PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 20/2025, 23rd May 2025*

And he [Moses] brought the ark into the tabernacle, hung up the veil of the covering, and partitioned off the ark of the Testimony, as the Lord had commanded Moses.
Exodus 40:21

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Commerce, Industry & Labour	CL001790	**ACEO Fair Trading, Codex Alimentarius, Consumer Protection and Metrology**	$94,624	6-Jun-2025
Education & Culture	EC000469	**Principal Lona Primary**	$50,378	29-May-2025
"	EC001069	**Principal Lotofaga Aleipata Primary**	$58,304	29-May-2025
"	EC000286	**Principal Aufaga Primary**	$58,304	29-May-2025
"	EC000691	**Principal Samatau Primary**	$58,304	29-May-2025
"	EC000526	**Principal Nene Primary**	$50,378	29-May-2025
"	EC000715	**Principal Sapunaoa Primary**	$50,378	29-May-2025
"	EC000412	**Principal Laulii Primary**	$67,845	29-May-2025
"	EC000777	**Vice Principal Solosolo Primary**	$46,158	29-May-2025
"	EC000723	**Principal Satalo Primary**	$50,378	29-May-2025
"	EC000404	**Principal Lalomauga Primary**	$50,378	29-May-2025
"	EC000804	**Principal Tuanai Primary**	$58,304	29-May-2025
"	EC000966	**Vice Principal Vailoa Primary**	$50,378	29-May-2025
"	EC000776	**Principal Solosolo**	$58,304	29-May-2025
"	EC000640	**Vice Principal Saleaumua Primary**	$46,158	29-May-2025
"	EC000461	**Principal Leulumoega Primary**	$58,304	29-May-2025
"	EC000663	**Principal Salelesi Primary**	$50,378	29-May-2025
"	EC000877	**Principal Vaiusu Primary**	$67,847	29-May-2025

"	EC000349	**Principal Faleu Primary**	$50,378	29-May-2025
"	EC000449	**Principal Lepea Primary**	$67,847	29-May-2025
"	EC001131	**Principal Moamoa Tauaoo Primary**	$67,847	29-May-2025
"	EC000481	**Principal Lufilufi Primary**	$50,378	29-May-2025
"	EC000370	**Principal Fusi Safata Primary**	$58,304	29-May-2025
"	EC000619	**Principal Saina/Toamua Primary**	$75,709	29-May-2025
"	EC000647	**Principal Saleapaga Primary**	$50,378	29-May-2025
"	EC000873	**Principal Vaitele Primary**	$78,863	29-May-2025
"	EC000465	**Principal Levi Primary**	$58,304	29-May-2025
"	EC000334	**Vice Principal Falefa Primary**	$46,158	29-May-2025
"	EC000773	**Vice Principal Siumu Primary**	$58,304	29-May-2025
"	EC000486	**Principal Magiagi Primary**	$67,845	29-May-2025
"	EC000494	**Principal Manono uta Primary**	$67,845	29-May-2025
"	EC000840	**Principal Vailele Primary**	$58,304	29-May-2025
"	EC000848	**Principal Vailuutai Primary**	$58,304	29-May-2025
"	EC000232	**Principal Afega Primary**	$67,845	29-May-2025
"	EC001162	**Vice Principal Saleilua Primary**	$46,158	29-May-2025
"	EC000228	**Vice Principal Aana 1 College**	$46,158	29-May-2025
"	EC000287	**Vice Principal Aufaga Primary**	$46,158	29-May-2025
"	EC000375	**Vice Principal Gagaemalae Primary**	$46,158	29-May-2025
"	EC000631	**Principal Salamumu Primary**	$42,358	29-May-2025
"	EC001126	**ACEO Assessment and Examination**	$94,624	6-Jun-2025
Health	MH001297	**Chief Radiographer**	$94,624	29-May-2025
"	MH001451	**ACEO Clinical Laboratory Services**	$94,624	6-Jun-2025
"	MH001392	**Chief Pharmacist**	$94,624	6-Jun-2025
"	MH001083	**ACEO Legal**	$94,624	6-Jun-2025

Public Enterprises	PE000006	**ACEO Corporate Services**	$94,624	6-Jun-2025
Women, Community & Social Development	WS003961	**ACEO Information Technology and Communications**	$94,624	6-Jun-2025
Works, Transport & Infrastructure	WI003153	**ACEO Project Management Division** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$94,624	6-Jun-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Health	MHP22012	**Community Nutrition Officer - Saanapu DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	6-Jun-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MHP23009	**District Medical Officer - Satupaitea DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A19** $83,666	6-Jun-2025	"
"	MHP20010	**District Medical Officer - Lalomanu DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A19** $83,666	6-Jun-2025	"

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Commerce, Industry & Labour	CL002455	**Inspector - Incorporated Societies (CU & CT)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	6-Jun-2025	**HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws
"	CL000401	**Driver/Messenger - CSU** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	6-Jun-2025	"
"	CL002495	**Senior Investment Promotion Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	6-Jun-2025	"
"	CL002358	**Principal Labour Inspector Apprenticeship**	**A16** $55,431	6-Jun-2025	"
"	CL002454	**Senior Inspector of Incorporated Societies**	**A12** $34,438	6-Jun-2025	"
Finance	FI003604	**Accounting Officer**	**A10** $27,559	6-Jun-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003277	**Head Cleaner - FMFMII**	**A6** $15,147	6-Jun-2025	"
Health	MH001386	**Dental Officer - TTM Hospital** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	6-Jun-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001564	**Dental Officer - TTM Hospital** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	6-Jun-2025	"

"	MH001844	**Driver - Poutasi DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3/Step 2** $8,593	6-Jun-2025	"
"	MH001558	**Principal Dental Officer - PC&SDT** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	6-Jun-2025	"
"	MH001289	**Project Audit Examiner** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	6-Jun-2025	"
"	MH001454	**Audit Examiner** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	6-Jun-2025	"
"	MH001379	**Domestic Assistant Poutasi - Poutasi DH** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3/Step 2** $8,593	6-Jun-2025	"
"	MH001210	**Principal Sanitation & Vector Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	6-Jun-2025	"
"	MH001026	**Senior Health Planning Officer**	**A12** $34,438	6-Jun-2025	"
Public Enterprises	PE000008	**Principal Policy Analyst**	**A16** $55,431	6-Jun-2025	**Tafaogalupe Patu-Galumalemana** Level 1, NPF Plaza tafaogalupe.galumalemana@mpe.gov.ws
Public Service Commission	PS003043	**HR Policy and Coordination Officer**	**A10** $27,559	6-Jun-2025	**Main Office** Level 2, Govt Building info@psc.gov.ws
Prime Minister & Cabinet	PM003282	**Senior layout Artist**	**A12** $34,438	6-Jun-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
"	PM003637	**Cashier - Savaii** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A4** $10,534	6-Jun-2025	"
Samoa Law Reform Commission	LC000010	**Senior Legal Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	6-Jun-2025	**Fugalaau Siaki** Level 1, Govt Building fugalaau.siaki@samoalawreform.gov.ws
Women, Community & Social Development	WS003956	**Transport Officer**	**A8** $21,086	6-Jun-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **6th June, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Communications & Information Technology	CT002731	**Senior Accounts Officer**	**A12** $34,438	**Robert Faaaliga
Health	MH001787	**Cook Special Diet**	**A7** $17,934	**Tauileete Moli
"	MH001788	**Cook Special Snack**	**A5** $12,714	**Faalupega Asiata
Samoa Bureau of Statistics	BS001077	**Accounts and Administration Offcer - CSD**	**A8** $21,086	**Laolao Pilitati
Women, Community & Social Development	WS003271	**Senior Prevention & Early Intervention Officer**	**A12** $34,438	**Lemau Simanu Fialelei

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003366	**Human Resource & Training Officer**	**A10** $27,559	Erolini Sione Te'o
"	AG003560	**Office Assistant - Main Office**	**A3/Step 2** $8,593	Ela Eli Tuumaaii Keni
Commerce, Industry & Labour	CL002458	**Intellectual Property Officer - Copyright,GI/Berne/TRIPS**	**A10** $27,559	Lineta Tagilima Malolua
Customs & Revenue	RE001785	**Assistant Customs Officer - Border Assurance**	**A6** $15,147	Elisapeta Iese
"	RE001786	**Assistant Customs Officer - Border Assurance**	**A6** $15,147	Emmanuel Titi Lamese
Education & Culture	EC001083	**Education Officer - Data System Management**	**A10** $27,559	Noue Tavita Seneturi
"	EC001084	**Education Officer - Research & Training**	**A10** $27,559	Joshua Tasi Pagaialii
"	EC000429	**School Library Assistant - Lefaga College**	**A5** $12,714	Faalagilagi Faafetai
"	EC001019	**School Library Assistant - Samata I Tai Primary**	**A5** $12,714	Suesue Matoka
"	EC000240	**School Library Assistant - Aleipata College**	**A5** $12,714	Sieli Mose
Health	MH001246	**Principal Port Health Officer**	**A16** $55,431	Filisoa Faaiu
Justice & Courts Administration	JC002373	**Probation and Parole Officer**	**A8** $21,086	Losivale Sio
"	JC003335	**Supreme Court Officer**	**A8** $21,086	Amanda July Samu
Women, Community & Social Development	WS001059	**Machine Operator**	**A5** $12,714	Michael Moreli Felise
"	WS003950	**Bindery Assistant**	**A5** $12,714	Faavae Sefo
"	WS003251	**Bindery Assistant**	**A5** $12,714	Tafega Toa Tuigamala
Works, Transport & Infrastructure	WI000477	**Office Assistant/Receptionist**	**A3/Step 2** $8,593	Opeta Ioane Enese

Contract Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Commencement Date: 19th May 2025				
Communications & Information Technology	CT002730	**ACEO Corporate Services**	$94,624	^^Asolupe Semaia

Justice & Courts Administration	JC003355	**Sector Coordinator (Law & Justice Sector Secretariat)**	$94,624	^^Miriama Iakopo Elisaia
Commencement Date: 20th May 2025				
Customs & Revenue	RE002534	**ACEO Policy and Performance Improvement**	$94,624	^^Theresa Kyoto Amosa
Public Enterprises	PE000002	**ACEO Public Bodies Governance**	$94,624	^^Fa'amatapili Peseta-Tamalelagi Kamilo Kelemete
Commencement Date: 22nd May 2025				
Customs & Revenue	RE002278	**ACEO Audit & Investigation**	$94,624	^^Lemalu Su'a Marlon Tiumalu
Commencement Date: 16th June 2025				
Health	MH001848	**ACEO Clinical Support & Rehabilitative Services**	$94,624	^^Epenesa Pouesi Young
Natural Resources & Environment	NE002504	**ACEO Legal Services**	$94,624	^^Faithful Theodora Sofe Tuala

GENERAL NOTICES

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Provisional Appointment Appeal Cancelled From Issue 45_2024			
Health	MH001246	**Principal Port Health Officer**	**A16** $55,431

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Senior Adminstration Network** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	6-Jun-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
Land Transport Authority	-	**Contract Engineer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,447.02 - $94,399.64	26-May-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
National Kidney Foundation of Samoa	-	**Finance & Corporate Services Manager**	ACEO Level	30-May-2025	**Luluvita Fau** Moto'otua lmfau@nkfs.ws
Public Trust Office	-	**Assistant Public Trustee** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624.00	30-May-2025	**Elekana Toeaso Pupi** Public Trust Office Building, Matafele elekana.pupi@publictrust.ws
Samoa Airport Authority	-	**Senior Training Rescue Fire Service Officer**	GR 7/1 $34,438 pa	31-May-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **website**: www.samoaairports.com
Samoa Export Authority	-	**ACEO - Export Standards, Market Access and Expansion**	$94,624.00	11-Jun-2025	**Pouli Dr Keneti Faulalo** SEA Office. Vaitele-Tai. Apia p.k.faulalo@samoaexportauthority.gov.ws

Samoa National Provident Fund	-	**Deputy CEO Finance,People and Culture ,ICT/Innovation and Legal Services**	$106,452/$116,235	6-Jun-2025	**Ateca / Lenara** Level 1, Main SNPF Bldg ateca@npf.ws / lenara@npf.ws
"	-	**Deputy CEO Investments and Equities,Properties,Projects and Procurement**	$106,452/$116,235	6-Jun-2025	"
"	-	**Deputy CEO Member Services,Pension and Welfare Schemes**	$106,452/$116,235	6-Jun-2025	"
"	-	**Facility Manager**	$94,624/$103,377 p.a	6-Jun-2025	"
"	-	**Corporation/Board Secretary**	$72,405/$78,548 p.a	6-Jun-2025	"
Samoa Tourism Authority	-	**Manager - Policy & Sector Coordination**	$94,625.38	16-Jun-2025	**Soara Siamomua** or **Buffy Tupuola Fuatau** STA Main Office soara@samoa.travel or buffy@samoa.travel
Samoa Qualifications Authority	-	**ACEO Quality Assurance Division**	$94,570.00	6-Jun-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Scientific Research Organisation of Samoa	-	**Research Scientist (3 positions)**	$29,270.00	28-May-2025	**Samaauga Tauamiti** Nafanua, Papauta samaauga.tauamiti@sros.org.ws or website: www.sros.org.ws
Unit Trust of Samoa (UTOS)	-	**Information Technology Manager**	$94,624 - $106,452	26-May-2025	**Sera Mosese** Level 3, DBS Building sera.mosese@utos.ws or telephone 29916 / 26949

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Accident Compensation Corporation (ACC)	-	**Cashier**	$11,678.00	29-May-2025	**ACC Office** Level 5, ACC House tony.natanielu@acc.gov.ws
"	-	**Safety Promotion Officer (Works)**	$26,151.00	29-May-2025	"
"	-	**Claim & Investigation Officer**	$26,151.00	29-May-2025	"
Development Bank of Samoa	DBS_1273	**Loans Officer**	$21,307 - $36,870	4-Jun-2025	**Tiperia Talo** Development Bank of Samoa tiperiat@dbsamoa.ws
Electric Power Corporation	-	**Secretary - Savaii**	$34,988.00	6-Jun-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Debt Recovery Officer**	$22,195.00	6-Jun-2025	"
"	-	**Assistant System Controller**	$15,193.00	6-Jun-2025	"
"	-	**Lineman Trainee**	$11,259.00	6-Jun-2025	"

"	-	**(2) Plant Operators (Tanugamanono)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$11,259.00	6-Jun-2025	"
"	-	**Mechanic Technician (Tanugamanono)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	"
"	-	**Leading Hand Operator (Savaii)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	**Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**(2) Mechanic Technician (Technician)** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$15,193.00	6-Jun-2025	"
Land Transport Authority	-	**Senior Engineering Officer** (Re-advertisement: Previous Applicants NEED NOT re-apply)	$29,555.19 - $44,849.95	3-Jun-2025	**Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Engineering Officer - Contracts & Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,128.73 - $28,545.89	3-Jun-2025	"
"	-	**Safeguards Officer**	$17,838.84 - $28,545.89	4-Jun-2025	"
Legislative Assembly	-	**Senior Research Officer**	$34,438.00	6-Jun-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Assistant Librarian**	$24,609.00	6-Jun-2025	"
National Kidney Foundation of Samoa	-	**Hygienist Position for Renal Unit**	-	6-Jun-2025	**Faia Nauer** Moto'otua fnauer@nkfsamoa.org.ws
"	-	**Senior Renal Nurse**	-	6-Jun-2025	"
Police, Prisons & Corrections	-	**Senior Human Resource Officer**	$34,439 - $37,406	6-Jun-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
"	-	**ICT Support Technician - Tanumalala**	$27,559 - $30,063	6-Jun-2025	"
"	-	**Assistant Human Resource Officer**	$13,657 - $18,545	6-Jun-2025	"
Public Trust Office	-	**Principal Estates and Trusts Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$55,431 - $64,503	6-Jun-2025	**Main Office** Public Trust Office Building, Matafele failauga@publictrust.ws
Samoa Airways	-	**Assistant Maintenance Planner and Records Controller**	-	6-Jun-2025	**Veronica Lio** Fetu-Ao Building recruitment@samoaairways.com or phone: 21261
Samoa Post Limited	-	**Project & Marketing Officer**	-	13-Jun-2025	**Human Resource Section** Matafele Phone: 27640 or email faapaia.epa@samoapost.ws
Samoa Life Assurance Corporation	-	**Principal Internal Auditor**	$47,428 - $75,709	6-Jun-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws

C. International/Regional Agencies

Australian High Commission	-	**Political and Public Affairs Manager**	WST 70,014 – 83,485	30-May-2025
"	-	**Program Manager - LE6 (Education and Humanitarian)**	WST $84,705 - $98,149	6-Jun-2025

A detailed job description is available on the High Commission's website at: https://samoa.embassy.gov.au/apia/Vacancies.html or by email from apia.recruitment@dfat.gov.au				
Conservation International	-	**Conservation Finance Consultant**	-	30-May-2025
Link : https://drive.google.com/file/d/18m8e5KStZF-G0QJ7ckyI_nCokiDkB2bu/view?usp=sharing				
Samoa Australia Tautai	-	**Strategic Review Specialist**	-	5-Jun-2025
Contact details: recruitment@TautaiPartnership.org				
Pacific Islands Forum Secretariat	-	**Communications Officer - Public Affairs**	-	13-Jun-2025
"	-	**2050 Strategy Coordination Officer**		6-Jun-2025
Interested applicants are encouraged to apply through our website: www.forumsec.org				
Pacific Islands Forum Fisheries Agency	-	**Fisheries Economist**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/fisheries-economist/			
"	-	**MCS Advisor - Traceability and Ports States Measures**	-	20-Jun-2025
	Details about the positions and application process: https://www.ffa.int/jobs/mcs-advisor-traceability-and-port-states-measures/			
Secretariat of the Pacific Regional Environment Programme (SPREP)	-	**Marine Pollution Officer**	-	30-May-2025
"	-	**Capacity Development and Training Adviser - Weather Ready Pacific Programme**	-	30-May-2025
"	-	**Procurement Officer - Weather Ready Pacific Programme**	-	30-May-2025
"	-	**Partnerships and Donor Relations Officer**	-	30-May-2025
"	-	**Threatened and Migratory Species Adviser**	-	30-May-2025
"	-	**Hazardous Waste Management Adviser**	-	30-May-2025
* Job Descriptions and Application Forms can be downloaded from the SPREP website: https://www.sprep.org/careers				

D. Training/Scholarship Opportunities

MEXT JAPAN SCHOLARSHIP NOW OPEN

The Government of Japan is now inviting interested Samoan nationals to apply for the MEXT Scholarship Programs for the year 2026. Kindly submit all your application documents directly to the Embassy.
Applications guidelines and forms are available in the URL below:
Research Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-research.html
Undergraduate Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html
Training College Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-specialized.html

Application Deadline: Friday 20th June 2025 (5:00 PM)
*Documents should be submitted to the Office of the Embassy of Japan
Written examination: 4th July 2025
(Undergraduate / Specialized Training) 5th July 2025 (Research)

Any enquiries should be addressed to the Embassy of Japan.
Email : japanese.embassy@ap.mofa.go.jp Phone : +685-21187 Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

SCHOLARSHIP IN GEORGIA – 2025!

The Government of Georgia is now inviting interested Samoan nationals to apply for the 2025 Georgia Scholarship Awards.
The scholarship covers either a Bachelor's or Master's program at Ilia State University, Tbilisi State Medical University or International Black Sea University in Tbilisi, Georgia.
Applications guidelines and forms are available in the URL below:
1. Tbilisi State Medical University (TSMU): www.tsmu.edu
- Bachelor Program of Physical Medicine and Rehabilitation

email: iad@tsmu.edu (International Relations Department)

2. Ilia State University: www.iliauni.edu.ge
- Bachelors in Management, Computer Engineering, Civil Engineering, Electrical Engineering, and Computer Science.
- Masters in Business Administration, Science in Applied Genetics, Public Health and Health Policy and Atmospheric and Near Space Science.

email: admissions@iliauni.edu.ge (International Students and Program Marketing Office)

3. International Black Sea University: www.ibsu.edu.ge
- Bachelor Program in Management, Marketing, Finance, Accounting and Audit, Business Administration – Tourism, Economics, Computer Science, Graphic Design, Architecture, American Studies, International Relations, English Philosophy and Psychology.
- Masters in Management, Marketing, Finance, Computer Science, International Relations, US Foreign Affairs and Education Administration.

email: info@ibsu.edu.ge, iro@ibsu.edu.ge (International Relation Officer)

We kindly request that you also submit hard copies of your application documents to PSC Office after completing the online submission. Note that only one candidate will be selected for this opportunity.

Application Deadline: Wednesday 18th June 2025

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

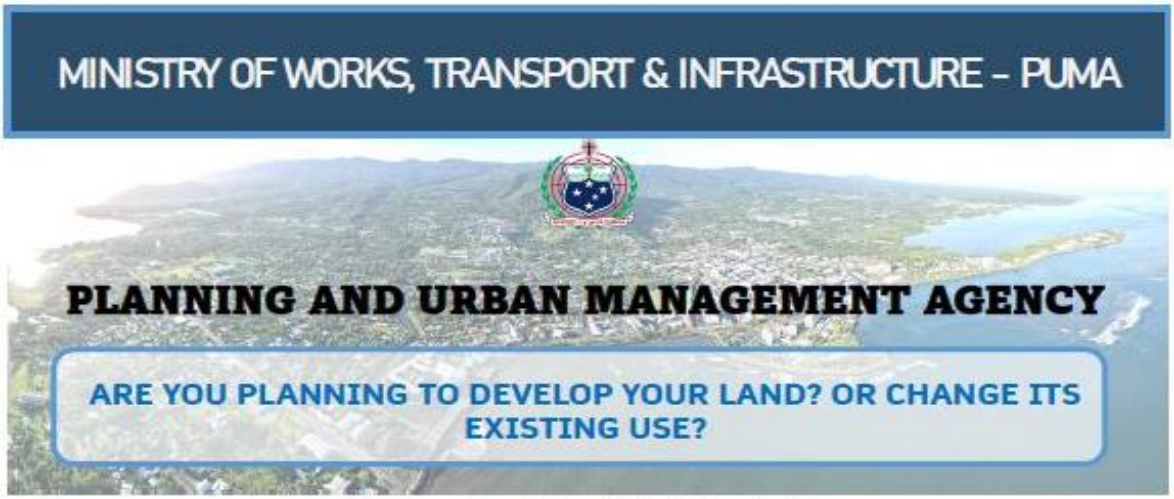
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

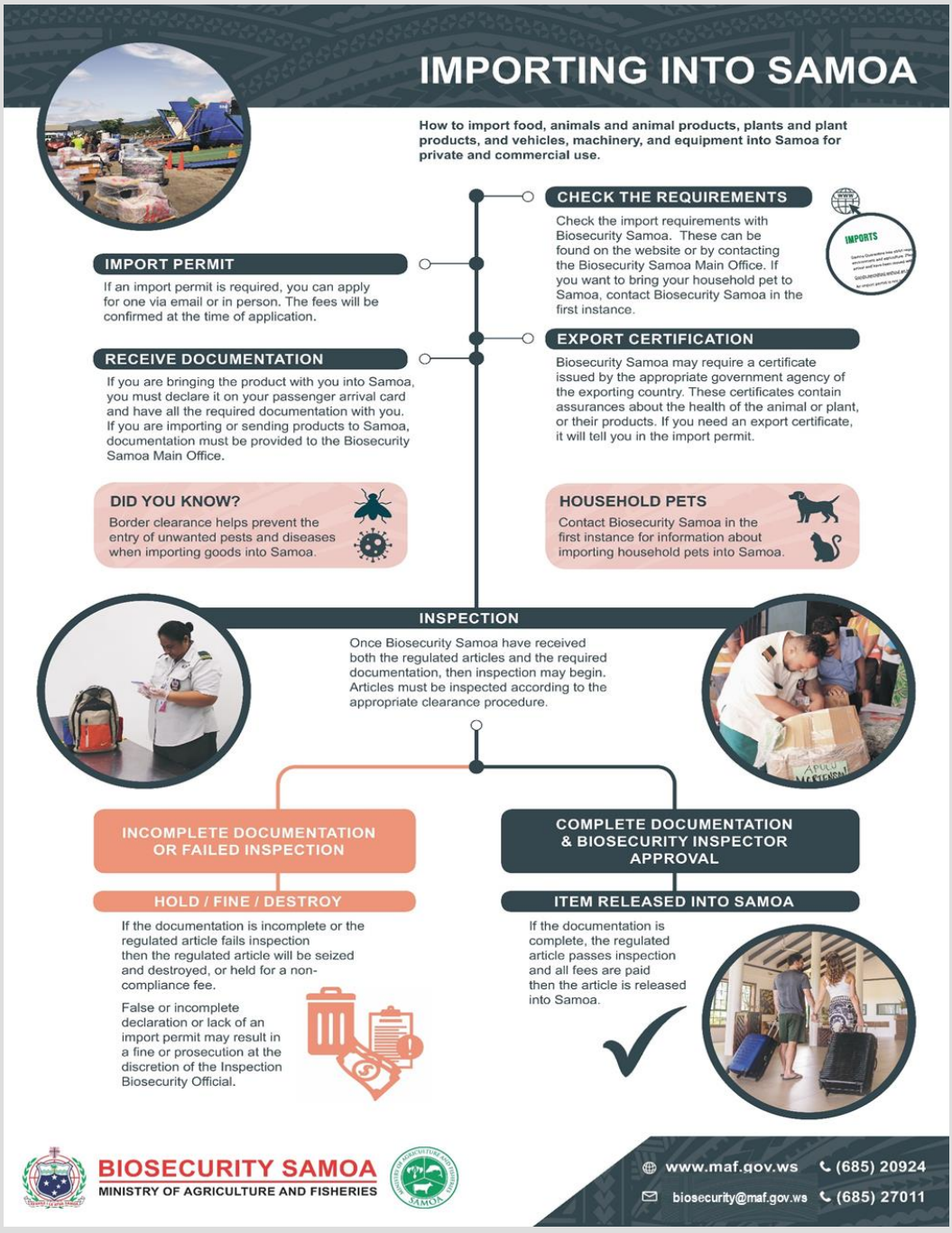
Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

M

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES