PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 18/2025, 8th May 2025*

You have also given me the shield of Your salvation; Your right hand has held me up, Your gentleness has made me great.
Psalm 18:35

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Commerce, Industry & Labour	CL001790	**ACEO Fair Trading, Codex Alimentarius, Consumer Protection and Metrology**	$94,624	6-Jun-2025
Education & Culture	EC000002	**ACEO Finance** **(Re-advertisement: previous applicants NEED TO re-apply)**	$94,624	15-May-2025
"	EC000469	**Principal Lona Primary**	$50,378	29-May-2025
"	EC001069	**Principal Lotofaga Aleipata Primary**	$58,304	29-May-2025
"	EC000286	**Principal Aufaga Primary**	$58,304	29-May-2025
"	EC000691	**Principal Samatau Primary**	$58,304	29-May-2025
"	EC000526	**Principal Nene Primary**	$50,378	29-May-2025
"	EC000715	**Principal Sapunaoa Primary**	$50,378	29-May-2025
"	EC000412	**Principal Laulii Primary**	$67,845	29-May-2025
"	EC000777	**Vice Principal Solosolo Primary**	$46,158	29-May-2025
"	EC000723	**Principal Satalo Primary**	$50,378	29-May-2025
"	EC000404	**Principal Lalomauga Primary**	$50,378	29-May-2025
"	EC000804	**Principal Tuanai Primary**	$58,304	29-May-2025
"	EC000966	**Vice Principal Vailoa Primary**	$50,378	29-May-2025
"	EC000776	**Principal Solosolo**	$58,304	29-May-2025
"	EC000640	**Vice Principal Saleaumua Primary**	$46,158	29-May-2025
"	EC000461	**Principal Leulumoega Primary**	$58,304	29-May-2025
"	EC000663	**Principal Salelesi Primary**	$50,378	29-May-2025
"	EC000877	**Principal Vaiusu Primary**	$67,847	29-May-2025

"	EC000349	**Principal Faleu Primary**	$50,378	29-May-2025
"	EC000449	**Principal Lepea Primary**	$67,847	29-May-2025
"	EC001131	**Principal Moamoa Tauaoo Primary**	$67,847	29-May-2025
"	EC000481	**Principal Lufilufi Primary**	$50,378	29-May-2025
"	EC000370	**Principal Fusi Safata Primary**	$58,304	29-May-2025
"	EC000619	**Principal Saina/Toamua Primary**	$75,709	29-May-2025
"	EC000647	**Principal Saleapaga Primary**	$50,378	29-May-2025
"	EC000873	**Principal Vaitele Primary**	$78,863	29-May-2025
"	EC000465	**Principal Levi Primary**	$58,304	29-May-2025
"	EC000334	**Vice Principal Falefa Primary**	$46,158	29-May-2025
"	EC000773	**Vice Principal Siumu Primary**	$58,304	29-May-2025
"	EC000486	**Principal Magiagi Primary**	$67,845	29-May-2025
"	EC000494	**Principal Manono uta Primary**	$67,845	29-May-2025
"	EC000840	**Principal Vailele Primary**	$58,304	29-May-2025
"	EC000848	**Principal Vailuutai Primary**	$58,304	29-May-2025
"	EC000232	**Principal Afega Primary**	$67,845	29-May-2025
"	EC001162	**Vice Principal Saleilua Primary**	$46,158	29-May-2025
"	EC000228	**Vice Principal Aana 1 College**	$46,158	29-May-2025
"	EC000287	**Vice Principal Aufaga Primary**	$46,158	29-May-2025
"	EC000375	**Vice Principal Gagaemalae Primary**	$46,158	29-May-2025
"	EC000631	**Principal Salamumu Primary**	$42,358	29-May-2025
"	EC001126	**ACEO Assessment and Examination**	$94,624	6-Jun-2025
Health	MH001297	**Chief Radiographer**	$94,624	29-May-2025
"	MH001451	**ACEO Clinical Laboratory Services**	$94,624	6-Jun-2025
"	MH001392	**Chief Pharmacist**	$94,624	6-Jun-2025
"	MH001083	**ACEO Legal**	$94,624	6-Jun-2025

"	MH001669	**Medical Specialist Cardiologist** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	22-May-2025
"	MH001664	**Consultant Specialist Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	22-May-2025
"	MH001667	**Consultant Specialist MTII Savaii** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	22-May-2025
"	MH001663	**(2) Consultant Specialist Emergency** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	22-May-2025
"	MH001666	**Consultant Specialist Internal Medicine** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	22-May-2025
"	MH001586	**Head of Department – Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$119,813	22-May-2025
Justice & Courts Administration	JC003262	**ACEO Land and Titles Court**	$94,624	15-May-2025
"	JC003265	**ACEO Lands and Titles Mediation and Registration**	$94,624	15-May-2025
"	JC003339	**ACEO ICT**	$94,624	15-May-2025
Office of the Regulator	RG000003	**ACEO Consumer Affairs & Protection**	$94,624	22-May-2025
Public Enterprises	PE000006	**ACEO Corporate Services**	$94,624	6-Jun-2025
Women, Community & Social Development	WS003961	**ACEO Information Technology and Communications**	$94,624	6-Jun-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Samoa Bureau of Statistics	BS001112	**Temporary Survey Enumerators (30 Enumerators)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**$35.00 per day**	22-May-2025	**Gaga'e Niutao Taase** Level 1, Gov't Building gagae.taase@sbs.gov.ws

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Foreign Affairs & Trade	FT002084	**Executive Assistant to CEO** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	22-May-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws
"	FT002070	**Principal Foreign Service Officer - PIRP** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	22-May-2025	"
Health	MH001074	**Health Promotion Officer - Information, Education & Communication**	**A8** $21,086	22-May-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001217	**Principal Regulatory & Monitoring Officer**	**A16** $55,431	22-May-2025	"

"	MH001116	**Health Promotion Officer - Community**	**A8** $21,086	22-May-2025	"
"	MH001257	**Disease Surveillance Officer**	**A10** $27,559	22-May-2025	"
"	MH001225	**Disease Surveillance Officer**	**A10** $27,559	22-May-2025	"
"	MH001447	**Records Assistant**	**A3/Step 2** $8,593	22-May-2025	"
"	MH001863	**Principal System Support Officer**	**A16** $55,431	22-May-2025	"
"	MH001862	**Cashier - TTM Hospital**	**A4** $10,534	22-May-2025	"
Women, Community & Social Development	WS004053	**Principal Communication Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	22-May-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **22nd May, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003366	**Human Resource & Training Officer**	**A10** $27,559	**Erolini Sione Te'o
"	AG003560	**Office Assistant - Main Office**	**A3/Step 2** $8,593	**Ela Eli Tuumaaii Keni
Commerce, Industry & Labour	CL002458	**Intellectual Property Officer - Copyright,GI/Berne/TRIPS**	**A10** $27,559	**Lineta Tagilima Malolua
Customs & Revenue	RE001785	**Assistant Customs Officer - Border Assurance**	**A6** $15,147	**Elisapeta Iese
"	RE001786	**Assistant Customs Officer - Border Assurance**	**A6** $15,147	**Emmanuel Titi Lamese
Education & Culture	EC001083	**Education Officer - Data System Management**	**A10** $27,559	**Noue Tavita Seneturi
"	EC001084	**Education Officer - Research & Training**	**A10** $27,559	**Joshua Tasi Pagaialii
"	EC000429	**School Library Assistant - Lefaga College**	**A5** $12,714	**Faalagilagi Faafetai
"	EC001019	**School Library Assistant - Samata I Tai Primary**	**A5** $12,714	**Suesue Matoka
"	EC000240	**School Library Assistant - Aleipata College**	**A5** $12,714	**Sieli Mose
Justice & Courts Administration	JC002373	**Probation and Parole Officer**	**A8** $21,086	**Losivale Sio
"	JC003335	**Supreme Court Officer**	**A8** $21,086	**Amanda July Samu
Women, Community & Social Development	WS001059	**Machine Operator**	**A5** $12,714	**Michael Moreli Felise
"	WS003950	**Bindery Assistant**	**A5** $12,714	**Faavae Sefo

"	WS003251	**Bindery Assistant**	**A5** $12,714	**Tafega Toa Tuigamala
Works, Transport & Infrastructure	WI000477	**Office Assistant/Receptionist**	**A3/Step 2** $8,593	**Opeta Ioane Enese

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003702	**Field Assistant**	**A3/Step 2** $8,593	Pokati Sione
Communications & Information Technology	CT002691	**Senior Accounts Receivable Clerk**	**A6** $15,147	Mele Tafuna
Customs & Revenue	RE002521	**Principal Accounts and Recoveries Officer**	**A16** $55,431	Leasivao Faamasino
Justice & Courts Administration	JC002372	**Court Registry Officer - District Court**	**A8** $21,086	Timena Leaupepe
Public Enterprises	PE000023	**Principal Privatization Analyst**	**A16** $55,431	Tovale Filipo
Public Service Commission	PS003031	**Senior HR Officer - HRM Structural Establishment**	**A14** $42,358	Tauaiupolu Palale
"	PS002985	**IT Offficer**	**A13** $38,397	Sene Nuulua
Women, Community & Social Development	WS003968	**Asset Management Officer**	**A10** $27,559	Sapenapainea Vise
"	WS003214	**Payroll Officer**	**A10** $27,559	Jelinhea Tangatauli

GENERAL NOTICES

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Contract Position Title Correction From Issue 17-2025			
Health	MH001297	**Chief Radiographer**	$94,624
Contract Position Code Correction From Issue 16-2025			
Office of the Regulator	RG000003	**ACEO Consumer Affairs & Protection**	$94,624

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:

Attorney General	AT001704	**Manager Corporate Service**	$94,624 - $103,352	23-May-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
Electric Power Corporation	-	**Senior Administration Network** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	16-May-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Team Leader - (Pre-Inspection)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	16-May-2025	"
Land Transport Authority	-	**Contract Engineer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,447.02 - $94,399.64	26-May-2025	**Human Resource** **email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Senior Engineering Officer**	$29,555.19 - $44,849.95	12-May-2025	"
Legislative Assembly	-	**Manager Research Office**	$94,624.00	23-May-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Principal Finance & Administration Services**	$55,431.00	23-May-2025	"
Public Trust Office	-	**Assistant Public Trustee** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624.00	30-May-2025	**Elekana Toeaso Pupi** Public Trust Office Building, Matafele elekana.pupi@publictrust.ws
Samoa Business Hub	-	**Recovery Officer - Savaii**	$17,000.00	23-May-2025	**SBH, Main Office** Le-Sanalele Complex andrew@samoabusinesshub.ws
Samoa National Provident Fund	-	**Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624.00	22-May-2025	**Ateca / Lenara** Level 1, Main SNPF Bldg ateca@npf.ws / lenara@npf.ws
"	-	**Assistant Manager Lending Operations** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$70,296/$87,912	22-May-2025	"
"	-	**Assistant Manager Corporate Services**	$70,296/$87,912	22-May-2025	"
Samoa Chamber of Commerce	-	**Memberservices Manager**	$65,000.00	13-May-2025	**Samoa Chamber of Commerce Office** samoachamberofcommerce@gmail.com or call ph: 31090.
Samoa Qualifications Authority	-	**ACEO Quality Assurance Division**	$94,570.00	6-Jun-2025	**SQA Office** TATTE Blding, Level 2 www@sqa.gov.ws
Samoa Water Authority	EWWD01	**Engineer Wastewater**	$73,388 - $90,472	16-May-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
Scientific Research Organisation of Samoa	-	**Principal Production & Operations Officer** (Re-advertised)	$53,360.00	13-May-2025	**Samaauga Tauamiti** Nafanua, Papauta enquiries@sros.org.ws or website: www.sros.org.ws
"	-	**Senior Quality Control Officer** (Re-advertised)	$40,433.00	13-May-2025	"
Unit Trust of Samoa (UTOS)	-	**Information Technology Manager**	$94,624 - $106,452	26-May-2025	**Sera Mosese** Level 3, DBS Building sera.mosese@utos.ws or telephone 29916 / 26949

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:

Central Bank of Samoa (CBS)	-	**Assistant Records & Digitization Officer**	$19,370.38	15-May-2025	**Human Resource Department** Ground Floor, CBS Building hr@cbs.gov.ws
Electric Power Corporation	-	**Cashier - Savaii**	$18,162 - $21,329	9-May-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Leading Hand Operator - Savaii**	$25,065-$35,161	9-May-2025	"
"	-	**(2) Mechanic Technician - Savaii**	$15,193 - $21,403	9-May-2025	"
"	-	**(2) Meter Readers (Savaii)**	$9,254 - $11,259	16-May-2025	"
"	-	**Mechanic Technician - Tanugamanono**	$15,193 - $21,403	16-May-2025	"
"	-	**(2) Plant Operators - Tanugamanono** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$11,259 - $14,030	16-May-2025	"
Land Transport Authority	-	**Engineering Officer - Contracts & Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,128.73 - $28,545.89	13-May-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
Police, Prisons & Corrections	-	**Legal Advisor** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$78,863.00	15-May-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
Samoa National Provident Fund	-	**Senior Audit Officer**	$38,101/$54,789	15-May-2025	**Unaite / Uini** Level 1, Main SNPF Building unaite@npf.ws / uini@npf.ws
"	-	**Supervisor Data Entry**	$27,482/$38,054	15-May-2025	"
"	-	**ICT Officer – Savaii**	$29,338/$38,054	15-May-2025	"
"	-	**Senior ICT Clerk**	$19,429/$23,021	15-May-2025	"
"	-	**Night watchman**	$8,989/$12,227	15-May-2025	"
Samoa Water Authority	TPOPSD01	**Treatment Plant Operator – Palauli**	Grade 5/ Step 1 ($27,109 per annum) + Allowance	14-May-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
"	ATDWWD02	**Assistant Technician Drilling**	$21,241 - $28,466	16-May-2025	"
Scientific Research Organisation of Samoa	-	**Principal HR & Administration Officer**	$53,360.00	9-May-2025	**Faaea V.Talilai** Nafanua, Papauta enquiries@sros.org.ws www.sros.org.ws
"	-	**Research Scientist**	$29,270.00	9-May-2025	"

C. International/Regional Agencies

Samoa Australia Tautai	-	**National OSH Policy Adviser**	-	11-May-2025
"	-	**Skills Development Specialist**	-	18-May-2025
"	-	**Strategic Review Specialist**	-	18-May-2025
Contact Details : recruitment@TautaiPartnership.org				
Pacific Islands Forum Secretariat	-	**Policy Adviser - Regional Security**	-	9-May-2025

"	-	**2050 Strategy Coordination Officer**		6-Jun-2025
Interested applicants are encouraged to apply through our website: www.forumsec.org				
United Nations Development Programme (UNDP)	-	**Office Driver**		13-May-2025
	Link to apply: https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/job/26041			
"	-	**GIS and Landscape Mappy Specialist**	-	16-May-2025
	Link to apply: https://procurement-notices.undp.org/view_negotiation.cfm?nego_id=32997			
"	-	**Gender and Social Inclusion Specialist**		16-May-2025
	Link to apply: https://procurement-notices.undp.org/view_negotiation.cfm?nego_id=33004			
"	-	**Climate Change Adaptation Specialist (Local Lead)**	-	16-May-2025
	Link to apply: https://procurement-notices.undp.org/view_negotiation.cfm?nego_id=33033			
"	-	**Stakeholder Engagement Specialist (PPG SCCF-GEF8)**		16-May-2025
	Link to apply: https://procurement-notices.undp.org/view_negotiation.cfm?nego_id=33035			
"	-	**Stakeholder Engagement Specialist (GRISD)**	-	16-May-2025
	Link to apply: https://procurement-notices.undp.org/view_negotiation.cfm?nego_id=33034			

D. Training/Scholarship Opportunities

MEXT JAPAN SCHOLARSHIP NOW OPEN

The Government of Japan is now inviting interested Samoan nationals to apply for the MEXT Scholarship Programs for the year 2026. Kindly submit all your application documents directly to the Embassy.
Applications guidelines and forms are available in the URL below:
Research Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-research.html
Undergraduate Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html
Training College Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-specialized.html

Application Deadline: Friday 20th June 2025 (5:00 PM)
*Documents should be submitted to the Office of the Embassy of Japan
Written examination: 4th July 2025
(Undergraduate / Specialized Training) 5th July 2025 (Research)

Any enquiries should be addressed to the Embassy of Japan.
Email : japanese.embassy@ap.mofa.go.jp Phone : +685-21187 Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

CALL FOR APPLICATIONS: 2025 Chinese Ministry of Commerce (MOFCOM) Academic Education Programme Scholarship Awards

The Government of China through its Embassy in Apia is inviting interested candidates from Samoa to apply for full scholarship awards to pursue *Master Level Scholarships* at tertiary Institutions in China for the 2026 Academic Education Programme.

There are 39 programs in total (list attached) with studies **commencing in September 2025.**

Applicants are strongly recommended to review the enrolment guide of each program carefully before filing out the forms. Enrolment Guides and Application Forms for each degree programme can be accessed via the following link: https://www.china-aibo.cn/en/info/1005/1497.htm.

Please ensure to print out and submit a hardcopy of your application form together with the relevant table as mentioned above to PSC as per due date below.

Previous scholarship holders must serve a two (2) year stand down period before applying.

For more information please contact:
Human Resource Development Division
Public Service Commission
Government of Samoa
Level 2, FMFM II Government Building
Tel: 22123/22124/22125 Email: scholarships@psc.gov.ws
Or - Visit our website at www.psc.gov.ws

Deadline for submission of applications to the Public Service Commission, Level 2 FMFM II Government Building is: Tuesday 13th May 2025 at 4:30pm

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

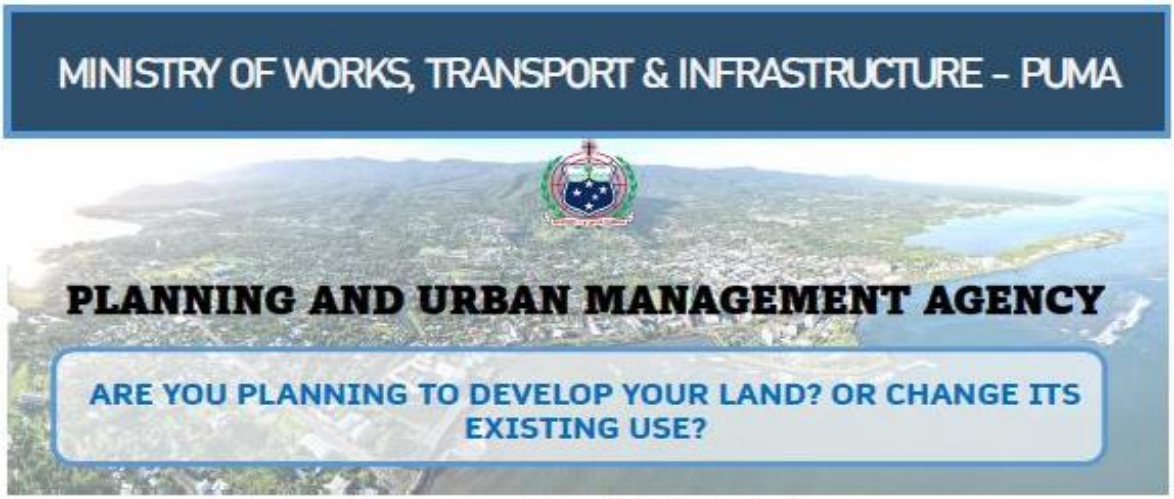
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

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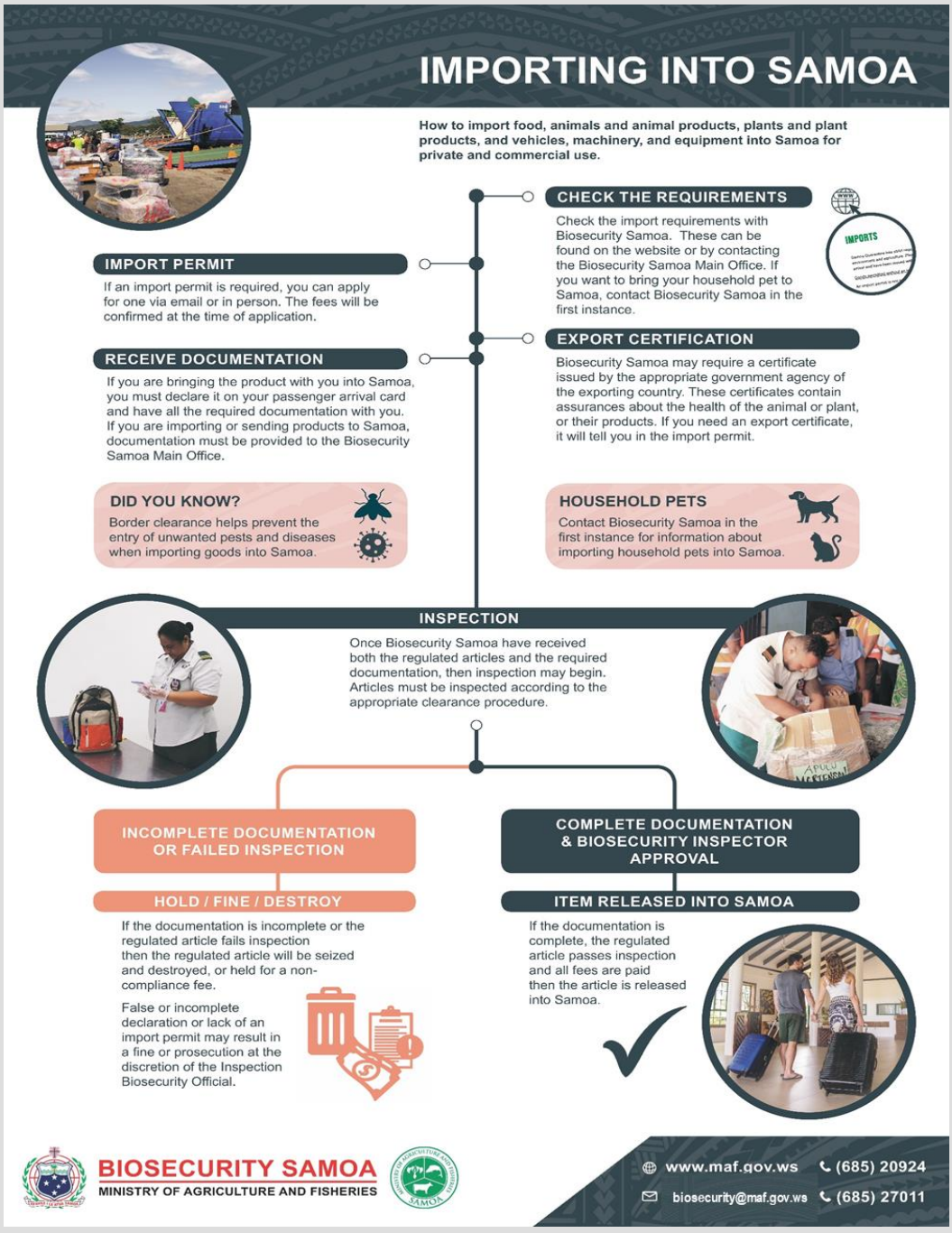
Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES