PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 23/2025, 16th June 2025*

And you, fathers, do not provoke your children to wrath, but bring them up in the training and admonition of the Lord.
Ephesians 6:4

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Education & Culture	EC000552	**Principal Palauli Sisifo College**	$67,845	4-Jul-2025
"	EC001126	**ACEO Assessment and Examination** **(Re-advertisement: Previous Applicants NEED NOT re-apply)**	$94,624	27-Jun-2025
Health	MH001451	**ACEO Clinical Laboratory Services** **(Re-advertisement: Previous Applicants NEED NOT re-apply)**	$94,624	27-Jun-2025
-	MH001083	**ACEO Legal** **(Re-advertisement: Previous Applicants NEED NOT re-apply)**	$94,624	27-Jun-2025
"	MH001273	**Deputy Director General – Hospital and Clinical Services**	$121,010	4-Jul-2025
"	MH001877	**ACEO Human Resource & Employment Relations**	$94,624	4-Jul-2025
Prime Minister & Cabinet	PM003262	**ACEO Cabinet Secretariat**	$94,624	11-Jul-2025
Women, Community & Social Development	WS003961	**ACEO Information Technology & Communication** **(Re-advertisement: Previous Applicants NEED NOT re-apply)**	$94,624	27-Jun-2025
"	WS002611	**ACEO Corporate Services**	$94,624	11-Jul-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building

Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Commerce, Industry & Labour	CL002392	**Inspector of Companies & Cooperative Societies**	**A8** $21,086	27-Jun-2025	**HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws
"	CL002455	**Inspector - Incorporated Societies (CU & CT)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	27-Jun-2025	"

"	CL002358	**Principal Labour Inspector Apprenticeship** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Jun-2025	"
Customs & Revenue	RE002531	**Assistant Revenue Officer**	**A5** $12,714	27-Jun-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
"	RE002432	**Customs Officer - Client Service** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	27-Jun-2025	"
Education & Culture	EC000058	**Machine Operator Prepress**	**A5** $12,714	27-Jun-2025	**Matagitausulu L. Kuresa,** Malifa Compound m.kuresa@mesc.gov.ws
Finance	FI003174	**Internal Audit Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	27-Jun-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003255	**Investigating Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	27-Jun-2025	"
"	FI003573	**Security Officer - TATTE**	**A4** $10,534	27-Jun-2025	"
"	FI003603	**Senior Procurement Officer Monitoring** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	27-Jun-2025	"
Foreign Affairs & Trade	FT002191	**Customer Service Officer - CSOMD**	**A10** $27,559	27-Jun-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws
"	FT002086	**Records Officer - Records Unit**	**A7** $17,934	27-Jun-2025	"
Health	MH001863	**Principal System Support Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Jun-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001225	**Disease Surveillance Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	27-Jun-2025	"
"	MH001257	**Disease Surveillance Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	27-Jun-2025	"
"	MH001026	**Senior Health Planning Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	27-Jun-2025	"
"	MH001046	**Environmental Health, Food Safety and Tobacco Control Officer**	**A8** $21,086	27-Jun-2025	"
Prime Minister & Cabinet	PM002660	**Driver** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3/Step 2** $8,593	27-Jun-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
"	PM000684	**Driver - HOS** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3/Step 2** $8,593	27-Jun-2025	"
"	PM003282	**Senior layout Artist** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	27-Jun-2025	"
"	PM002603	**Bilingual Reporter - Savali** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	27-Jun-2025	"
Regulator	RG000007	**Principal Spectrum & Technical Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	27-Jun-2025	**HR** MKR Building Savalalo humanresources@regulator.gov.ws

Samoa Bureau of Statistics	BS001063	**Principal Statistician - GFS Unit** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	**A16** $55,431	27-Jun-2025	**Paepaetele Sefa** Level 1, Gov't Building paepaetele.sefa@sbs.gov.ws
"	BS001071	**Tea Lady/Office Assistant**	**A3/Step 2** $8,593	27-Jun-2025	"

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **27th June, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003460	**Fisheries Assistant**	**A5** $12,714	**Justin Savaiinaea
"	AG003532	**Horticulturist - Fruit Trees**	**A10** $27,559	**Tufosa Esene
"	AG003289	**Plant Pathologist - Assesment**	**A10** $27,559	**Tupito Moananu
Finance	FI003542	**Asset Management Officer**	**A10** $27,559	**Michael Senio
Foreign Affairs & Trade	FT002152	**Senior Records & Information Mangement Officer**	**A9** $24,610	**Faith Sanele
Justice & Courts Administration	JC003404	**Senior Research, Policy & Evaluation Officer**	**A12** $34,438	**Ella Leitupo
"	JC003310	**Security Guard Officer**	**A4** $10,534	**Atapana Obrien
"	JC003308	**Head Security Officer**	**A5** $12,714	**Sio Misilei

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Prime Minister & Cabinet	PM003617	**Marketing Officer**	**A8** $21,086	Lusia Solinuu
Samoa Bureau of Statistics	BSP22001	**Specialist System and Information Security**	**A18** $74,335	Christian Siitia
Works, Transport & Infrastructure	WIP25001	**Senior Maritime AtoN/Oil Spill Response Officer**	**A12** $34,438	Joe Iosefo Ah Ching

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Customs & Revenue	RE002308	**Senior Investigation Officer - LE**	**A12** $34,438	Fetuiai Faith Tala
"	RE002823	**Senior Customs Officer - Cargo**	**A13** $38,397	Charles Bell
"	RE002824	**Senior Customs Officer - Cargo**	**A13** $38,397	Ituaualicelovely Uele
Education & Culture	EC000034	**Senior Accounts Officer - Payable**	**A12** $34,438	Miriama Viavia
"	EC001169	**Senior Accounts Receivable Officer**	**A12** $34,438	Sina Anitelea
Finance	FI003166	**Senior Macroeconomic Officer**	**A14** $42,358	Denisha Simeona
"	FI003187	**Macroeconomic Officer**	**A10** $27,559	Gardena Satiu
Health	MH001840	**Environment Health Officer - HW/Burial**	**A10** $27,559	Seia Salima
"	MH001727	**Driver - Faleolo DH**	**A3/Step 2** $8,593	Samuelu Filipo
Justice & Courts Administration	JC002360	**Maintenance Officer**	**A10** $27,559	Tausaga Asuelu Kaio
Natural Resources & Environment	NE003738	**Ring Weeding - Vailima**	**A3** $8,214	Siaupiu Iese
"	NE003548	**Community Program - Togitogiga**	**A3** $8,214	Max Alaiese
"	NE003737	**Forest Field Assistant**	**A3** $8,214	Afulilo Uaita
"	NE003530	**Ring Weeding - Togitogiga**	**A3** $8,214	Peter Ueni Avia
"	NE003545	**Labourer - Togitogiga**	**A3** $8,214	Tupefaavae Faalelei
Women, Community & Social Development	WS004055	**Principal Internal Affairs Officer - Savaii**	**A16** $55,431	Siatafu Fatagogo Tinai
"	WS003917	**Senior Disabilities Officer**	**A15** $47,428	Tiaoalii Tofaeono Williams
Works, Transport & Infrastructure	WI003130	**Senior Urban Management Officer**	**A13** $38,397	Puafiti Fuimaono Lefaoseu

GENERAL NOTICES

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)

Provisional Appointment Cancelled - Appeal Received From Issue 22-2025

Finance	FI003200	**Principal Human Resource Development & Training Officer**	**A17** **$**67,845

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Overseer Line Construction**	$72,946.00	18-Jul-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Environment Officer**	$72,946.00	18-Jul-2025	"
"	-	**Senior System Network**	$72,946.00	18-Jul-2025	"
"	-	**Manager - Savaii Operation**	$94,625.00	18-Jul-2025	"
Public Trust Office	-	**Assistant Public Trustee** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$94,624.00	27-Jun-2025	**Elekana Toeaso Pupi** Public Trust Office Building, Matafele elekana.pupi@publictrust.ws
Samoa Qualifications Authority	-	**Assistant Chief Executive Officer Quality Assurance Division** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$94,570.00	25-Jun-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa Shipping Corporation Limited	-	**Principal Crewing Officer** (3 year contact)	$55,431 - 64,501	27-Jun-2025	**Vandahlia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935
Samoa Water Authority	MSOD01	**Manager - Savaii Operations Division** (3 year contact)	$94,624.00	11-Jul-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
"	MWOD02	**Manager - Wastewater Operations Division** (3 year contact)	$94,624.00	11-Jul-2025	"
"	EPDTPCAMD03	**Engeineer - Planning & Design** (3 year contact)	Grade 1 ($73,388 - $90,472 per annum max)	25-Jun-2025	"

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**Assistant Currency Officer**	$13,445.00	23-Jun-2025	**Human Resource Department** Ground Floor, CBS Building hr@cbs.gov.ws
Development Bank of Samoa	-	**Loan Officer**	$21,307 - $36,870 p.a	27-Jun-2025	**Tiperia Talo** Development Bank of Samoa tiperiat@dbsamoa.ws
Electric Power Corporation	-	**Meter Reader (Savaii)**	$9,254.00	27-Jun-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**System Controller**	$19,895.00	27-Jun-2025	"
"	-	**Sercurity (Tanugamanono)**	$10,019.00	27-Jun-2025	"

Land Transport Authority	-	**Principal Engineering Officer**	$46,427.77 -$72,601.93	24-Jun-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Engineering Officer - Contracts & Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,128.73 - $28,545.89	24-Jun-2025	"
"	-	**Safeguards Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$17,838.84 -$28,545.89	30-Jun-2025	"
Police, Prisons & Corrections	-	**Finance Officer** Procurement & Payment	$21,087.00 - $23,199.00 p.a.	27-Jun-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
"	-	**Office Driver** Commissioner's Office	$13,657.00 - $18,545.00 p.a.	27-Jun-2025	"
Public Trust Office	-	**IT Officer**	$27,559.00 - $30,063.00	20-Jun-2025	**Patisepa Failauga** Level 5, TATTE Building ptrustee@publictrust.ws
"	-	**Principal Estates and Trusts Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431 - $64,503	4-Jul-2025	"
Samoa Qualifications Authority	-	**Quality Assurance Officer**	$28,377.00	26-Jun-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa National Provident Fund	-	**Senior Audit Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$38,101 - $54,789	19-Jun-2025	**Unaite / Uini** Level 1, Main SNPF Building unaite@npf.ws / uini@npf.ws
Samoa Shipping Corporation Limited	-	**Senior IT Officer**	$27,558.00 - $30,062	27-Jun-2025	**Vandahlia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935
Samoa Water Authority	SHROCMD04	**Senior Human Resource Officer**	Grade 6/ Step 1 ($34,600 per annum)	25-Jun-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws

C. International/Regional Agencies

Pacific Islands Forum Fisheries Agency	-	**Fisheries Economist**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/fisheries-economist/			
"	-	**MCS Advisor - Traceability and Ports States Measures**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/mcs-advisor-traceability-and-port-states-measures/			
"	-	**Director Fisheries Operations**	-	2-Jul-2025
	Details about the positions and application process: https://www.ffa.int/jobs/director-fisheries-operation/			
"	-	**Fisheries Management Advisor 2**	-	27-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/fisheries-management-advisor-2/			
Pacific Community (SPC)	CR000431	**Monitoring, Evaluation and Learning Advisor**		29-Jun-2025
"	KK000085	**Infrastructure Engineer (Hybrid Cloud)** Fiji Based		29-Jun-2025
	Applicants must apply online at http://careers.spc.int/			
Samoa Australia Tautua	-	**PAC Health Coordinator**	-	22-Jun-2025
	Contact details: internal@tautuapartnership.org			
Secretariat of the Pacific Regional Environment Programme (SPREP)	-	**Infrastructure and ICT Adviser - Weather Ready Pacific Programme**	-	20-Jun-2025

"	-	**Monitoring, Evaluation and Learning Adviser** (Readvertised)	-	20-Jun-2025
"	-	**Risk Management and Compliance Officer**	-	27-Jun-2025
"	-	**Legal and Governing Bodies Adviser**	-	27-Jun-2025

* Job Descriptions and Application Forms can be downloaded from the SPREP website: https://www.sprep.org/careers

D. Training/Scholarship Opportunities

MEXT JAPAN SCHOLARSHIP NOW OPEN

The Government of Japan is now inviting interested Samoan nationals to apply for the MEXT Scholarship Programs for the year 2026. Kindly submit all your application documents directly to the Embassy.
Applications guidelines and forms are available in the URL below:
Research Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-research.html
Undergraduate Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html
Training College Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-specialized.html

Application Deadline: Friday 20th June 2025 (5:00 PM)
*Documents should be submitted to the Office of the Embassy of Japan
Written examination: 5th July 2025
(Undergraduate / Specialized Training) 5th July 2025 (Research)

Any enquiries should be addressed to the Embassy of Japan.
Email : japanese.embassy@ap.mofa.go.jp Phone : +685-21187 Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

SCHOLARSHIP IN GEORGIA – 2025!

The Government of Georgia is now inviting interested Samoan nationals to apply for the 2025 Georgia Scholarship Awards.
The scholarship covers either a Bachelor's or Master's program at Ilia State University, Tbilisi State Medical University or International Black Sea University in Tbilisi, Georgia.
Applications guidelines and forms are available in the URL below:
1. Tbilisi State Medical University (TSMU): www.tsmu.edu
• Bachelor Program of Physical Medicine and Rehabilitation
email: iad@tsmu.edu (International Relations Department)

2. Ilia State University: www.iliauni.edu.ge
• Bachelors in Management, Computer Engineering, Civil Engineering, Electrical Engineering, and Computer Science.
• Masters in Business Administration, Science in Applied Genetics, Public Health and Health Policy and Atmospheric and Near Space Science.
email: admissions@iliauni.edu.ge (International Students and Program Marketing Office)

3. International Black Sea University: www.ibsu.edu.ge
• Bachelor Program in Management, Marketing, Finance, Accounting and Audit, Business Administration – Tourism, Economics, Computer Science, Graphic Design, Architecture, American Studies, International Relations, English Philosophy and Psychology.
• Masters in Management, Marketing, Finance, Computer Science, International Relations, US Foreign Affairs and Education Administration.
email: info@ibsu.edu.ge, iro@ibsu.edu.ge (International Relation Officer)

We kindly request that you also submit hard copies of your application documents to PSC Office after completing the online submission. Note that only one candidate will be selected for this opportunity.

Application Deadline: Wednesday 18th June 2025

COMMONWEALTH STARTUP FELLOWSHIP

Applications for the Commonwealth Startup Fellowship are now open! Starting in November 2025, the CSF is a six-month programme designed to fuel high-potential startups from across eligible Commonwealth countries and move them closer to commercial reality. If you're a startup with early-stage traction and want to gain essential skills and build a global network, then apply now!

The Fellowship includes:

💷 £35,000 Fellows Fund
🎓 Fully funded 2-week intensive bootcamp in Accra, Ghana
💻 Online workshops and coaching
💡 Build a global network of fellow entrepreneurs
💰 Pitch to and meet investors from around the world

The application deadline is **Monday 30th June**. Make your application via the Imperial Enterprise Lab website!

Delivered in partnership with Imperial College London and the Commonwealth Scholarship Commission.

https://www.imperialenterpriselab.com/csf

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

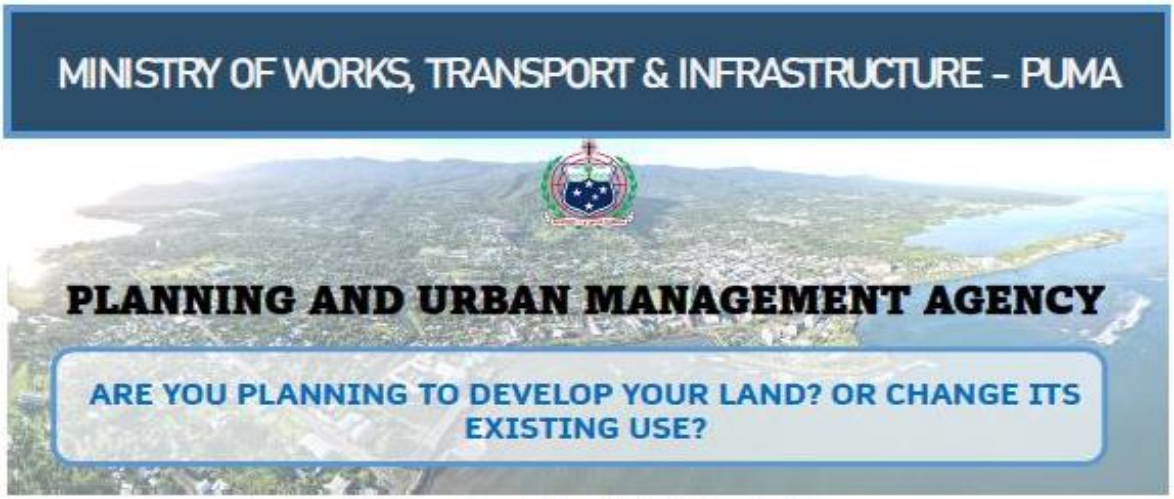
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

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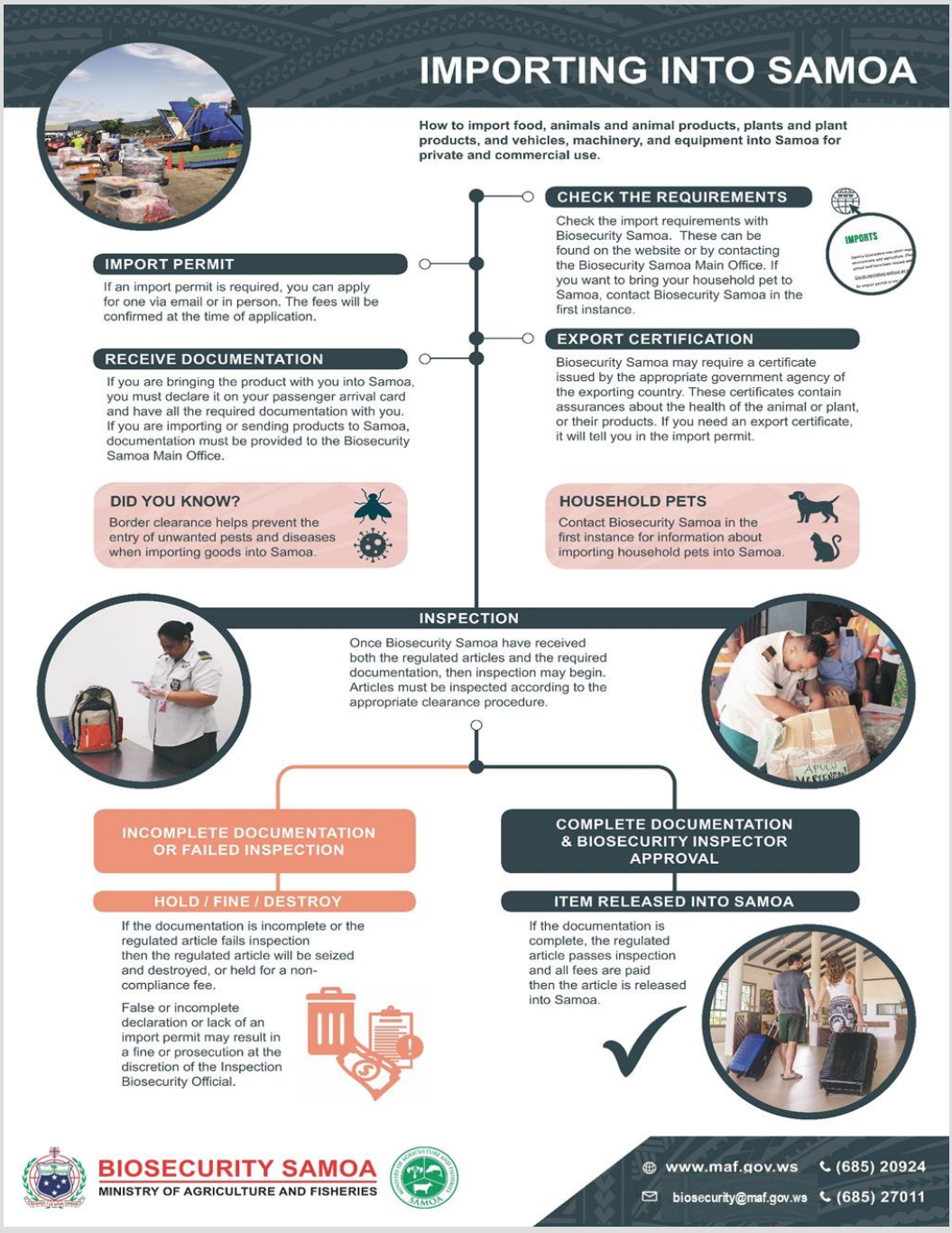
Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

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EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES