR).				
United Nations Educational, Scientific and Cultural Organisation (UNESCO)	-	**National Project Officer - (Education)**	-	3-Sept-2025
For more information and how to apply can be found on the link below: https://careers.unesco.org/job/Apia-National-Project-Coordinator-%28Education%29/827251202/				

D. Training/Scholarship Opportunities

COMMONWEALTH MASTER'S SCHOLARSHIP

The CSC is open for applications between 02 September 2025 and 14 October 2025.

How to apply

● Candidates must apply using the CSC's online application system which can be found on the CSC website. Each scholarship has a 'How to apply' section which will have information and guidance on the application process and the link to the online application system**. The CSC is unable to accept any applications that are not submitted via the online application system or after the closing date listed above.**

CSC Eligibility Criteria for Commonwealth Master's Candidates

To apply for these scholarships, you must:

● Must be a Samoan Citizen (NZ/Samoan dual citizens are eligible)
● Must have resided in Samoa for three (3) consecutive years at the time of application
● Must have at least two (2) years' full-time work experience relevant to preferred qualification
● Previous scholarship holders must have served out all Bond obligations to Government of Samoa at the time of application
● Priority will be given to Human Resource Development (HRD) needs for the development of Samoa
● Be available to start your academic studies in the UK by the start of the UK academic year in September 2026
● By September 2026, hold a first degree of at least upper second class (2:1) honours standard, OR a second-class degree (2:2) and a relevant postgraduate qualification (usually a Master's degree). The CSC would not normally fund a second UK Master's degree. If you are applying for a second UK Master's degree, you will need to provide justification as to why you wish to undertake this study
●Be unable to afford to study in the UK without this scholarship
●Provide full transcripts detailing all your higher education qualifications including to-date transcripts for any qualifications you are currently studying (with certified translations if not in English) – uploaded to the online application system
●Provide references from at least two individuals.

Agency deadlines:
You are required to submit a hard copy of your application form to the Public Service Commission Office for endorsement by **17 October 2025**. Please note that only candidates that have already submitted an application online to CSC can be considered/nominated.

Contact us:
● Visit our website
● Find us on LinkedIn
Please note that all applicants are recruited in line with the CSC's anti-fraud policy and procedure which can be viewed here.
Further general conditions, information and guidelines can be found on the CSC website.

Manaaki New Zealand 2025 Scholarships Samoa Foundation

Reminder for Foundation Students NUS/USP

Eligibility Criteria for New Zealand Scholarship Awards

Attain at least a 75% or above average for English + Best 3 Courses (excluding Samoa) by the end of Semester One (1) to enter into Preliminary Selection.
Must be Samoan citizen but can also be a Dual Samoa—New Zealand citizen to be eligible for a scholarship award.
Conditions apply to students citizenship for a New Zealand funded award.

Note: All Eligible Students must Apply Online using the Link below:
Apply online for a Manaaki New Zealand scholarship | MANAAKI | Education New Zealand
Online Portal is now
Open: Friday 1st August 2025
Close: **1pm Sunday 31st August 2025**

Don't wait until the last day to submit your application.

Selected candidates will begin their studies in 2026.

For more information please contact our office on telephone **22123/22124/22125/26478** or **email** us on scholarships@psc.gov.ws

MANAAKI NEW ZEALAND SCHOLARSHIPS PORTAL ACCESS
for Samoa Foundation Students
Portal Opens Friday 1st August 2025
Portal Closes 1pm Sunday 31st August 2025

You have one month to complete and submit your application.
1. Start by reading the scholarships information on the Apply online for a Manaaki New Zealand scholarship | MANAAKI | Education New Zealand link
2. Check if you are eligible to apply:
Once you've completed your eligibility test, write down the number you're given. From there, follow the instructions of the process – the Portal. Write down your username and password.
4. Start your Application. When you get to the part where you fill in the course(s) you want to do, save your application and exit the portal.

5. Start doing your research on the courses you would like to pursue. You can go on the websites of the following institutions:
University of Auckland
Auckland University of Technology
Unitec
Massey University (Auckland Campus; Palmerston North campus and Wellington Campus)
Wintec
University of Waikato
Victoria University of Wellington
University of Canterbury (NOT for Bachelor of Engineering with Honours)
University of Otago
Lincoln University

6. Continue your Application. Go back to your Application and fill in the details of the University that has the program you are interested in, the name of the program and courses

7. Submit your Application. Go over your Application one last time, make sure that you understand your program and courses. When you are sure with everything, then submit your application.

Things to think about when completing your Application

Your answers need to be your own!
You need to understand and know how important your studies are to you, and how important it is for Samoa.
Does it align with Samoa's Development Goals (SDGs)?
Go to PSC and get a copy of Samoa development priority needs.
If you get your degree and you come back to Samoa, where will you work? How will your work benefit from your studies?
Your answers will be the basis for your interview, should you make it through the next stage of the scholarships process

NOTE:
Don't forget you have two options of studies. You can either look at: the same study programme BUT at different Universities; or two different study programmes but at the same University.

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

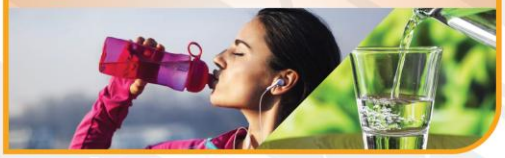
Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

Taiala
MO LE FUAFUAINA TATAU O TAUMAFA
mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.



Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinā, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to
FOOD & NUTRITION RESOURCE BOOKLET
or ***Scan QR CODE*** for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

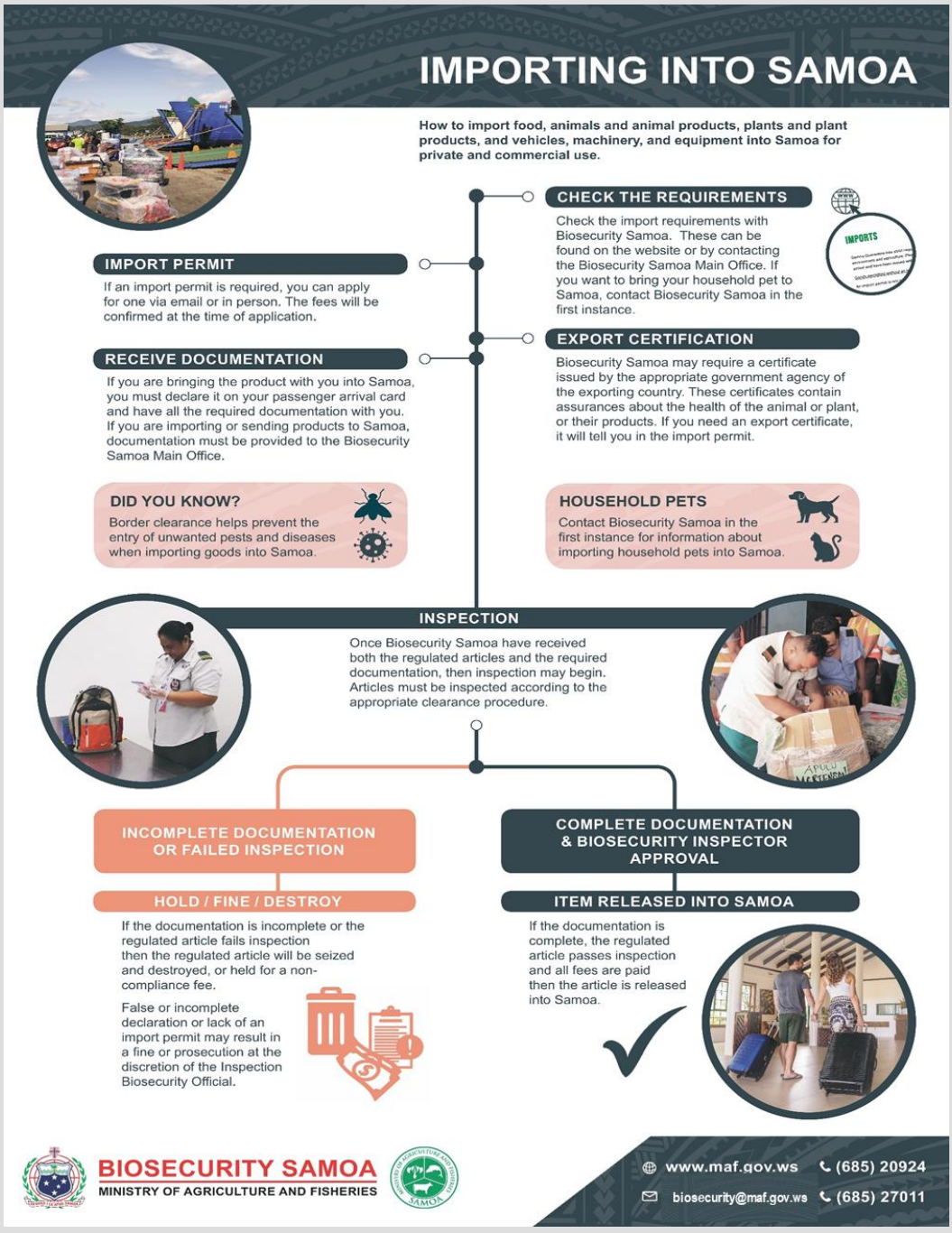
Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

M

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES