PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 12/2025, 25th March 2025*

Thanks be to God for His indescribable gift!
2 Corinthians 9:15

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Communications & Information Technology	CT002747	**DCEO**	$106,452	31-Mar-2025
Customs & Revenue	RE002801	**ACEO Information Technology**	$94,624	14-Apr-2025
Education & Culture	EC000593	**Principal Safata College** **(Re-advertisement: previous applicants NEED TO re-apply)**	$67,845	7-Apr-2025
Health	MH001449	**ACEO Malietoa Tanumafili II Hospital**	$94,624	31-Mar-2025
Natural Resources & Environment	NE002474	**ACEO Forestry**	$94,624	14-Apr-2025
"	NE003664	**ACEO Disaster Management**	$94,624	14-Apr-2025
Sports & Recreation	SR000002	**ACEO Planning & Policy Development** **(Re-advertisement: previous applicants NEED TO re-apply)**	$94,624	7-Apr-2025
"	SR000003	**ACEO Recreation Programs & Development** **(Re-advertisement: previous applicants NEED TO re-apply)**	$94,624	7-Apr-2025
"	SR000004	**ACEO Sports Program and Coordination**	$94,624	7-Apr-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Samoa Bureau of Statistics	BSP22001	**Specialist System & Information Security**	**A18** $74,335	7-Apr-2025	**Paepaetele Sefa** Level 1, Gov't Building paepaetele.sefa@sbs.gov.ws
"	BS001047	**Principal Registration & Authentication Officer**	**A16** $55,431	7-Apr-2025	"
"	BSP22000	**Specialist Systems Developer & Analyst**	**A18** $74,335	7-Apr-2025	"

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Customs & Revenue	RE002308	**Senior Investigation Officer - LE**	**A12** $34,438	7-Apr-2025	DBS Building, Level 4 hr@revenue.gov.ws **OR** www.revenue.gov.ws
"	RE002402	**Driver**	**A3** $8,214	7-Apr-2025	"
"	RE002571	**Senior HR Officer - Training**	**A12** $34,438	7-Apr-2025	"
"	RE002581	**Senior Policy, Performance & Improvement Officer**	**A12** $34,438	7-Apr-2025	"
"	RE002482	**Assistant Customer Services Officer - LE**	**A6** $15,147	7-Apr-2025	"
"	RE002481	**Customer Services Officer - LE**	**A8** $21,086	7-Apr-2025	"
"	RE002590	**Driver** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	"
"	RE000316	**Driver** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	"
"	RE002495	**Records & Data Entry Clerk** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	"
"	RE002578	**Assistant Accounts & Administration Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A6** $15,147	7-Apr-2025	"
Education & Culture	EC000923	**School Library Assistant - Falealili College** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-Apr-2025	**Matagitausulu L. Kuresa,** Malifa Compound m.kuresa@mesc.gov.ws
"	EC000259	**School Library Assistant - Anoamaa College** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	7-Apr-2025	"
"	EC000142	**Senior Research & Policy Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	7-Apr-2025	"
Foreign Affairs & Trade	FT002084	**Executive Assistant to CEO** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	7-Apr-2025	**Sarona Tanielu - Tomane** Level 3, Govt Building sarona.tomane@mfat.gov.ws
Natural Resources & Environment	NE003591	**Assistant Motor & Metal** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws
"	NE003548	**Community Program - Togitogiga** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	"
"	NE003454	**Labourer - Togitogiga** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	"
"	NE002520	**Accounting Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	7-Apr-2025	"
Public Enterprises	PE000038	**Senior Monitoring Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A12** $34,438	7-Apr-2025	**Fuatino Vaiao Laumoli** Level 1, NPF Plaza fuatino.laumoli@mpe.gov.ws

"	PE000010	**Senior Policy Analyst** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	7-Apr-2025	"
Prime Minister & Cabinet	PM003683	**Senior Policy - Social Services** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A13** $38,397	7-Apr-2025	**Main Office** Level 4, Gov't Building hr@mpmc.gov.ws
Samoa Bureau of Statistics	BS001068	**Statistical Clerk - Social Statistics** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	7-Apr-2025	**Paepaetele Sefa** Level 1, Gov't Building paepaetele.sefa@sbs.gov.ws
Women, Community & Social Development	WS004052	**Principal Sector Coordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	7-Apr-2025	**Faagotola Iere** Tooa Salamasina Building fiere@mwcsd.gov.ws
Works, Transport & Infrastructure	WI003021	**Senior Building Inspector**	**A12** $34,438	7-Apr-2025	**Mele Nofoasaefa** TATTE Building, Level 4 mele.nofoasaefa@mwti.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **07th April, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG003474	**Policy Research Assistant - Sector Performance**	**A4** $10,534	**Queenie Alesana
Customs & Revenue	RE002503	**Administration Clerk**	**A3** $8,214	**Pouifi Tagalo
"	RE000323	**Office Cleaner**	**A3** $8,214	**Salvation Puapua
"	RE002498	**HR Officer - Recruitment**	**A8** $21,086	**Hannah Tevaga
"	RE002814	**Senior Customs Officer - Regional Airport**	**A13** $38,397	**Patrick Leiataualesa
"	RE002815	**Senior Customs Officer - Regional Airport**	**A13** $38,397	**Muliau Vaoala
Commerce, Industry & Labour	CL002489	**Senior Policy Officer**	**A12** $34,438	**Anton Milton Utufua Tofa
Education & Culture	EC001187	**Senior Curriculum Officer Art - Secondary**	**A13** $38,397	**Reupena Foliga
"	EC000160	**Teacher Development Officer - Primary**	**A8** $21,086	**Gauifaleai Shalom Hans Smith
"	EC000310	**Senior Typist - Falealili College**	**A6** $15,147	**Amanda Penitala
"	EC000447	**Senior Typist - Lepa/Lotofaga College**	**A6** $15,147	**Safua Laau
"	EC000541	**Senior Typist - Palalaua College**	**A6** $15,147	**Fereni Aleki
"	EC000550	**Senior Typist - Palauli College**	**A6** $15,147	**Luaiaafaiva Fidow
"	EC000762	**Senior Typist - Savaii Sisifo College**	**A6** $15,147	**Ane Lupe Ete-Pio

Health	MH001221	**Principal Health Sector Coordination Officer**	**A16** $55,431	*Aigauasoosooaumaimalouamaua Niualuga
"	MH001834	**Security - TTM Hospital**	**A4** $10,534	**Samu Pulese
Prime Minister & Cabinet	PM003670	**Senior Asset Officer**	**A12** $34,438	**Gene Solo
Samoa Bureau of Statistics	BS001067	**Statistical Clerk - Social Stat**	**A3** $8,214	**James Isaako
Women, Community & Social Development	WS003601	**Assistant Accounts Officer**	**A5** $12,714	**Utuva Palota
"	WS003905	**Assistant Accounts Officer**	**A5** $12,714	**Vasanahaavotaiairo Paisa
"	WS000519	**Driver - Upolu**	**A5** $12,714	**Peresetene Allen
"	WS000519	**Driver - Upolu**	**A5** $12,714	**Afa Toma Ese

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Health	MHP22020	**Data Management Administrative Officer - Safotu DH**	**A10** $27,559	Sataelea Hosea
Works, Transport & Infrastructure	WIP21000	**Senior Financial Management Officer**	**A13** $38,397	Roy Ah Sang
"	WIP25000	**Senior ISPS & Maritime Information Safety Officer**	**A12** $34,438	Faauma Lilo

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Commerce, Industry & Labour	CL001795	**Principal Industry Development Officer**	**A16** $55,431	Ahava Imo Collins
"	CL001800	**Driver/Messenger**	**A4** $10,534	Sofeni Faitala Sooalo
"	CL002437	**Senior Inspector of Companies**	**A12** $34,438	Vaisuaese Paratiso Fatu
Education & Culture	EC000021	**Telephone Operator & Receptionist Officer**	**A5** $12,714	Taia Kaia Filoiolo
"	EC001182	**Senior Planning Officer**	**A12** $34,438	Timorinairae Tofilau
"	EC001078	**Heritage Development Officer**	**A8** $21,086	Joshua Pulemaava Asi
Finance	FI003196	**Salaries Assistant**	**A6** $15,147	Suiosamoa Feuu
"	FI003205	**Salaries Assistant**	**A6** $15,147	Epifania Luteru

"	FI003294	**Salaries Assistant**	**A6** $15,147	Lorren Allen Tyrell
"	FI003184	**Accounting Officer - Payroll**	**A10** $27,559	Poliko Aia
"	FI003598	**Principal Budget Officer Monitoring**	**A17** **$**67,845	Dorize Avia Esera
Samoa Bureau of Statistics	BS001057	**Principal Administration & Accounting Officer**	**A16** $55,431	Raine Sanerivi
Samoa Law Reform Commission	LC000007	**Driver**	**A3** $8,214	Miracle Sio
Works, Transport & Infrastructure	WI003127	**Principal Sustainable Development Officer**	**A16** $55,431	Siniva Williams
"	WI003139	**Sustainable Development Officer**	**A10** $27,559	Mesepa Faasau
"	WI003055	**Marine Surveyor**	**A11** $30,896	Fanuaea Leu

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Development Bank of Samoa	-	**Manager Corporate Services**	$94,624.39	28-Mar-2025	**Henrietta Wulf / Luuga Pinati** Development Bank of Samoa henriettaw@dbsamoa.ws / luugap@dbsamoa.ws
"	-	**Manager Finance**	$94,624.39	4-Apr-2025	"
Electric Power Corporation	-	**Team Leader Pre-Inspection**	$72,946.00	14-Apr-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Senior Network Administration** (Re-advertisement - Previous applicants **NEED NOT** re-apply)	$72,946.00	25-Apr-2025	"
Legislative Assembly	-	**Manager Community Relations and Services**	$94,624.00	1-Apr-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
Samoa Airport Authority	-	**SENIOR TECHNICAL OFFICER** (Re-advertisement) - Previous applicants **NEED NOT** re-apply	GR 7/1 $34,438.00 p.a	28-Mar-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **website**: www.samoaairports.com
"	-	**Senior Training Rescue Fire Service Officer**	GR 7/1 $34,438	17-Apr-2025	"
Unit Trust of Samoa	-	**PRINCIPAL MARKETING OFFICER**	$61,325.00 p.a	14-Apr-2025	**HR Team** Level 3, DBS Building fiaputa.lino-toetu@utos.ws or sera.mosese@utos.ws

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:

Attorney General	AT001706	**Senior Legal Secretary**	A12/1 – A15/4 ($34,439 – $52,062)	28-Mar-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
Electric Power Corporation	-	**Budget Officer** (Re-advertisement: Previous applicants need not re-apply)	$34,988 - $41,669	1-Apr-2025	**HR Management** TATTE Building, SOGI matamuf@epc.ws or tinais@epc.ws
"	-	**Call Center Telephone Operator**	$11,711 - $14,252	14-Apr-2025	"
Legislative Assembly	-	**Principal Translation Officer**	$55,431.00	1-Apr-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Principal Hansard Sub Editor Officer**	$55,431.00	1-Apr-2025	"
Public Trust Office	-	**Principal Estates & Trusts Officer**	$55,431.00	28-Mar-2025	**Patisepa Failauga** Level 5, TATTE Building ptrustee@publictrust.ws
Samoa Business Hub	-	**Program Trainer – Special Project Division (SPD)** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$38,000.00	4-Apr-2025	**SBH, Main Office** Le-Sanalele Complex andrew@samoabusinesshub.ws
"	-	**Business Support Officer- GBSC & COHORT - SAVAII** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	$25,000.00	4-Apr-2025	"
Police, Prisons & Corrections	-	**Senior Planning Officer**	$37,406.00	31-Mar-2025	**HRM Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws
"	-	**Legal Advisor** (Re-advertisement: Previous applicants need not re-apply)	$78,863.00	31-Mar-2025	"
"	-	**Assistant Carpenter** (Re-advertisement: Previous applicants need not re-apply)	$18,545.00	31-Mar-2025	"
Samoa Life Assurance Corporation	-	**Accounts Clerk**	L3-L4 $12,714 - $17,322	4-Apr-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa Shipping Corporation Limited	-	**Welder**	$15,147.00	28-Mar-2025	**Vandahia Chong Wong** SSC Building, Matautu-Tai vandahlia@ssc.ws / 685-20935
Samoa Water Authority	SSADSOD01	**Senior Stores & Administration**	Grade 6/ Step 1 $34,600	8-Apr-2025	**Human Resource Division** 2nd Floor TATTE Building, hr@swa.gov.ws
"	TOAMWROD02	**Technician Operations & Maintenance (West)**	Grade 5/ Step 1 $27,109	8-Apr-2025	"
"	ATOMROD	**Assistant Technician – Operations & Maintenance (5)**	Grade 4/ Step 1 $21,241	8-Apr-2025	"

C. International/Regional Agencies

Food & Agriculture Organization Of The United Nations	-	**Young Professional Officer (Innovation and Digital Agriculture)**	-	5-Apr-2025
"	-	**National Operations Specialist** (Re-advertisement)	-	29-Mar-2025
Visit the recruitment website at https://jobs.fao.org/careersection to obtain the Job Descriptions and complete your online application. Only applications received through the recruitment portal will be considered. If you need assistance or have queries, please contact our HR team: Direct email: SAP-HR@fao.org				
Pacific Islands Forum Secretariat	-	**Programme Adviser - Private Sector & Labour Mobility**	-	18-Apr-2025
For more information about PIFS visit www.forumsec.org				

Secretariat of the Pacific Community (SPC)	-	**Deputy Director - Disaster and Water Resilience Programme, based in Suva**	-	30-Mar-2025
"	-	**Monitoring, Evaluation and Learning Officer to be based in Suva**	-	30-Mar-2025
"	-	**Knowledge Management Officer, based in Suva**	-	30-Mar-2025
"	-	**Data Management Adviser (Marine Spatial Planning), based in Suva**	-	30-Mar-2025
"	-	**Data Outreach and Engagement Adviser**	-	30-Mar-2025
"	-	**Hazard Waste Management Adviser (HWMA)** INTERNATIONALLY RECRUITED ROLES	-	9-Apr-2025
"	-	**Finance Assistant (FA)** For nationals and permanent residents of Samoa ONLY	-	9-Apr-2025
"	-	**Grounds person (GP)** For nationals and permanent residents of Samoa ONLY	-	9-Apr-2025
Further details on these positions can also be found online via the following link: https://careers.spc.int/				
Samoa Australia Tautai	-	**Program Support Officer -MERLA**	-	31-Mar-2025
"	-	**Strategic Planning Adviser**	-	31-Mar-2025
"	-	**National OSH Policy Adviser**	-	13-Apr-2025
Email recruitment@TautaiPartnership.org for more information				
Secretariat of the Pacific Regional Environment Programme (SPREP)	-	**Groundsperson**	SAT $12,218	9-Apr-2025
"	-	**Hazardous Waste Management Adviser**	SAT $159,604	9-Apr-2025
"	-	**Finance Assistant**	SAT $30,053	9-Apr-2025
"	-	**Director, Climate Change Resilience**	SAT $294,460	11-Apr-2025
"	-	**Project Officer, Pacific Climate Change Centre**	SAT $102,286	11-Apr-2025
* Job Descriptions and Application Forms can be downloaded from the SPREP website: https://www.sprep.org/careers				

D. Training/Scholarship Opportunities

AUSTRALIA AND SAMOA GOVERNMENT OVERSEAS SCHOLARSHIPSFOR 2026 INTAKE (INCLUDING DISTANCE & FLEXI LEARNING

Applications are invited from Samoan citizens for the 2026 Open Category Scholarships for Full Time On-Campus Studies and Part Time Distance and Flexible Learning (DFL). Studies are offered at institutions in Australia, the region and via DFL. Applicants must choose one mode of study i.e., DFL or On-campus. The awards are offered to citizens who are currently employed in the public or private sector and proposed study is a priority need for Samoa.
Eligibility:
1.Applicant must request a new course of study and not seek support for a course already commenced;
2.Applicant must be applying for an upgrade of their highest qualification;
3.Categories of Study: On Campus studies for Undergraduate and Postgraduate studies and DFL for Postgraduate Diploma and Master's only (Conditions apply)
4.Applicants wishing to apply for on-campus studies must apply online. The online portal is now open. Link for the online form: https://oasis.dfat.gov.au
5.Applicants wishing to apply for studies via Distance and Flexible Learning (DFL) should download forms from the PSC website at www.psc.gov.ws or uplift a form from the PSC Office, Level 2, Government Building.
6.Samoan citizens holding citizenship of any other developed country (including American Samoa/USA, Australia) are ineligible to apply for Australia funded Awards. These citizens are eligible to apply for the Government of Samoa DFL Awards
7.Must be currently employed and have worked in Samoa for more than 2 years;
8.Must be residing in Samoa / have resided for a minimum of 2 consecutive years at the time of application
9.Must sign a Government Scholarship Bond prior to departure for study;
10.Applicants must have a valid email address in order to receive notifications on the status of their applications.
11.Applications must include all the necessary attachments to be considered.
12.Please note that only shortlisted applicants will be contacted.

For further queries please contact:☐
Apia.scholarships@dfat.gov.au or phone +685-23411☐
OR CONTACT Human Resource Development Division, (PSC), Tel: **+685-22123/22124,** Email: **scholarships@psc.gov.ws**

Deadline for completed ONLINE forms, 30 April 2025.

Deadline for completed DFL forms must be submitted to the Office of the Public Service Commission no later than 4:00 pm, 30 April 2025.

CALL FOR APPLICAIONS: 2025 STRATEGIC NEEDS FELLOWSHIP AND 2025 OCEAN GOVERANCE FELOWSHIP FOR SIDS

The Division for Ocean Affairs and the Law of the Sea of the Office of Legal Affairs of the United Nations ("OLA/DOALAS", "the Division") is now accepting applications for the 2025 sessions of the Strategic Needs Fellowship and the Ocean Governance Fellowship for Small Island Developing States (SIDS Fellowship).

1.Strategic Needs Fellowship

The objective of this Fellowship is to assist developing States, particularly least developed countries (LDC), small island developing States (SIDS), and landlocked developing countries (LLDCs) in addressing strategically important and time-sensitive issues in ocean affairs and the law of the sea. This includes the implementation of the 1982 United Nations Convention on the Law of the Sea (UNCLOS), its implementing agreements, including the BBNJ Agreement, and related instruments, as well as Sustainable Development Goal (SDG) 14 and other related SDGs.

The Fellowship is scheduled to take place from early September to mid December 2025.

Eligibility criteria
This Fellowship is open to Government officials who hold positions in their Administrations relevant to ocean affairs and the law of the sea, and who have limited background in this field. The eligibility criteria can be found in the link https://www.un.org/oceancapacity/content/unnf-strategic-fellowship.

Candidates must complete the application package available for this Fellowship in the "Apply Now" section on the UN-Nippon Foundation Programmes website (https://www.un.org/oceancapacity/content/apply-now).

The deadline for submitting the complete application is 30 March 2025.

2.Ocean Governance Fellowship for SIDS

Tailored to address the special circumstances of SIDS, along with the diverse challenges, opportunities and needs across different regions, this Fellowship aims to increase the capacity of Government officials from SIDS to effectively implement ocean governance and international legal frameworks. In particular, this Fellowship aims to strengthen human capacity to support the development of ocean governance frameworks necessary to:
1. effectively implement UNCLOS, its implementing agreements, including the BBNJ Agreement, and related instruments;
2. tackle the triple planetary crisis (climate change, biodiversity loss, and pollution); and
3. implement the SDGs, especially SDG 14, with a focus on developing sustainable blue economies, addressing environmental impacts (particularly the devastating impacts of ocean plastic), building resilience to climate change, and giving consideration to gender aspects

The Fellowship is scheduled to take place from early September to mid December 2025.

This Fellowship is open to Government officials from SIDS who hold positions in their Administrations relevant to ocean affairs and the law of the sea, and who have limited background in this field. The eligibility criteria can be found in the link https://www.un.org/oceancapacity/content/unnf-ocean-governance-fellowship-sids.

Candidates must complete the application package available for this Fellowship in the "Apply Now" section on the UN-Nippon Foundation Programmes website (https://www.un.org/oceancapacity/content/apply-now).

The deadline for submitting the complete application is 30 March 2025

For more information on the United Nations-Nippon Foundation Capacity-Building Programmes, please visit: https://www.un.org/oceancapacity/UNNF
Should you require further details, please contact Mr. Justin Lima (justin.lima@mfat.gov.ws) or Mr. Maestro Toma (maestro.toma@mfat.gov.ws) of the Ministry of Foreign Affairs and Trade.

CALL FOR APPLICATIONS: "WUYI UNIVERSITY SCHOLARSHIPS FOR PACIFIC ISLAND COUNTRIES 2025

The Government of China in partnership with the Government of Samoa is inviting suitable candidates from Samoa to apply for a scholarship award to pursue a **Bachelor's Degree in Communication Engineering (specializing in Emergency Communication and Emergency Command, taught in English)** at the **Wuyi University in Guangdong Province**, in China for the 2025 Academic Year for a **duration of 4 years.**

The opportunity is for a Bachelor's degree education to develop high-quality, versatile professionals who meet the global governance needs. T**he scholarship covers tuition, accommodation expenses, medical insurance, and other expenses. However, the student will be responsible for their own round-trip airfare**. The program is offering only four (4) positions for students who are interested.

Specific Eligibility Criteria:
- Must be a Samoan citizen and be in good health both mentally and physically.
- Must be **18 years and above** when applying
-Applicants **must also provide the following documents:**
(1) Completed Application Form for International Students
(2) Completed International Student Scholarship Application Form
(3) Scanned page of Passport Page
(4) Notarized High School Graduation Certificate and Transcripts
(5) Police Report
(6) Foreigner Physical Examination Form
(7) Student applicants must provide a Confirmation Letter issued by the School
(8) Working applicants must provide a Confirmation Letter issued by the Employing Agency
(9) Two (2) letters of Recommendation
(10) Four (4) Passport photos

The completed application forms with all the supporting documents as mentioned above must be submitted to:
The Public Service Commission Office
Level 2, Government Building (FMFM II)
Matagialalua
Apia
SAMOA

Please email scholarships@psc.gov.ws or call in to the Samoa Public Service Commission office at the Government Building, Level 2, for further information or clarification.

For more information regarding these Award, please visit wyulxs@163.com

Deadline for submission of application with attachments to the Public Service Commission Office, Level 2 FMFM II Government Building is: **Tuesday 22nd April 2025 at 4:30pm**

E. Public Notices

Advertisement of Vacant Director Positions on Public Body Boards

Advertisement of Nine (12) vacant Director positions on the Boards of three (9) Public Bodies.

1. Gambling Control Authority (GCA) - 1 vacancy
2. Land Transport Authority (LTA) - 1 vacancy
3. National Kidney Foundation of Samoa (NKFS) - 1 vacancy
4. Public Trust Office (PTO) - 1 vacancy
5. Samoa Airport Authority (SAA) - 1 vacancy
6. Samoa Life Assurance Corporation (SLAC) - 1 vacancy
7. Samoa Ports Authority (SPA) - 3 vacancies
8. Samoa Tourism Authority (STA) - 2 vacancies
9. Samoa Research Organization of Samoa (SROS) - 1 vacancy

Address all applications to the Chair of the Independent Selection Committee, Ministry for the Public Enteprises, Private Mail Bag, Level 1 NPF Plaza.

Applications close on Friday, 4th April 2025, 4pm.

Please contact Ms. Bronwyn Malifa of our office for the relevant application documents or download from the Ministry's website (www.mpe.gov.ws)

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Ministry of Health
Matagaluega ole Soifua Maloloina

Taiala
MO LE FUAFUAINA TATAU O TAUMAFA
mo SAMOA

Taumafa ituaiga meaai eseese mai vaega e tolu o meaai, i aiga taitasi.

Inu ia lava vai mama ma saogalemu i aso uma.

Taumafa fualaauaina taumafa mata ma fualaauaina faisua e lima (5) pe sili atu i aso uma.

Toto, fafaga ma faaaoga meaai mai au faatoaga ma lafu manu.

Gaosia pe filifili meaai ma vai inu e laititi ai le masima, suka male gao.

Siaki ma faamaonia faamatalaga tusitusia tau taumafa tatau o loo i luga o oloa.

Faasusu pepe na o le suasusu o tinā, mo le uluai 6 masina, ma faaauau mo le 2 tausaga pe sili atu.

Teu lelei meaai uma e pei o meaai taumafa mata, meaai tuu aisa ma meaai ua vela.

Fafaga pepe ma fanau iti mai le 6 masina i meaai tatau ma talafeagais.

Fufulu lima i vai mama ma le fasi moli poo le vailaau fufulu lima (sanitizer) ae lei saunia ma taumafaina meaai.

Refer to
FOOD & NUTRITION RESOURCE BOOKLET
or ***Scan QR CODE*** for more information.

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

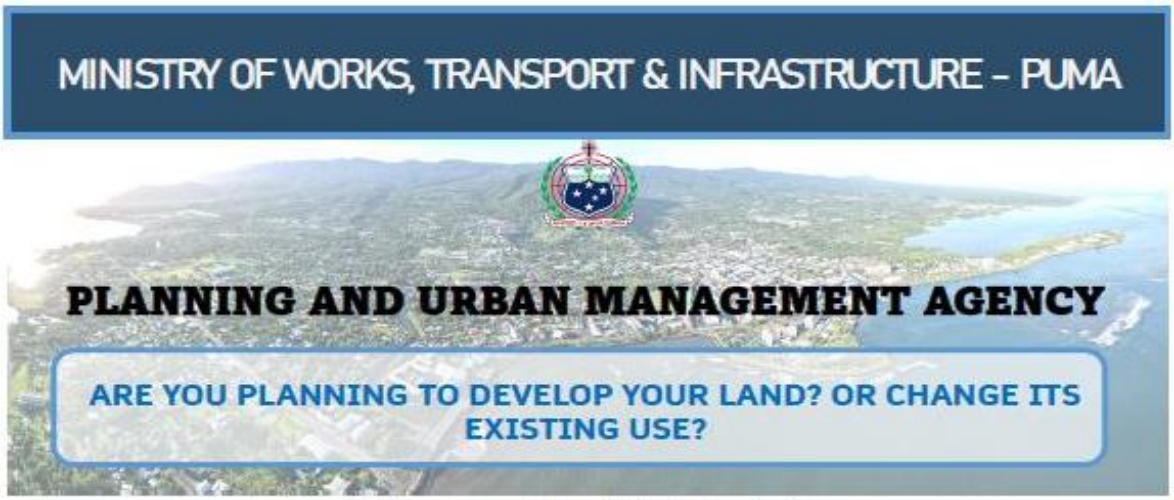
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

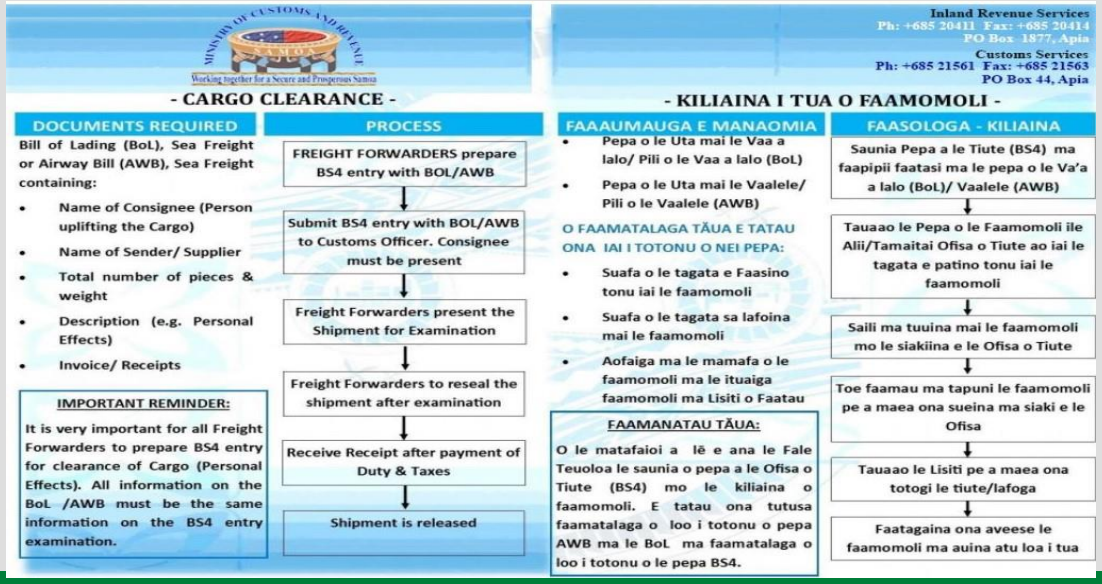
✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

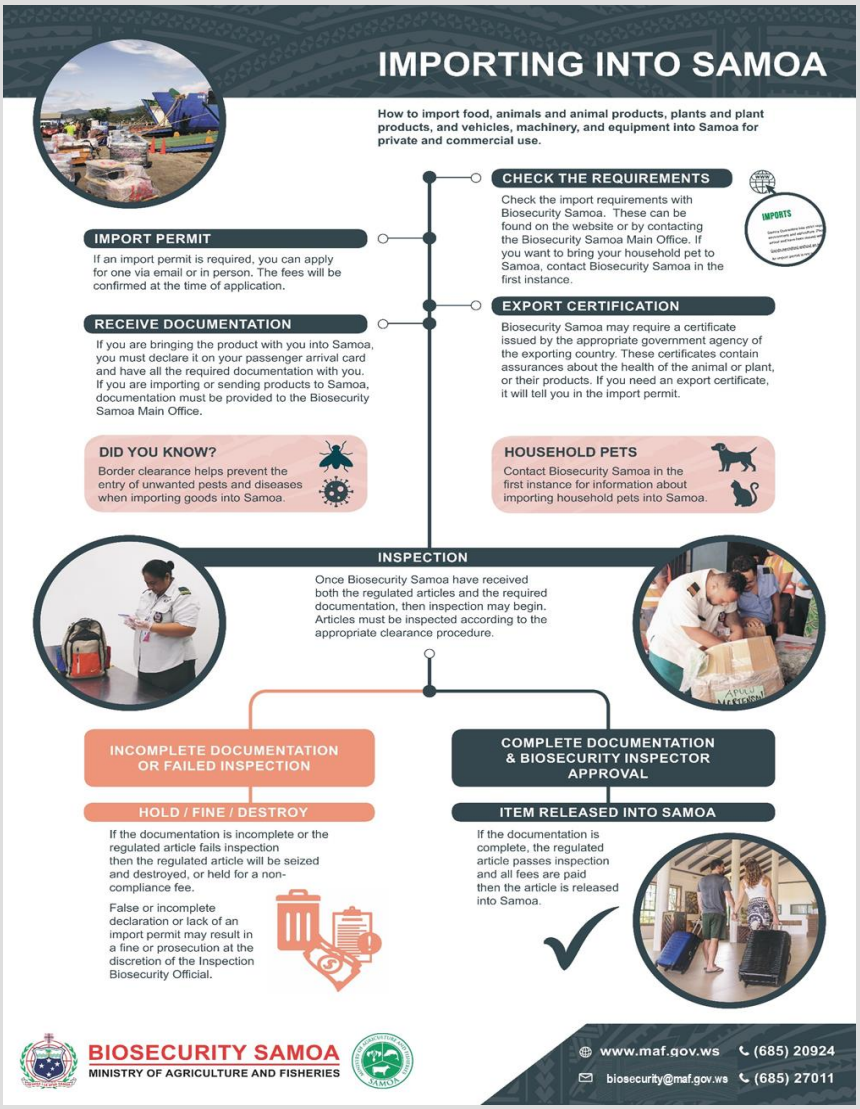
Ministry of Women, Community & Social Development

Ministry of Customs & Revenue



Ministry of Agriculture and Fisheries

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

le toga, handicrafts, fresh produce.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES