PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 21/2025, 30th May 2025*

Heaven and earth will pass away, but My words will by no means pass away.
Mark 13:31

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Commerce, Industry & Labour	CL001790	**ACEO Fair Trading, Codex Alimentarius, Consumer Protection and Metrology**	$94,624	6-Jun-2025
Education & Culture	EC001126	**ACEO Assessment and Examination**	$94,624	6-Jun-2025
Health	MH001451	**ACEO Clinical Laboratory Services**	$94,624	6-Jun-2025
"	MH001392	**Chief Pharmacist**	$94,624	6-Jun-2025
"	MH001083	**ACEO Legal**	$94,624	6-Jun-2025
"	MH001663	**Consultant Specialist - Emergency** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	13-Jun-2025
Public Enterprises	PE000006	**ACEO Corporate Services**	$94,624	6-Jun-2025
Women, Community & Social Development	WS003961	**ACEO Information Technology and Communications**	$94,624	6-Jun-2025
Works, Transport & Infrastructure	WI003153	**ACEO Project Management Division** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$94,624	6-Jun-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Education & Culture	EC000895	**Nightwatchman** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	13-Jun-2025	**Matagitausulu L. Kuresa,** Malifa Compound m.kuresa@mesc.gov.ws
"	EC001213	**Nightwatchman** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	13-Jun-2025	"
Foreign Affairs & Trade	FT002139	**Accounts & Administration Officer (Overseas Missions Unit)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	13-Jun-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws

"	FT002187	**Principal Foreign Service Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	13-Jun-2025	"
Health	MH001471	**Warehouse Officer - Medicine**	**A8** $21,086	13-Jun-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001378	**Medical Records Clerk**	**A5** $12,714	13-Jun-2025	"
"	MH001871	**Senior Pharmaceutical Warehouse Officer - Distribution**	**A12** $34,438	13-Jun-2025	"
"	MH001872	**Senior Pharmaceutical Warehouse Officer - Receipt**	**A12** $34,438	13-Jun-2025	"
"	MH001874	**Security - Poutasi DH**	**A4** $10,534	13-Jun-2025	"
"	MH001873	**Driver - Poutasi DH**	**A4** $10,534	13-Jun-2025	"
"	MH001707	**Security - Lalomanu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001718	**Security - Lufilufi DH**	**A4** $10,534	13-Jun-2025	"
"	MH001728	**Security - Faleolo DH**	**A4** $10,534	13-Jun-2025	"
"	MH001733	**Security - Leulumoega DH**	**A4** $10,534	13-Jun-2025	"
"	MH001734	**Security - Leulumoega DH**	**A4** $10,534	13-Jun-2025	"
"	MH001738	**Security - Sataua DH**	**A4** $10,534	13-Jun-2025	"
"	MH001743	**Security - Safotu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001748	**Security - Foailalo DH**	**A4** $10,534	13-Jun-2025	"
"	MH001754	**Security - Satupaitea DH**	**A4** $10,534	13-Jun-2025	"
"	MH001723	**Security - Saanapu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001714	**Security - Poutasi DH**	**A4** $10,534	13-Jun-2025	"
"	MH001724	**Security - Saanapu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001725	**Domestic Assistant - Saanapu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001709	**Domestic Assistant - Lalomanu DH**	**A4** $10,534	13-Jun-2025	"
"	MH001740	**Domestic Assistant - Sataua DH**	**A4** $10,534	13-Jun-2025	"

"	MH001735	**Domestic Assistant - Leulumoega DH**	**A4** $10,534	13-Jun-2025	"
"	MH001730	**Domestic Assistant - Faleolo DH**	**A4** $10,534	13-Jun-2025	"
"	MH001755	**Domestic Assistant - Satupaitea DH**	**A4** $10,534	13-Jun-2025	"
"	MH001731	**Driver - Leulumoega DH**	**A4** $10,534	13-Jun-2025	"
"	MH001726	**Driver - Faleolo DH**	**A4** $10,534	13-Jun-2025	"
"	MH001721	**Driver - Saanapu DH**	**A4** $10,534	13-Jun-2025	"
Justice & Courts Administration	JC002399	**Records Officer - General**	**A8** $21,086	13-Jun-2025	**Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws
"	JC000665	**Records Assistant - Land & Titles Mulinuu**	**A6** $15,147	13-Jun-2025	"
"	JC003311	**Security Guard Officer**	**A3/Step 2** $8,593	13-Jun-2025	"
Natural Resources & Environment	NE003363	**Scientific Officer - Forecasting** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	13-Jun-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
Public Enterprises	PE000038	**Senior Performance Analyst** (Re-advertisement: Previous Applicants **NEED NOT re-apply)**	**A12** $34,438	13-Jun-2025	**Fuatino Laumoli** Level 1, NPF Plaza fuatino.laumoli@mpe.gov.ws
"	PE000010	**Senior Policy Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	13-Jun-2025	"
Women, Community & Social Development	WS004052	**Principal Sector Coordinator** (Re-advertisement: Previous Applicants **NEED NOT re-apply)**	**A16** $55,431	13-Jun-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **13th June, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Customs & Revenue	RE002308	**Senior Investigation Officer - LE**	**A12** $34,438	**Fetuiai Faith Tala
"	RE002823	**Senior Customs Officer - Cargo**	**A13** $38,397	**Charles Bell
"	RE002824	**Senior Customs Officer - Cargo**	**A13** $38,397	**Ituaualicelovely Uele
Education & Culture	EC000034	**Senior Accounts Officer - Payable**	**A12** $34,438	**Miriama Viavia
"	EC001169	**Senior Accounts Receivable Officer**	**A12** $34,438	**Sina Anitelea

Finance	FI003166	**Senior Macroeconomic Officer**	**A14** $42,358	**Denisha Simeona
"	FI003187	**Macroeconomic Officer**	**A10** $27,559	**Gardena Satiu
Health	MH001840	**Environment Health Officer - HW/Burial**	**A10** $27,559	**Seia Salima
"	MH001727	**Driver - Faleolo DH**	**A3/Step 2** $8,593	**Samuelu Filipo
Justice & Courts Administration	JC002360	**Maintenance Officer**	**A10** $27,559	**Tausaga Asuelu Kaio
Natural Resources & Environment	NE003738	**Ring Weeding - Vailima**	**A3** $8,214	**Siaupiu Iese
"	NE003548	**Community Program - Togitogiga**	**A3** $8,214	**Max Alaiese
"	NE003737	**Forest Field Assistant**	**A3** $8,214	**Afulilo Uaita
"	NE003530	**Ring Weeding - Togitogiga**	**A3** $8,214	**Peter Ueni Avia
"	NE003545	**Labourer - Togitogiga**	**A3** $8,214	**Tupefaavae Faalelei
Women, Community & Social Development	WS003256	**Principal Internal Affairs Officer - Savaii**	**A12** $34,438	**Siatafu Fatagogo Tinai
"	WS003917	**Senior Disabilities Officer**	**A15** $47,428	**Tiaoalii Tofaeono Williams
Works, Transport & Infrastructure	WI003130	**Senior Urban Management Officer**	**A13** $38,397	**Puafiti Fuimaono Lefaoseu

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Education & Culture	EC000131	**Assessment Officer - Primary**	**A11** $30,896	Adventure Lagisi
Finance	FI003102	**Senior Administration Officer**	**A14** $42,358	Limasene Chu Ling
Health	MH001052	**Principal National Sexual & Reproductive Health**	**A16** $55,431	Selaupasene Ualesi
"	MH001246	**Principal Port Health Officer**	**A16** $55,431	Filisoa Faaiu
Justice & Courts Administration	JC003331	**Deputy Registrar - Land & Titles Court**	**A16** $55,431	Sialataua Amitai

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Samoa Bureau of Statistics	BSP22000	**Specialist Systems Developer & Analyst**	**A18** $74,335	Antonio Chadwick

GENERAL NOTICES

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Appeal Dismissal- Confirmation of Appointment for the Appointee From Issue 08-2025			
Health	MH001052	**Principal National Sexual & Reproductive Health**	**A16** $55,431

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Senior Adminstration Network** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	6-Jun-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
Samoa Export Authority	-	**ACEO - Export Standards, Market Access and Expansion**	$94,624.00	11-Jun-2025	**Pouli Dr Keneti Faulalo** SEA Office. Vaitele-Tai. Apia p.k.faulalo@samoaexportauthority.gov.ws
Samoa National Provident Fund	-	**Deputy CEO Finance,People and Culture ,ICT/Innovation and Legal Services**	$106,452/$116,235	6-Jun-2025	**Ateca / Lenara** Level 1, Main SNPF Bldg ateca@npf.ws / lenara@npf.ws
"	-	**Deputy CEO Investments and Equities,Properties,Projects and Procurement**	$106,452/$116,235	6-Jun-2025	"
"	-	**Deputy CEO Member Services,Pension and Welfare Schemes**	$106,452/$116,235	6-Jun-2025	"
"	-	**Facility Manager**	$94,624/$103,377 p.a	6-Jun-2025	"
"	-	**Corporation/Board Secretary**	$72,405/$78,548 p.a	6-Jun-2025	"
Samoa Tourism Authority	-	**Manager - Policy & Sector Coordination**	$94,625.38	16-Jun-2025	**Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel
Samoa Qualifications Authority	-	**ACEO Quality Assurance Division**	$94,570.00	6-Jun-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:

Attorney General	-	**Assistant Coordinator - PILON**	$40,000 - $56,000	5-Jun-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
"	-	**Assistant Coordinator - PILON**	$40,000 - $56,000	5-Jun-2025	"
Development Bank of Samoa	DBS_1273	**Loans Officer**	$21,307 - $36,870	4-Jun-2025	**Tiperia Talo** Development Bank of Samoa tiperiat@dbsamoa.ws
"	-	**Security Guard**	$8,320.00/$12,070 p.a	12-Jun-2025	"
Electric Power Corporation	-	**Secretary - Savaii**	$34,988.00	6-Jun-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Debt Recovery Officer**	$22,195.00	6-Jun-2025	"
"	-	**Assistant System Controller**	$15,193.00	6-Jun-2025	"
"	-	**Lineman Trainee**	$11,259.00	6-Jun-2025	"
"	-	**(2) Plant Operators (Tanugamanono)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$11,259.00	6-Jun-2025	"
"	-	**Mechanic Technician (Tanugamanono)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	"
"	-	**Leading Hand Operator (Savaii)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	"
"	-	**(2) Mechanic Technician (Technician)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	"
"	-	**Leading Hand Groundsman Tanugamanono**	$28,084.00	13-Jun-2025	"
"	-	**(6) Groundsman Tanugamanono**	$10,019.00	13-Jun-2025	"
"	-	**Computer Technician**	$28,084 - $33,627	13-Jun-2025	"
Land Transport Authority	-	**Senior Engineering Officer** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$29,555.19 - $44,849.95	3-Jun-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Engineering Officer - Contracts & Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,128.73 - $28,545.89	3-Jun-2025	"
"	-	**Safeguards Officer**	$17,838.84 - $28,545.89	4-Jun-2025	"
"	-	**Groundsman**	$13,581.71- $22,287.23	6-Jun-2025	"
Legislative Assembly	-	**Senior Research Officer**	$34,438.00	6-Jun-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Assistant Librarian**	$24,609.00	6-Jun-2025	"

National Kidney Foundation of Samoa	-	**Hygienist Position for Renal Unit**	-	6-Jun-2025	**Faia Nauer** Moto'otua fnauer@nkfsamoa.org.ws
"	-	**Senior Renal Nurse**	-	6-Jun-2025	"
Police, Prisons & Corrections	-	**Senior Human Resource Officer**	$34,439 - $37,406	6-Jun-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/v
"	-	**ICT Support Technician - Tanumalala**	$27,559 - $30,063	6-Jun-2025	"
"	-	**Assistant Human Resource Officer**	$13,657 - $18,545	6-Jun-2025	"
"	-	**ICT Radio Technician**	$27,559 - $30,063	13-Jun-2025	"
Public Trust Office	-	**Principal Estates and Trusts Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431 - $64,503	6-Jun-2025	**Patisepa Failauga** Level 5, TATTE Building ptrustee@publictrust.ws
"	-	**IT Officer**	$27,559.00 - $30,063.00	20-Jun-2025	"
Samoa Airways	-	**Assistant Maintenance Planner and Records Controller**	-	6-Jun-2025	**Veronica Lio** Fetu-Ao Building recruitment@samoaairways.com or phone: 21261
Samoa Post Limited	-	**Project & Marketing Officer**	-	13-Jun-2025	**Human Resource Section** Matafele Phone: 27640 or email faapaia.epa@samoapost.ws
Samoa Life Assurance Corporation	-	**Principal Internal Auditor**	$47,428 - $75,709	6-Jun-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws

C. International/Regional Agencies

Samoa Australia Tautai	-	**Strategic Review Specialist**	-	5-Jun-2025
Contact details: recruitment@TautaiPartnership.org				
Pacific Islands Forum Secretariat	-	**Communications Officer - Public Affairs**	-	13-Jun-2025
"	-	**2050 Strategy Coordination Officer**		6-Jun-2025
Interested applicants are encouraged to apply through our website: www.forumsec.org				
Pacific Islands Forum Fisheries Agency	-	**Fisheries Economist**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/fisheries-economist/			
"	-	**MCS Advisor - Traceability and Ports States Measures**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/mcs-advisor-traceability-and-port-states-measures/			
Pacific Community (SPC)	KK000084	**Legal Officer**		8-Jun-2025
"	KK000083	**Legal Counsel**		8-Jun-2025
"	KK000082	**International Partnerships Manager**		8-Jun-2025
"	CR000431	**Monitoring, Evaluation and Learning Advisor**		29-Jun-2025
"	KK000085	**Infrastructure Engineer (Hybrid Cloud)**		29-Jun-2025
Applicants must apply online at http://careers.spc.int/				

D. Training/Scholarship Opportunities

MEXT JAPAN SCHOLARSHIP NOW OPEN

The Government of Japan is now inviting interested Samoan nationals to apply for the MEXT Scholarship Programs for the year 2026. Kindly submit all your application documents directly to the Embassy.
Applications guidelines and forms are available in the URL below:
Research Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-research.html
Undergraduate Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html
Training College Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-specialized.html

Application Deadline: Friday 20th June 2025 (5:00 PM)
*Documents should be submitted to the Office of the Embassy of Japan
Written examination: 4th July 2025
(Undergraduate / Specialized Training) 5th July 2025 (Research)

Any enquiries should be addressed to the Embassy of Japan.
Email : japanese.embassy@ap.mofa.go.jp Phone : +685-21187 Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

SCHOLARSHIP IN GEORGIA – 2025!

The Government of Georgia is now inviting interested Samoan nationals to apply for the 2025 Georgia Scholarship Awards.
The scholarship covers either a Bachelor's or Master's program at Ilia State University, Tbilisi State Medical University or International Black Sea University in Tbilisi, Georgia.
Applications guidelines and forms are available in the URL below:
1. Tbilisi State Medical University (TSMU): www.tsmu.edu
- Bachelor Program of Physical Medicine and Rehabilitation

email: iad@tsmu.edu (International Relations Department)

2. Ilia State University: www.iliauni.edu.ge
- Bachelors in Management, Computer Engineering, Civil Engineering, Electrical Engineering, and Computer Science.
- Masters in Business Administration, Science in Applied Genetics, Public Health and Health Policy and Atmospheric and Near Space Science.

email: admissions@iliauni.edu.ge (International Students and Program Marketing Office)

3. International Black Sea University: www.ibsu.edu.ge
- Bachelor Program in Management, Marketing, Finance, Accounting and Audit, Business Administration – Tourism, Economics, Computer Science, Graphic Design, Architecture, American Studies, International Relations, English Philosophy and Psychology.
- Masters in Management, Marketing, Finance, Computer Science, International Relations, US Foreign Affairs and Education Administration.

email: info@ibsu.edu.ge, iro@ibsu.edu.ge (International Relation Officer)

We kindly request that you also submit hard copies of your application documents to PSC Office after completing the online submission.
Note that only one candidate will be selected for this opportunity.

Application Deadline: Wednesday 18th June 2025

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry & Labour

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia semaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA

Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

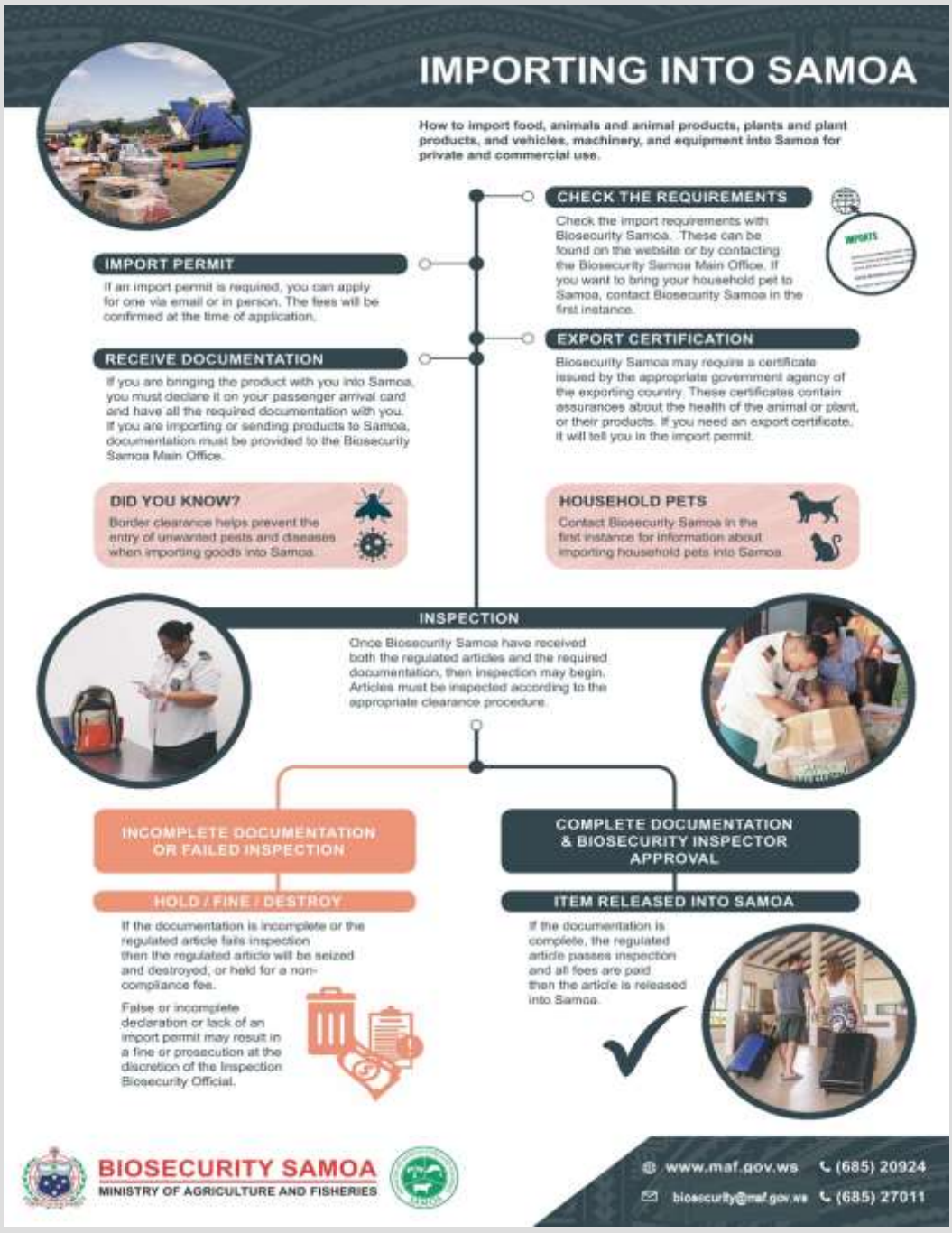
Ministry of Women, Community & Social Development

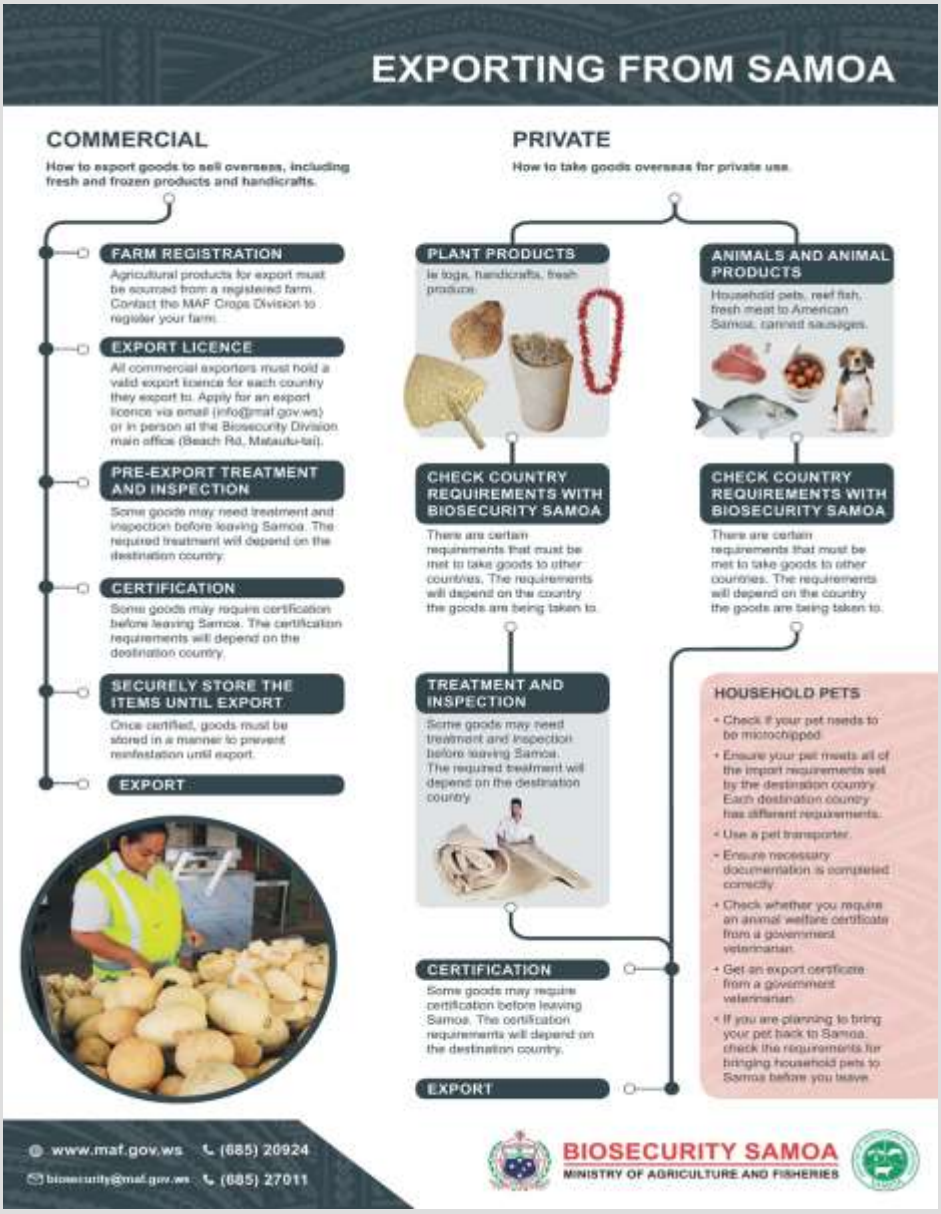
Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

M

Biosecurity Samoa




EXPORTING FROM SAMOA
COMMERCIAL
How to export goods to sell overseas, including fresh and frozen products and handicrafts.
FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.
EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).
PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.
EXPORT
PRIVATE
How to take goods overseas for private use.
PLANT PRODUCTS
ie logs, handicrafts, fresh produce.
ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
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TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
HOUSEHOLD PETS
• Check if your pet needs to be microchipped.
• Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
• Use a pet transporter.
• Ensure necessary documentation is completed correctly.
• Check whether you require an animal welfare certificate from a government veterinarian.
• Get an export certificate from a government veterinarian.
• If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
EXPORT
www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011
BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES