PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 17/2025, 01st May 2025*

The Lord is my shepherd; I shall not want.
~ Psalm 23:1

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Education & Culture	EC000002	**ACEO Finance** **(Re-advertisement: previous applicants NEED TO re-apply)**	$94,624	15-May-2025
"	EC000469	**Principal Lona Primary**	$50,378	29-May-2025
"	EC001069	**Principal Lotofaga Aleipata Primary**	$58,304	29-May-2025
"	EC000286	**Principal Aufaga Primary**	$58,304	29-May-2025
"	EC000691	**Principal Samatau Primary**	$58,304	29-May-2025
"	EC000526	**Principal Nene Primary**	$50,378	29-May-2025
"	EC000715	**Principal Sapunaoa Primary**	$50,378	29-May-2025
"	EC000412	**Principal Laulii Primary**	$67,845	29-May-2025
"	EC000777	**Vice Principal Solosolo Primary**	$46,158	29-May-2025
"	EC000723	**Principal Satalo Primary**	$50,378	29-May-2025
"	EC000404	**Principal Lalomauga Primary**	$50,378	29-May-2025
"	EC000804	**Principal Tuanai Primary**	$58,304	29-May-2025
"	EC000966	**Vice Principal Vailoa Primary**	$50,378	29-May-2025
"	EC000776	**Principal Solosolo**	$58,304	29-May-2025
"	EC000640	**Vice Principal Saleaumua Primary**	$46,158	29-May-2025
"	EC000461	**Principal Leulumoega Primary**	$58,304	29-May-2025
"	EC000663	**Principal Salelesi Primary**	$50,378	29-May-2025
"	EC000877	**Principal Vaiusu Primary**	$67,847	29-May-2025
"	EC000349	**Principal Faleu Primary**	$50,378	29-May-2025

"	EC000449	**Principal Lepea Primary**	$67,847	29-May-2025
"	EC001131	**Principal Moamoa Tauaoo Primary**	$67,847	29-May-2025
"	EC000481	**Principal Lufilufi Primary**	$50,378	29-May-2025
"	EC000370	**Principal Fusi Safata Primary**	$58,304	29-May-2025
"	EC000619	**Principal Saina/Toamua Primary**	$75,709	29-May-2025
"	EC000647	**Principal Saleapaga Primary**	$50,378	29-May-2025
"	EC000873	**Principal Vaitele Primary**	$78,863	29-May-2025
"	EC000465	**Principal Levi Primary**	$58,304	29-May-2025
"	EC000334	**Vice Principal Falefa Primary**	$46,158	29-May-2025
"	EC000773	**Vice Principal Siumu Primary**	$58,304	29-May-2025
"	EC000486	**Principal Magiagi Primary**	$67,845	29-May-2025
"	EC000494	**Principal Manono uta Primary**	$67,845	29-May-2025
"	EC000840	**Principal Vailele Primary**	$58,304	29-May-2025
"	EC000848	**Principal Vailuutai Primary**	$58,304	29-May-2025
"	EC000232	**Principal Afega Primary**	$67,845	29-May-2025
"	EC001162	**Vice Principal Saleilua Primary**	$46,158	29-May-2025
"	EC000228	**Vice Principal Aana 1 College**	$46,158	29-May-2025
"	EC000287	**Vice Principal Aufaga Primary**	$46,158	29-May-2025
"	EC000375	**Vice Principal Gagaemalae Primary**	$46,158	29-May-2025
"	EC000631	**Principal Salamumu Primary**	$42,358	29-May-2025
Health	MH001669	**Medical Specialist Cardiologist** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001664	**Consultant Specialist Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001667	**Consultant Specialist MTII Savaii** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001663	**(2) Consultant Specialist Emergency** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001666	**Consultant Specialist Internal Medicine** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001586	**Head of Department – Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$119,813	7-May-2025

"	MH001297	**ACEO Medical Imaging & Radiology**	$94,624	29-May-2025
Justice & Courts Administration	JC003262	**ACEO Land and Titles Court**	$94,624	15-May-2025
"	JC003265	**ACEO Lands and Titles Mediation and Registration**	$94,624	15-May-2025
"	JC003339	**ACEO ICT**	$94,624	15-May-2025
Office of the Regulator	OOTR01	**ACEO Consumer Affairs & Protection**	$94,624	22-May-2025
Works, Transport & Infrastructure	WI003153	**ACEO Project Management Division**	$94,624	7-May-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Samoa Bureau of Statistics	BS001114	**Temporary Driver - Agriculture Census**	**$30.00 per day**	15-May-2025	**Gaga'e Niutao Taase** Level 1, Gov't Building gagae.taase@sbs.gov.ws

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Agriculture & Fisheries	AG003673	**Driver** (Re-advertisement: Previous Applicants **NEED TO** re-apply)	**A3** $8,593	15-May-2025	**Henrietta Mano,** TATTE Building, Level 4 henrietta.mano@maf.gov.ws
Commerce, Industry & Labour	CL002495	**Senior Investment Promotion Officer**	**A12** $34,438	15-May-2025	**HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws
"	CL002445	**Executive Assistant**	**A12** $34,438	15-May-2025	"
Customs & Revenue	RE002369	**IT Officer - Network Infrastructure**	**A10** $27,559	15-May-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
"	RE002509	**Records Clerk**	**A3** $8,593	15-May-2025	"
"	RE002463	**Assistant Collections & Enforcement Officer - LE**	**A6** $15,147	15-May-2025	"
"	RE002479	**Customer Services Officer - Les**	**A8** $21,086	15-May-2025	"
"	RE002439	**Investigation Officer Level 1 - LE/SME**	**A8** $21,086	15-May-2025	"
"	RE001765	**Assistant Customs Officer - Trade Facilitation**	**A6** $15,147	15-May-2025	"

"	RE002425	**Customs Officer - Border Assurance**	**A8** $21,086	15-May-2025	"
"	RE001760	**Customs Officer - Airport**	**A8** $21,086	15-May-2025	"
"	RE002812	**Customs X-ray Operator**	**A9** $24,610	15-May-2025	"
"	RE002813	**Customs X-ray Operator**	**A9** $24,610	15-May-2025	"
"	RE002810	**Customs X-ray Operator**	**A9** $24,610	15-May-2025	"
"	RE002508	**Records Clerk**	**A7** $17,934	15-May-2025	"
"	RE002571	**Senior Human Resource Officer - Training** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	15-May-2025	"
"	RE002581	**Senior Policy, Performance & Improvement Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	15-May-2025	"
"	RE000320	**Office Cleaner - Customs**	**A3** $8,593	15-May-2025	"
"	RE002826	**Customs Officer - Cargo** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	15-May-2025	"
"	RE002505	**Accounts & Administration Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A8** $21,086	15-May-2025	"
Education & Culture	EC000597	**School Library Assistant - Safata College**	**A5** $12,714	15-May-2025	**Matagitausulu L. Kuresa,** Malifa Compound m.kuresa@mesc.gov.ws
"	EC000175	**Internal Auditor**	**A16** $55,431	15-May-2025	"
Health	MH001006	**Executive Assistant (CEO/DG)**	**A12** $34,438	15-May-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001571	**Security - TTM Hospital**	**A4** $10,534	15-May-2025	"
"	MH001861	**Senior Procurement Officer - PH & Governance**	**A12** $34,438	15-May-2025	"
Justice & Courts Administration	JC003369	**CRSO - Digitization** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	15-May-2025	**Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws
"	JC003289	**CRSO - Digitization - Tuasivi** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	15-May-2025	"
Prime Minister & Cabinet	PM003644	**Senior Accounting Officer - Payable**	**A12** $34,438	15-May-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
"	PM003300	**Policy Analyst-Social Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	15-May-2025	"
Public Enterprises	PE000026	**Senior PPP Monitoring**	**A12** $34,438	15-May-2025	**Fuatino Vaiao Laumoli** Level 1, NPF Plaza fuatino.laumoli@mpe.gov.ws
Public Service Commission	PS002966	**Records Assistant**	**A7** $17,934	15-May-2025	**Main Office** Level 2, Govt Building info@psc.gov.ws

"	PS003027	**Customer Services Officer**	**A10** $27,559	15-May-2025	"
"	PS002991	**Senior HR Planning Officer - HRD**	**A14** $42,358	15-May-2025	"
Samoa Law Reform Commission	LC000010	**Senior Legal Analyst**	**A14** $42,358	15-May-2025	**Tovale Filipo** Level 1, Govt Building tovale.filipo@samoalawreform.gov.ws or commission@samoalawreform.gov.ws
Works, Transport & Infrastructure	WI003033	**Licensing Officer**	**A12** $34,438	15-May-2025	**HR** TATTE Building, Level 4 hr@mwti.gov.ws
"	WI003021	**Senior Building Inspector** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	15-May-2025	"

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **15th May, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG000311	**Driver**	**A3** $8,593	**George Alefosio
"	AG000714	**Nightwatchman - Nu'u**	**A4** $10,534	**Tipolo Semau
"	AG003576	**Driver**	**A3** $8,593	**Manupule Tuifua
Commerce, Industry & Labour	CL002492	**ICT Officer**	**A12** $34,438	**Elizabeth Ioapo
Customs & Revenue	RE002487	**Cashier/Assistant Customer Services Officer - Savaii**	**A7** $17,934	**Nasareta Fiti
"	RE002829	**Assistant Customs Officer - Cargo**	**A8** $21,086	**Siniva Mote Su'a
"	RE002825	**Customs Officer - Cargo**	**A10** $27,559	**Lii Mulipola
"	RE002827	**Customs Officer - Cargo**	**A10** $27,559	**Paulo Mataia
"	RE002828	**Assistant Customs Officer - Cargo**	**A8** $21,086	**Alafati Faanunu
Finance	FI003515	**Principal Policy & Regulatory Asset Management Officer**	**A17** **$**67,845	**Elisapeta Ma Dar - Malolo
Foreign Affairs & Trade	FT001803	**Foreign Service Officer - Trade**	**A10** $27,559	**Rosie Debra Taotua
Health	MH001838	**Principal Phamacist - Outpatient Dispensary**	**A16** $55,431	**Edresa Penaia
"	MH001839	**Principal Pharmacist - Inpatient Dispensary**	**A17** **$**67,845	**Feng Chan
"	MH001489	**Senior Pharmacy Technician (Outpatient Dispensary)**	**A10** $27,559	**Feagai Leniu

"	MH001836	**Senior Pharmacy Technician (Outpatient Dispensary)**	**A10** $27,559	**John Poutasi
"	MH001488	**Pharmacy Technician (Outpatient Dispensary)**	**A8** $21,086	**Kosetatino Tuimavave
"	MH001837	**Pharmacy Technician (Outpatient Dispensary)**	**A7** $17,934	**Reupena Porotesano
"	MH001778	**Senior Dietician Officer**	**A14** $42,358	**Lesa Vili
"	MH001381	**Kitchen Hand Assistant (Meat)**	**A5** $12,714	**Safua Samuelu
"	MH001790	**Cook Full Diet**	**A5** $12,714	**Janina Tiuga
Justice & Courts Administration	JC003341	**Administration Officer**	**A8** $21,086	**Michelle Fanueli Togafau
"	JC003301	**Senior Records Officer**	**A9** $24,610	**Annette Kapisi Salue
Prime Minister & Cabinet	PM003297	**Office Assistant - Cabinet Secretariat**	**A3** $8,593	**Senerita Ilalio
"	PM003299	**Policy Analyst - Whole of Society**	**A10** $27,559	**Shalom Fautua
Samoa Bureau of Statistics	BS001008	**Research Officer - GDP Production**	**A10** $27,559	**Christina Ronnie Iakopo
Natural Resources & Environment	NE000406	**Driver - Main Office**	**A3** $8,593	**Liloponi Talanoa
"	NE003557	**Office Assistant - Main Office**	**A3** $8,593	**Noela Siomia
Works, Transport & Infrastructure	WI003008	**CEO's Driver**	**A4** $10,534	**Tusiupu Tevaga

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Finance	FIP25001	**Principal Procurement Officer SFSDRP**	**A17** $67,845	Faiae Faamanu Falanaipupu
"	FIP25002	**Principal Finance Management Officer SFSDRP**	**A17** $67,845	Tovaleinuupulea Faletogo Solinuu
Women, Community & Social Development	WSP19006	**Senior Data Analyst**	**A11** $30,896	Rachel Taulealo

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG001241	**Fisheries Assistant (Advisory)**	**A5** $12,714	Sekone Tifaga
"	AG003406	**Senior Crops Physiologist**	**A13** $38,397	Tavale L Filipo

Customs & Revenue	RE002440	**Investigations Officer Level 1**	**A8** $21,086	Madeleine Mann
"	RE002385	**Assistant Customs Officer**	**A6** $15,147	Charles Faavae
"	RE002828	**Assistant Customs Officer - Cargo**	**A8** $21,086	Muamai Pogai
Commerce, Industry & Labour	CL001797	**Senior Intellectual Property Officer**	**A12** $34,438	Latham Siuleo Viali
"	CL002472	**Labour Inspector of Industrial Relations**	**A10** $27,559	Maria Lorna Tovia
Education & Culture	E000225	**Senior Typist - Aana 2 College**	**A6** $15,147	Temukisa Sani Huko
"	EC001007	**School Library Assistant - Laulii Primary**	**A5** $12,714	Louisa Faletuai
"	EC001023	**School Library Assistant - Taelefaga Primary**	**A5** $12,714	Ingrid Puaseisei Rudnick
Finance	FI003158	**Accounting Officer**	**A10** $27,559	Simeona Faafouina
Foreign Affairs & Trade	FT002108	**Principal Foreign Service Officer**	**A16** $55,431	Isaia Lautasi
Health	MH001113	**Senior Child Health Promotion Program Coordinator**	**A14** $42,358	Jimmy Tavita
Justice & Courts Administration	JC002419	**Court Registry Officer - District Court**	**A8** $21,086	Le-Kendrick Afamasaga Finai
"	JC002582	**Court Registry Officer - Supreme Court**	**A8** $21,086	Cruiser Fiu Nemaia
Lands & Survey	LS000107	**Senior PC Network**	**A13** $38,397	Scopa To'oala
Public Service Commission	PS003006	**Senior HR Officer - PSPPE**	**A14** $42,358	Leliaga Elia
"	PS003007	**Senior HR Officer - PSPPE**	**A14** $42,358	Tamara Lafaele
Women, Community & Social Development	WS003911	**Security Officer**	**A4** $10,534	Opetaia Sapati
"	WS001058	**Night-watchman**	**A4** $10,534	Sootaga Misieli

CONTRACT APPOINTMENT
Commencement Date: 28th April 2025

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Education & Culture		**ACEO ICT and Media**	$94,624	^^Nehru Mauala

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Chief Engineer - Power Generation (Manager)**	$94,625.00	5-May-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Senior Administration Network** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	16-May-2025	"
"	-	**Team Leader - (Pre-Inspection)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,946.00	16-May-2025	"
Land Transport Authority	-	**Contract Engineer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$72,447.02 - $94,399.64	26-May-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Senior Engineering Officer**	$29,555.19 - $44,849.95	12-May-2025	"
Public Trust Office	-	**Assistant Public Trustee** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624.00	30-May-2025	**Elekana Toeaso Pupi** Public Trust Office Building, Matafele elekana.pupi@publictrust.ws
Samoa National Provident Fund	-	**Manager Legal Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$94,624.00	22-May-2025	**Ateca / Lenara** Level 1, Main SNPF Bldg ateca@npf.ws / lenara@npf.ws
"	-	**Assistant Manager Lending Operations** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$70,296/$87,912	22-May-2025	"
"	-	**Assistant Manager Corporate Services**	$70,296/$87,912	22-May-2025	"
Samoa Chamber of Commerce	-	**Memberservices Manager**	$65,000.00	13-May-2025	**Samoa Chamber of Commerce Office** samoachamberofcommerce@gmail.com or call ph: 31090.
Scientific Research Organisation of Samoa	-	**Principal Production & Operations Officer** (Re-advertised)	$53,360.00	13-May-2025	**Samaauga Tauamiti** Nafanua, Papauta enquiries@sros.org.ws or website: www.sros.org.ws
"	-	**Senior Quality Control Officer** (Re-advertised)	$40,433.00	13-May-2025	"
Unit Trust of Samoa (UTOS)	-	**Information Technology Manager**	$94,624 - $106,452	26-May-2025	**Sera Mosese** Level 3, DBS Building sera.mosese@utos.ws or telephone 29916 / 26949

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**Assistant Records & Digitization Officer**	$19,370.38	15-May-2025	**Human Resource Department** Ground Floor, CBS Building hr@cbs.gov.ws
Electric Power Corporation	-	**Cashier - Savaii**	$18,162 - $21,329	9-May-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Leading Hand Operator - Savaii**	$25,065-$35,161	9-May-2025	"
"	-	**(2) Mechanic Technician - Savaii**	$15,193 - $21,403	9-May-2025	"
"	-	**(2) Meter Readers (Savaii)**	$9,254 - $11,259	16-May-2025	"

"	-	**Secretary - Savaii**	$34,988 - $41,669	16-May-2025	"
"	-	**Mechanic Technician - Tanugamanono**	$15,193 - $21,403	16-May-2025	"
"	-	**(2) Plant Operators - Tanugamanono** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$11,259 - $14,030	16-May-2025	"
Land Transport Authority	-	**Engineering Officer - Contracts & Procurement** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,128.73 - $28,545.89	13-May-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
Police, Prisons & Corrections	-	**Legal Advisor** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$78,863.00	15-May-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
Samoa National Provident Fund	-	**Senior Audit Officer**	$38,101/$54,789	15-May-2025	**Unaite / Uini** Level 1, Main SNPF Building unaite@npf.ws / uini@npf.ws
"	-	**Supervisor Data Entry**	$27,482/$38,054	15-May-2025	"
"	-	**ICT Officer – Savaii**	$29,338/$38,054	15-May-2025	"
"	-	**Senior ICT Clerk**	$19,429/$23,021	15-May-2025	"
"	-	**Night watchman**	$8,989/$12,227	15-May-2025	"
Samoa Water Authority	TPOPSD01	**Treatment Plant Operator – Palauli**	Grade 5/ Step 1 ($27,109 per annum) + Allowance	14-May-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
Scientific Research Organisation of Samoa	-	**Principal HR & Administration Officer**	$53,360.00	9-May-2025	**Faaea V.Talilai** Nafanua, Papauta enquiries@sros.org.ws www.sros.org.ws
"	-	**Research Scientist**	$29,270.00	9-May-2025	"

C. International/Regional Agencies

Samoa Australia Tautai	-	**National OSH Policy Adviser**	-	11-May-2025
"	-	**Program Implementation Lead**	-	5-May-2025
Contact Details : recruitment@TautaiPartnership.org				
Pacific Immigration Development Community	-	**Information Coordination Officer** (Re-advertisement: Previous Applicants NEED NOT re-apply)	-	2-May-2025
Contact Information: niger.roebeck@pidcsec.org				
Pacific Islands Forum Secretariat	-	**Policy Adviser - Regional Security**	-	9-May-2025
Interested applicants are encouraged to apply through our website: www.forumsec.org				
United Nations Development Programme (UNDP)	-	**Office Driver**		13-May-2025
Click this link to apply: https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/job/26041				

D. Training/Scholarship Opportunities

MEXT JAPAN SCHOLARSHIP NOW OPEN

The Government of Japan is now inviting interested Samoan nationals to apply for the MEXT Scholarship Programs for the year 2026. Kindly submit all your application documents directly to the Embassy.
Applications guidelines and forms are available in the URL below:
Research Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-research.html
Undergraduate Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html
Training College Students:
https://www.studyinjapan.go.jp/en/smap-stopj-applications-specialized.html

Application Deadline: Friday 20th June 2025 (5:00 PM)
*Documents should be submitted to the Office of the Embassy of Japan
Written examination: 4th July 2025
(Undergraduate / Specialized Training) 5th July 2025 (Research)

Any enquiries should be addressed to the Embassy of Japan.
Email : japanese.embassy@ap.mofa.go.jp Phone : +685-21187 Website: https://www.ws.emb-japan.go.jp/itpr_ja/11_000001_00476.html

CALL FOR APPLICATIONS: 2025 Chinese Ministry of Commerce (MOFCOM) Academic Education Programme Scholarship Awards

The Government of China through its Embassy in Apia is inviting interested candidates from Samoa to apply for full scholarship awards to pursue *Master Level Scholarships* at tertiary Institutions in China for the 2026 Academic Education Programme.

There are 39 programs in total (list attached) with studies **commencing in September 2025.**

Applicants are strongly recommended to review the enrolment guide of each program carefully before filing out the forms. Enrolment Guides and Application Forms for each degree programme can be accessed via the following link: https://www.china-aibo.cn/en/info/1005/1497.htm.

Please ensure to print out and submit a hardcopy of your application form together with the relevant table as mentioned above to PSC as per due date below.

Previous scholarship holders must serve a two (2) year stand down period before applying.

For more information please contact:
Human Resource Development Division
Public Service Commission
Government of Samoa
Level 2, FMFM II Government Building
Tel: 22123/22124/22125 Email: scholarships@psc.gov.ws
Or - Visit our website at www.psc.gov.ws

Deadline for submission of applications to the Public Service Commission, Level 2 FMFM II Government Building is: Tuesday 13th May 2025 at 4:30pm

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

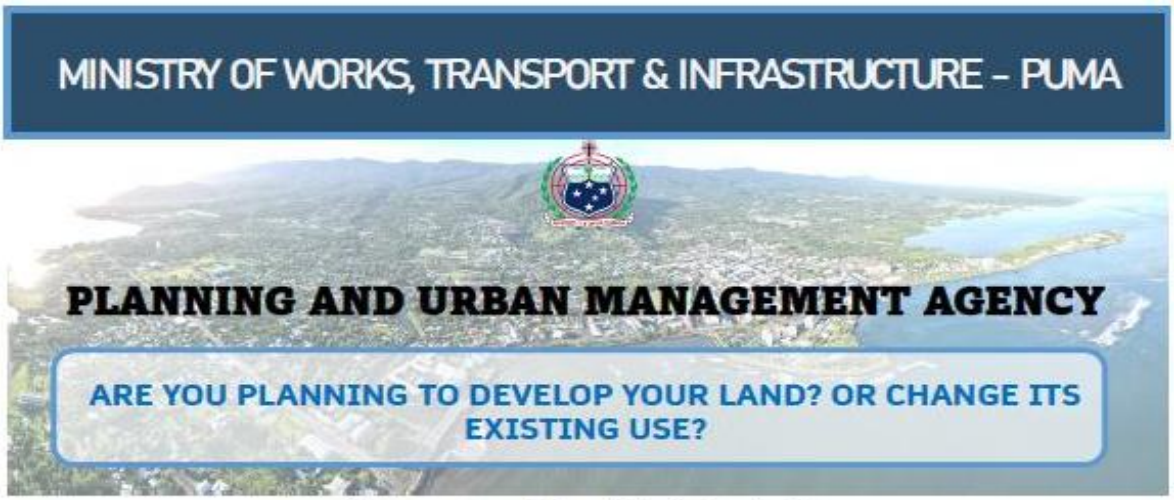
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

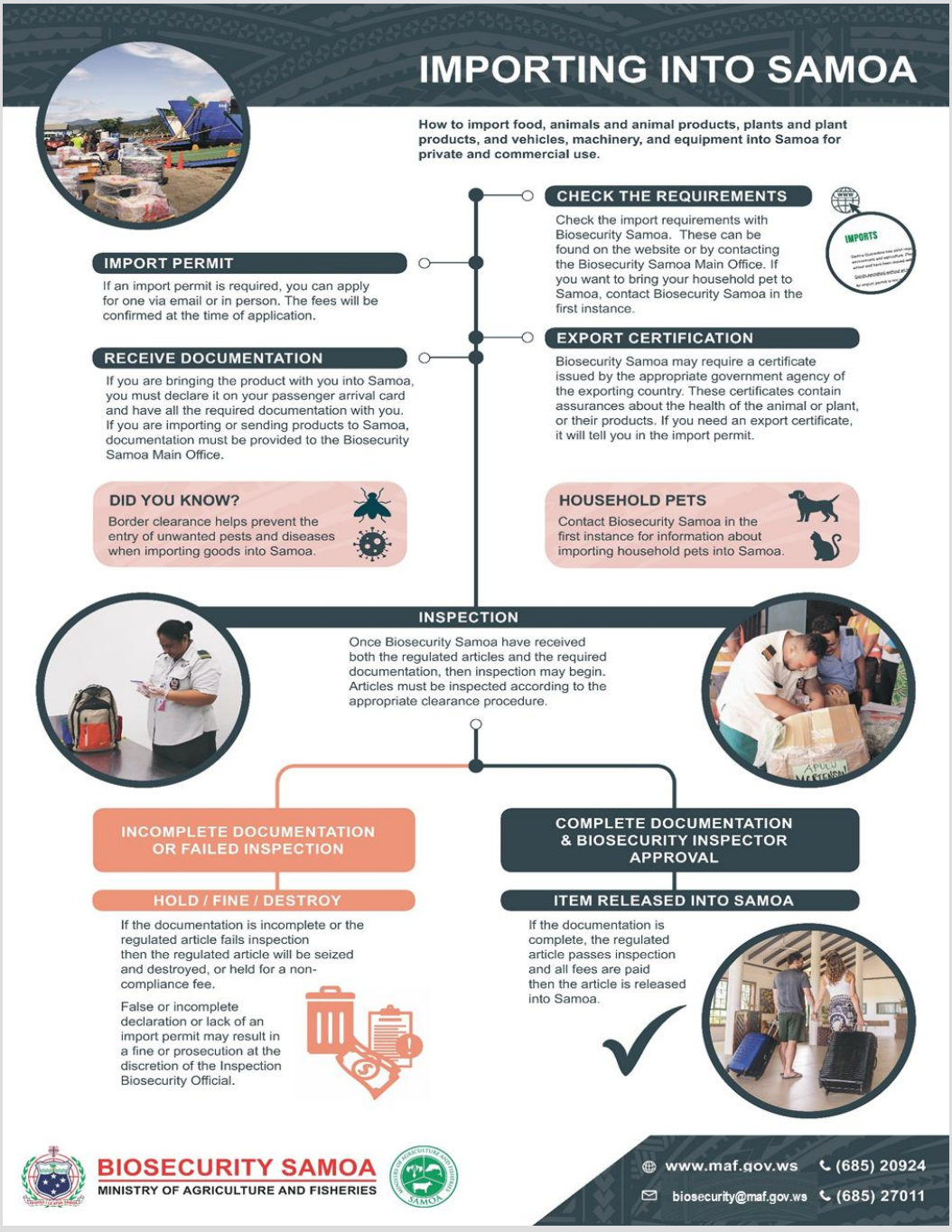
Ministry of Women, Community & Social Development

Samoa Qualifications Authority

Ministry of Agriculture & Fisheries

M

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES