PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 16/2025, 24th April 2025*

God is Spirit, and those who worship Him must worship in spirit and truth. John 4:24

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Health	MH001449	**ACEO Malietoa Tanumafili II Hospital** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$94,624	30-Apr-2025
"	MH001669	**Medical Specialist Cardiologist** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001664	**Consultant Specialist Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001667	**Consultant Specialist MTII Savaii** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001663	**(2) Consultant Specialist Emergency** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001666	**Consultant Specialist Internal Medicine** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$109,646	7-May-2025
"	MH001586	**Head of Department – Acute Primary Care Clinic** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$119,813	7-May-2025
Justice & Courts Administration	JC003262	**ACEO Land and Titles Court**	$94,624	15-May-2025
"	JC003265	**ACEO Lands and Titles Mediation and Registration**	$94,624	15-May-2025
"	JC003339	**ACEO ICT**	$94,624	15-May-2025
Natural Resources & Environment	NE002474	**ACEO Forestry**	$94,624	30-Apr-2025
"	NE003664	**ACEO Disaster Management**	$94,624	30-Apr-2025
Office of the Regulator	OOTR01	**ACEO Consumer Affairs & Protection**	$94,624	22-May-2025
Works, Transport & Infrastructure	WI003153	**ACEO Project Management Division**	$94,624	7-May-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building

Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Communications & Information Technology	CTP25001	**Principal Procurement Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	**HR** Level 6, TATTE Building hr-info@mcit.gov.ws
Finance	FIP15008	**Finance Manager - CSSP**	$75,113	7-May-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
Works, Transport & Infrastructure	WIP25001	**Senior Maritime AtoN/Oil Spill Response Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	**HR** TATTE Building, Level 4 hr@mwti.gov.ws

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Commerce, Industry & Labour	CL002455	**Inspector - Incorporated Societies (CU & CT)**	**A8** $21,086	7-May-2025	**HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws
"	CL000401	**Driver/Messenger - CSU**	**A4** $10,534	7-May-2025	"
Communications & Information Technology	CT002731	**Senior Accounts Officer**	**A12** $34,438	7-May-2025	**HR** Level 6, TATTE Building hr-info@mcit.gov.ws
"	CT002723	**Senior Technician Officer**	**A12** $34,438	7-May-2025	"
Education & Culture	EC000259	**School Library Assistant - Anoamaa College** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-May-2025	**Matagitausulu L. Kuresa,** Malifa Compound m.kuresa@mesc.gov.ws
"	EC000932	**School Library Assistant - Falealili College** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-May-2025	"
"	EC001157	**Principal Systems Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	"
Finance	FI003542	**Asset Management Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	7-May-2025	**Alatoa Ama,** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FI003255	**Investigating Officer**	**A10** $27,559	7-May-2025	"
"	FI003174	**Internal Audit Officer**	**A10** $27,559	7-May-2025	"
Health	MH001210	**Principal Sanitation & Vector Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
Justice & Courts Administration	JC003289	**Phonographic & Transcribing Assistant (Tuasivi)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-May-2025	**Raeinah Fania** Mulinuu raeinah.fania@mjca.gov.ws
"	JC002360	**Maintenance Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	7-May-2025	"
"	JC003404	**Senior Research, Policy & Evaluation Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	7-May-2025	"
"	JC003308	**Head Security Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-May-2025	"
"	JC003310	**Security Guard Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $9,767	7-May-2025	"

"	JC003397	**Security Guard Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $9,767	7-May-2025	"
"	JC003321	**Cleaner** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $9,767	7-May-2025	"
Prime Minister & Cabinet	PM003683	**Senior Policy - Social Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	7-May-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
Public Enterprises	PE000009	**Senior Policy Analyst**	**A12** $34,438	7-May-2025	**Fuatino Vaiao Laumoli** Level 1, NPF Plaza fuatino.laumoli@mpe.gov.ws
Samoa Bureau of Statistics	BS001147	**Principal Registration & Authentication Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	**Paepaetele Sefa** Level 1, Gov't Building paepaetele.sefa@sbs.gov.ws
"	BS001063	**Principal Statistician - GFS Unit** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	"
Women, Community & Social Development	WS003257	**Principal Community Planning Officer - Upolu** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-May-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws
"	WS002628	**Senior Binder**	**A10** $27,559	7-May-2025	"
"	WS000789	**Camera Operator**	**A5** $12,714	7-May-2025	"
"	WS000894	**Binder**	**A5** $12,714	7-May-2025	"
"	WS000790	**Binder**	**A5** $12,714	7-May-2025	"
"	WS003959	**Principal Governance Officer - Savaii Operations**	**A16** $55,431	7-May-2025	"
Works, Transport & Infrastructure	WI003165	**Principal Legal Officer** (Re-advertised)	**A16** $55,431	7-May-2025	**HR** TATTE Building, Level 4 hr@mwti.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **7th May, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003702	**Field Assistant**	**A3** $8,214	**Pokati Sione
Communications & Information Technology	CT002691	**Senior Accounts Receivable Clerk**	**A6** $15,147	**Mele Tafuna
Customs & Revenue	RE002521	**Principal Accounts and Recoveries Officer**	**A16** $55,431	**Leasivao Faamasino
Justice & Courts Administration	JC002372	**Court Registry Officer - District Court**	**A8** $21,086	**Timena Leaupepe
Public Enterprises	PE000023	**Principal Privatization Analyst**	**A16** $55,431	**Tovale Filipo
Public Service Commission	PS003031	**Senior HR Officer - HRM Structural Establishment**	**A14** $42,358	**Tauaiupolu Palale

"	PS002985	**IT Offficer**	**A13** $38,397	**Sene Nuulua
Women, Community & Social Development	WS003968	**Asset Management Officer**	**A10** $27,559	**Sapenapainea Vise
"	WS003214	**Payroll Officer**	**A10** $27,559	**Jelinhea Tangatauli

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003736	**Cleaner Salelologa**	**A3** $9,767	Tuaialuga Karima
"	AG001650	**Senior Animal Production Advisory Officer - Upolu**	**A13** $38,397	Lagofaatasi Enoka
"	AG003406	**Senior Crops Physiologist**	**A13** $38,397	Tavale L Filipo
Commerce, Industry & Labour	CL002448	**Assistant Accounting Officer**	**A6** $15,147	Tagiilima Tini
Communications & Information Technology	CT000470	**Driver**	**A3** $9,767	Tenisepetracelli Paselio
"	CT000472	**Driver**	**A3** $9,767	Ioane Patolo
Customs & Revenue	RE002374	**Senior Business Analysis and Reporting Officer**	**A12** $34,438	Situli Matautia
"	RE001738	**Customs Officer - Trade Facilitation**	**A8** $21,086	Milovale E Vaega
"	RE001750	**Assistant Customs Officer - Trade Facilitation**	**A6** $15,147	Grady Gatoloai
"	RE001759	**Assistant IT Officer - Network Infrastructure**	**A6** $15,147	Elisa Eteuati
"	RE002500	**Executive Assistant - CEO**	**A13** $38,397	Laumua Anitelea
"	RE002575	**Legal and Technical Support Services Officer**	**A10** $27,559	El-Sidegah Logovae
Finance	FI003600	**Senior Budget Officer Monitoring**	**A14** $42,358	Syra Ivala
"	FI003596	**Senior Budget Officer**	**A14** $42,358	Amosa Togia
"	FI003158	**Accounting Officer**	**A10** $27,559	Lemi Faga
Foreign Affairs & Trade	FT002146	**Principal Finance & Administrative Officer**	**A16** $55,431	Elineofeira Tigaina
"	FT002150	**HRMIS Data Operator**	**A6** $15,147	Maryjane Keilani
Justice & Courts Administration	JC002417	**Probation and Parole Officer**	**A8** $21,086	Jershaltanyce Nunufolau

Health	MH001337	**Account Clerk (Payable) - MT2**	**A5** $12,714	Salamasina Lemisio
"	MH001789	**Senior Pharmacy Technician - MT2**	**A8** $21,086	Pili Gasolo
"	MH001845	**Senior Dental Assistant**	**A9** $24,610	Lealaliai Isamaeli
"	MH001351	**Accounting Officer**	**A10** $27,559	Logologo Tini
Prime Minister & Cabinet	PM003637	**Cashier - Savaii**	**A4** $10,534	Taia Kaia Filiilo Mamea
"	PM003641	**Assistant Immigration Officer**	**A6** $15,147	Vaoiva Levi Samau
"	PM003655	**Senior ICT Networking Officer**	**A13** $38,397	Johnny Fiu
Public Enterprises	PE000020	**Principal Performance Analyst**	**A16** $55,431	Ralph Yandall
"	PE000011	**Policy Analyst (Governance)**	**A10** $27,559	Lattoya Finau
Public Service Commission	PS003024	**Senior HR Officer - Training and Development**	**A14** $42,358	Reupena Asiata
Samoa Bureau of Statistics	BS001050	**Cashier - BDM Upolu Office**	**A5** $12,714	Faasili Tua Ala
Women, Community & Social Development	WS003941	**Cashier**	**A6** $15,147	Jada Levale
"	WS003601	**Assistant Accounts Officer**	**A5** $12,714	Mele Tafuna

GENERAL NOTICES

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Provisional Appointment Cancelled - Appointee Withdrew From Issue 15-2025			
Finance	FI003158	**Accounting Officer**	**A10** $27,559

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**Chief Engineer - Power Generation (Manager)**	$94,625.00	5-May-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Team Leader (Pre-Inspection)**	$72,946.00	28-Apr-2025	"
Unit Trust of Samoa	-	**Chief Investment Analyst**	-	28-Apr-2025	**HR Team** Level 3, DBS Building fiaputa.lino-toetu@utos.ws or sera.mosese@utos.ws

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Electric Power Corporation	-	**(2) Plant Operators for Tanugamanono**	$11,259 - $14,030	28-Apr-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**(2) Tree Clearing for Vaitele**	$9,254 - $11,259	28-Apr-2025	"
"	-	**Cashier - Savaii**	$18,162 - $21,329	9-May-2025	"
"	-	**Leading Hand Operator - Savaii**	$25,065-$35,161	9-May-2025	"
"	-	**(2) Mechanic Technician - Savaii**	$15,193 - $21,403	9-May-2025	"
Legislative Assembly	-	**Principal ICT Officer**	$55,431.00	29-Apr-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Senior Hansard Sub Editor**	$34,439.00	29-Apr-2025	"
"	-	**Senior Translator Officer**	$44,892.00	29-Apr-2025	"
"	-	**Senior ICT Officer** (Re-advertisement - Previous applicants **NEED NOT** re-apply)	$38,397.00	29-Apr-2025	"
Police, Prisons & Corrections	-	**Legal Advisor** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$78,863.00	30-Apr-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
"	-	**Senior Planning Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$37,406.00	30-Apr-2025	"
"	-	**Assets Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$23,190.00	30-Apr-2025	"
Scientific Research Organisation of Samoa	-	**Principal HR & Administration Officer**	$53,360.00	9-May-2025	**Faaea V.Talilai** Nafanua, Papauta enquiries@sros.org.ws www.sros.org.ws
"	-	**Research Scientist**	$29,270.00	9-May-2025	"

C. International/Regional Agencies

Samoa Australia Tautai	-	**National OSH Policy Adviser**	-	11-May-2025
"	-	**Program Implementation Lead**	-	5-May-2025
Contact Details : recruitment@TautaiPartnership.org				
Pacific Immigration Development Community	-	**Information Coordination Officer** (Re-advertisement: Previous Applicants NEED NOT re-apply)	-	2-May-2025
Contact Information: niger.roebeck@pidcsec.org				
Pacific Islands Forum Secretariat	-	**Policy Adviser - Regional Security**	-	9-May-2025
Interested applicants are encouraged to apply through our website: www.forumsec.org				

D. Training/Scholarship Opportunities

CALL FOR APPLICATIONS: 2025 Chinese Ministry of Commerce (MOFCOM) Academic Education Programme Scholarship Awards

The Government of China through its Embassy in Apia is inviting interested candidates from Samoa to apply for full scholarship awards to pursue *Master Level Scholarships* at tertiary Institutions in China for the 2026 Academic Education Programme.

There are 39 programs in total (list attached) with studies **commencing in September 2025.**

Applicants are strongly recommended to review the enrolment guide of each program carefully before filing out the forms. Enrolment Guides and Application Forms for each degree programme can be accessed via the following link: https://www.china-aibo.cn/en/info/1005/1497.htm.

Please ensure to print out and submit a hardcopy of your application form together with the relevant table as mentioned above to PSC as per due date below.

Previous scholarship holders must serve a two (2) year stand down period before applying.

For more information please contact:
Human Resource Development Division
Public Service Commission
Government of Samoa
Level 2, FMFM II Government Building
Tel: 22123/22124/22125 Email: scholarships@psc.gov.ws
Or - Visit our website at www.psc.gov.ws

Deadline for submission of applications to the Public Service Commission, Level 2 FMFM II Government Building is: Tuesday 13th May 2025 at 4:30pm

SCHOLARSHIP OPPORTUNITY IN ISRAEL – 2025!

Want to study abroad and make a difference in early childhood education?

The **University of Haifa** is offering a **fully funded Master of Arts (MA) in Education and Development in Early Childhood!**

Requirements:
- English proficiency
- Minimum GPA of 3.0 (or 80%)
- At least 3 years of work experience in child-related settings (e.g. schools, welfare agencies, health systems, NGOs)

Deadline to apply: 1 May 2025

To Apply:
https://www.educations.com/institutions/uhis/master-of-arts-in-education-and-development-in-early-childhood?redirectSource=masterstudies

For more info, please contact the University directly:
Avi Sagi-Schwartz – Academic Head at sagi@psy.haifa.ac.il or child@services.edu.haifa.ac.il

AUSTRALIA AND SAMOA GOVERNMENT OVERSEAS SCHOLARSHIPSFOR 2026 INTAKE (INCLUDING DISTANCE & FLEXI LEARNING

Applications are invited from Samoan citizens for the 2026 Open Category Scholarships for Full Time On-Campus Studies and Part Time Distance and Flexible Learning (DFL). Studies are offered at institutions in Australia, the region and via DFL. Applicants must choose one mode of study i.e., DFL or On-campus. The awards are offered to citizens who are currently employed in the public or private sector and proposed study is a priority need for Samoa.

Eligibility:

1.Applicant must request a new course of study and not seek support for a course already commenced;
2.Applicant must be applying for an upgrade of their highest qualification;
3.Categories of Study: On Campus studies for Undergraduate and Postgraduate studies and DFL for Postgraduate Diploma and Master's only (Conditions apply)
4.Applicants wishing to apply for on-campus studies must apply online. The online portal is now open. Link for the online form: https://oasis.dfat.gov.au
5.Applicants wishing to apply for studies via Distance and Flexible Learning (DFL) should download forms from the PSC website at www.psc.gov.ws or uplift a form from the PSC Office, Level 2, Government Building.
6.Samoan citizens holding citizenship of any other developed country (including American Samoa/USA, Australia) are ineligible to apply for Australia funded Awards. These citizens are eligible to apply for the Government of Samoa DFL Awards
7.Must be currently employed and have worked in Samoa for more than 2 years;
8.Must be residing in Samoa / have resided for a minimum of 2 consecutive years at the time of application
9.Must sign a Government Scholarship Bond prior to departure for study;
10.Applicants must have a valid email address in order to receive notifications on the status of their applications.
11.Applications must include all the necessary attachments to be considered.
12.Please note that only shortlisted applicants will be contacted.

For further queries please contact:☐
Apia.scholarships@dfat.gov.au or phone +685-23411☐
OR CONTACT Human Resource Development Division, (PSC), Tel: **+685-22123/22124,** Email: **scholarships@psc.gov.ws**

Deadline for completed ONLINE forms, 30 April 2025.

Deadline for completed DFL forms must be submitted to the Office of the Public Service Commission no later than 4:00 pm, 30 April 2025.

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

Taiala
MO LE FUAFUAINA TATAU O TAUMAFA
mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.

Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinã, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to *FOOD & NUTRITION RESOURCE BOOKLET* or *Scan QR CODE* for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

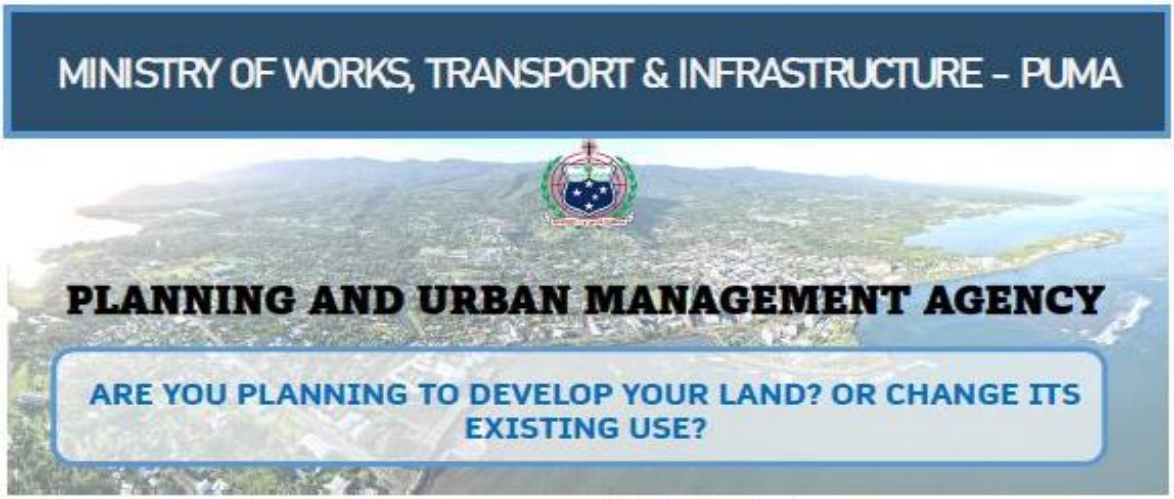
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

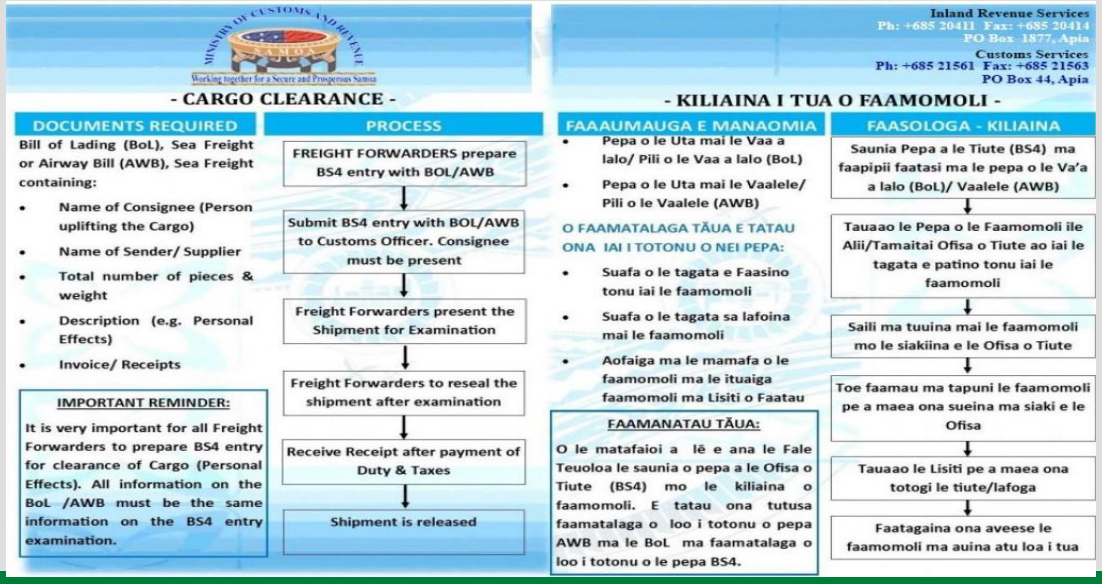
✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

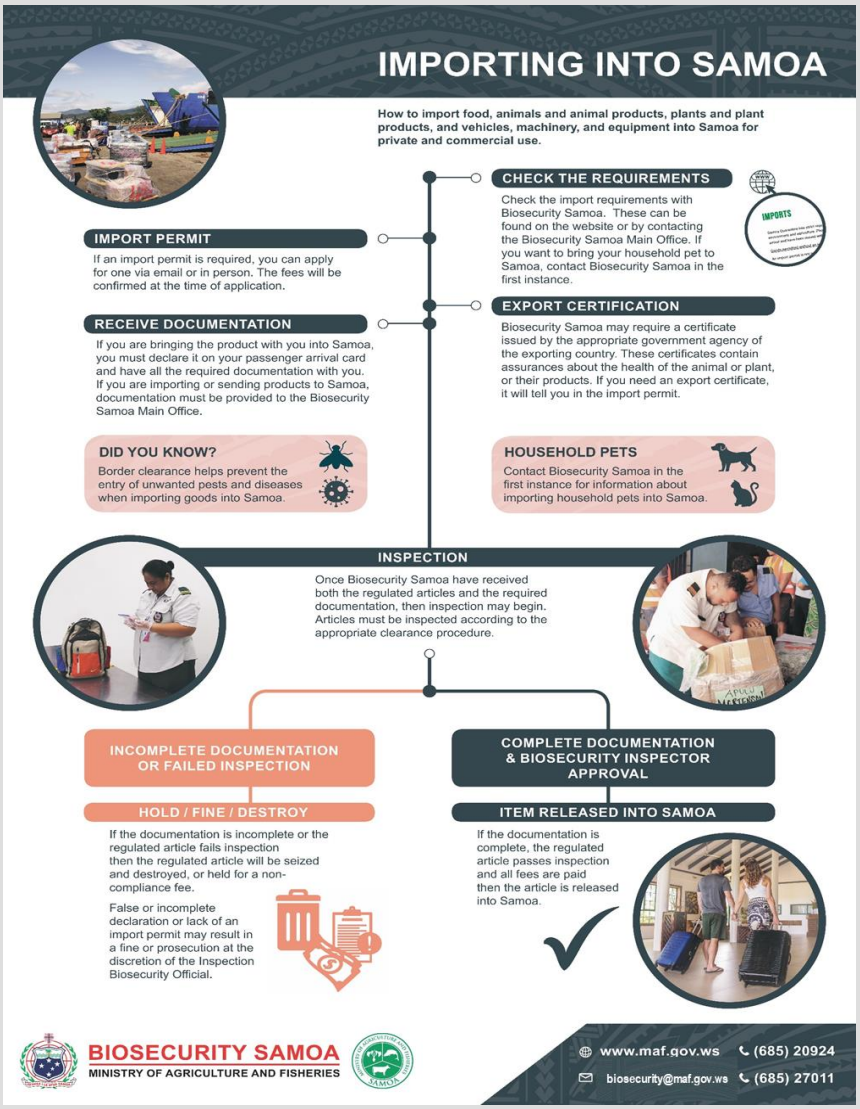
Ministry of Women, Community & Social Development

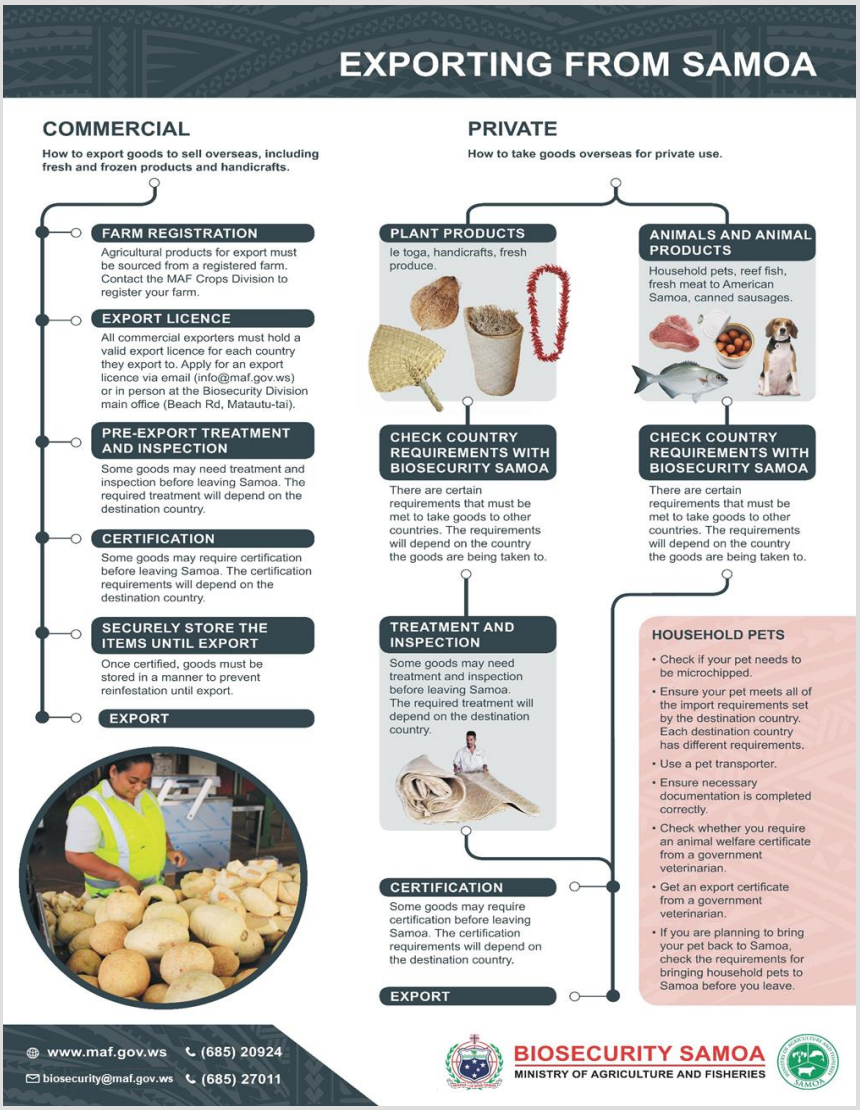
Ministry of Customs & Revenue



Ministry of Agriculture and Fisheries

Biosecurity Samoa




EXPORTING FROM SAMOA
COMMERCIAL
How to export goods to sell overseas, including fresh and frozen products and handicrafts.
FARM REGISTRATION
Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.
EXPORT LICENCE
All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).
PRE-EXPORT TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
SECURELY STORE THE ITEMS UNTIL EXPORT
Once certified, goods must be stored in a manner to prevent reinfestation until export.
EXPORT
PRIVATE
How to take goods overseas for private use.
PLANT PRODUCTS
le toga, handicrafts, fresh produce.
ANIMALS AND ANIMAL PRODUCTS
Household pets, reef fish, fresh meat to American Samoa, canned sausages.
CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA
There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.
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TREATMENT AND INSPECTION
Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.
HOUSEHOLD PETS
• Check if your pet needs to be microchipped.
• Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
• Use a pet transporter.
• Ensure necessary documentation is completed correctly.
• Check whether you require an animal welfare certificate from a government veterinarian.
• Get an export certificate from a government veterinarian.
• If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.
CERTIFICATION
Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.
EXPORT
www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011
BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES