PUBLIC SERVICE OFFICIAL CIRCULAR

Issued weekly by the Public Service Commission *Issue 09/2025, 4th March 2025*

"Come now, and let us reason together," Says the Lord, "Though your sins are like scarlet, They shall be as white as snow; Though they are red like crimson, They shall be as wool."
Isaiah 1:18

A. Public Service Ministries/Agencies

VACANCIES

Contract Positions

Under Section 31 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grade	Deadline
Communications & Information Technology	CT002747	**DCEO**	$104,365	31-Mar-2025
Education & Culture	EC001129	**Principal Faleatiu Primary School** **(Re-advertisement: previous applicants NEED NOT re-apply)**	$50,378	10-Mar-2025
Health	MH001449	**ACEO Malietoa Tanumafili II Hospital**	$94,624	31-Mar-2025
"	MH001001	**ACEO Strategic Development, Policy, Planning & Research**	$94,624	17-Mar-2025

Please uplift Application R&S Form 2 and Position Descriptions from:

Public Service Commission,
Level 2, FMFM II Building
Matagialalua

OR Download from Website: http://www.psc.gov.ws/employment/contract-vacancies/

Chairman
Public Service Commission
Level 2, FMFM II Building
Matagialalua.

Application Forms (R&S Form 2) are to be used by ALL Applicants.
Late Applications after 5pm will not be considered. - Request for reconsideration will NOT Be Accepted
All Incomplete Applications will not be considered for Shortlisting. - Request for reconsideration will NOT Be Accepted

Term Positions

Under Section 41 and 42 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Finance	FIP25005	**Senior Seasonal Employment Officer - Operation**	$42,354	17-Mar-2025	**Alatoa Ama** Level 4, CBS Building alatoa.ama@mof.gov.ws
"	FIP25006	**Senior Seasonal Employment Officer - Operation**	$42,354	17-Mar-2025	"
"	FIP25007	**Senior Reintegration Officer - Policy**	$42,354	17-Mar-2025	"
Communications & Information Technology	CTP25005	**ACEO ICT Sector Coordinator** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**ACEO**	31-Mar-2025	**HR** Level 6, TATTE Building hr-info@mcit.gov.ws
"	CTP25002	**Principal Finance Management Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	17-Mar-2025	"
"	CTP25001	**Principal Procurement Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	17-Mar-2025	"

Permanent Positions

Under Section 34 of the Public Service Act 2004

MInistry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Commerce, Industry & Labour	CL002468	**Fair Trading Officer**	**A10** $27,559	17-Mar-2025	**HR & Admin** Level 4, ACC Building mcilhr@mcil.gov.ws
Finance	FI003601	**Samoa Labour Mobility Liaison Officer, North Island NZ**	**A18** $74,335	17-Mar-2025	**Alatoa Ama** Level 4, CBS Building alatoa.ama@mof.gov.ws
Health	MH001840	**Environment Health Officer - HW/Burial** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	17-Mar-2025	**Siaeauli Siaea** Motootua siaeauli.siaea@health.gov.ws
"	MH001845	**Senior Dental Assistant - MT2** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A9** $24,610	17-Mar-2025	"
"	MH001337	**Account Clerk (Payable) - MT2** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	17-Mar-2025	"
"	MH001558	**Principal Dental Officer - PC&SDT** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A16** $55,431	17-Mar-2025	"
"	MH001822	**Port Health Officer** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A10** $27,559	17-Mar-2025	"
"	MH001577	**Senior Salaries Clerk** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A5** $12,714	17-Mar-2025	"
Justice & Courts Administration	JC000393	**Driver**	**A3** $8,214	17-Mar-2025	**Voughn Talapa** Mulinuu v.talapa@mjca.gov.ws
"	JC003261	**Driver**	**A3** $8,214	17-Mar-2025	"
"	JC002419	**Court Registry Officer - District Courts**	**A8** $21,086	17-Mar-2025	"
Natural Resources & Environment	NE003518	**Nursery Maota** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	17-Mar-2025	**Lua Faagu Asi-Tua** TATTE Building, Level 3 lua.tua@mnre.gov.ws or admin@mnre.gov.ws
"	NE003513	**Ring Weeding - Maota** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A3** $8,214	17-Mar-2025	"
Public Service Commission	PS003006	**Senior HR Officer - Performance, Policy and Ethics** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	17-Mar-2025	**Main Office** Level 2, Govt Building info@psc.gov.ws
"	PS003031	**Senior HR Officer - HRM Structural Establishment** (Re-advertisement: Previous Applicants **NEED NOT** re-apply)	**A14** $42,358	17-Mar-2025	"
"	PS003004	**Principal HR Officer - Office of the Secretary**	**A17** $67,845	17-Mar-2025	"
Samoa Bureau of Statistics	BS001068	**Statistical Clerk - Social Division**	**A3** $8,214	17-Mar-2025	**Paepaetele Sefa** Level 1, Gov't Building paepaetele.sefa@sbs.gov.ws

APPOINTMENTS are provisional where promotion is involved for persons appointed unless otherwise indicated. Provisional appointees should not take up appointments until they are confirmed. Confirmation of appointments will be notified in the Public Service Official Circular, if no appeals are received within 14 days of promulgation herein.
NOTICE OF APPEALS including grounds of appeals must be received by the Chairman, Public Service Commission, APIA by - **17th March, 2025**

PROVISIONAL APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Health	MH001683	**Orderly Porter - TTM Hospital**	**A3** $8,214	**Aukusitino Aukusitino
"	MH001782	**Laundry Assistant - Team Leader**	**A5** $12,714	**Nonoa Nofoaiga
"	MH001793	**Laundry Assistant - Team Leader**	**A5** $12,714	**Iloa Matagi
"	MH001781	**Block Supervisor (Domestic)**	**A7** $17,934	**Salemalama Afualo
"	MH001794	**Block Supervisor (Domestic)**	**A7** $17,934	**Ema Vaafuti
"	MH001829	**Senior Environmental Health Officer**	**A12** $34,438	**Eliezer Urima
"	MH001024	**Senior Health Information Analyst**	**A14** $42,358	**Renee Amiga
"	MH001826	**Senior Accounts Payable Officer**	**A12** $34,438	**Ruben Pau
"	MH001779	**Telephone Operator - TTM Hospital**	**A4** $10,534	**Salusiva Talalelei
"	MH001828	**Human Resource Officer (R&S)**	**A10** $27,559	**Jancen Poutoa
Natural Resources & Environment	NE003730	**Senior IT Database/Programmer Officer**	**A13** $38,397	**Talamoni Onesemo
"	NE002503	**Senior Land Development Officer**	**A13** $38,397	**Bhavana Sanele Taavili
Prime Minister & Cabinet	PM002671	**Assistant Immigration Officer**	**A6** $15,147	**Tupou Ah Kiong
Women, Community & Social Development	WS000448	**Driver - Upolu**	**A5** $12,714	**Alapati Utuva

**** Subject to Appeal under Section 49 of the Public Service Act 2004**

CONFIRMED APPOINTMENTS

Permanent Positions

Under Section 34 of the Public Service Act 2004

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Appointee
Agriculture & Fisheries	AG001414	**Nightwatchman - Fish Market**	**A4** $10,534	Tasele Palepoi Afamasaga
"	AG001210	**Assistant Procurement Officer**	**A5** $12,714	Ewok Samuelu
Communications & Information Technology	CT002756	**Asset Management Officer**	**A10** $27,559	Rachael Reti
Education & Culture	EC001085	**Senior Education Officer - Assessment Development**	**A12** $34,438	Solomona Ah Chong

"	EC000025	**Records Officer**	**A3** $8,214	Ferila Ionatana Tieli
"	EC001107	**Music Tutor - Woodwind**	**A8** $21,086	Solomona Benjamin Solomona
Health	MH001655	**Driver - Leulumoega DH**	**A3** $8,214	Semisi Siniua
"	MH001321	**Medical Laboratory Technician Officer**	**A10** $27,559	Tuiulupona Lene
"	MH001780	**Phlebotomist**	**A7** $17,934	Jean Matafeo
"	MH001331	**Medical Laboratory Technician Officer**	**A10** $27,559	Lotomau Asolima
"	MH001624	**Driver - Faleolo DH**	**A3** $8,214	Maina Sio
Natural Resources & Environment	NE003515	**Driver - Maota**	**A3** $8,214	Peteli Peter Leota
"	NE003518	**Nursery - Maota**	**A3** $8,214	Saimua Onofa Sione
"	NE003513	**Ring Weeding - Maota**	**A3** $8,214	Kirifi Tala
Prime Minister & Cabinet	PM003295	**Accounts Officer - Revenue**	**A7** $17,934	Siufofoga Kuresa

GENERAL NOTICES

Provisional Appointments Cancelled - Appointees Withdrew

Ministry/Office	Vacancy Code	Position Title	Salary Grading (p.a max)
Natural Resources & Environment	NE003518	**Nursery - Maota**	**A3** $8,214
"	NE003513	**Ring Weeding - Maota**	**A3** $8,214

B. Public Sector/Other Agencies

VACANCIES

Contract Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Central Bank of Samoa (CBS)	-	**Assistant Manager – Property & Procurement Department**	-	11-Mar-2025	**Human Resource Department** Ground Floor, CBS Building hr@cbs.gov.ws
Development Bank of Samoa	-	**Manager Corporate Services**	$94,624.39	28-Mar-2025	**Henrietta Wulf / Luuga Pinati** Development Bank of Samoa henriettaw@dbsamoa.ws / luugap@dbsamoa.ws
"	-	**Manager Finance**	$94,624.39	4-Apr-2025	"

Land Transport Authority	-	**Civil Engineer Maintenance & Construction (2)**	$72,447.02-$94,377.64	13-Mar-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Contract Engineer – ADB** (Previous applicants need to re-apply)	$72,447.02-$94,377.64	11-Mar-2025	"
"	-	**Manager Legal** (Previous applicants need not re-apply)	ACEO Level	17-Mar-2025	"
Legislative Assembly	-	**Parliamentary Legal Cousel** (Previous applicants need not re-apply)	$92,770.00	11-Mar-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
Police, Prisons & Corrections		**ACEO Human Resource Management & Strategic Governance**	$94,624.00	17-Mar-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
Samoa Airport Authority	-	**Senior Air Traffic Control Officer**	$34,438.00pa	7-Mar-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **website**: www.samoaairports.com
"	-	**Senior Technical Officer**	$34,438.00pa	7-Mar-2025	"

Permanent Positions

Sector/Office	Vacancy Code	Position Title	Salary Grading (p.a max)	Deadline	Contact Details:
Attorney General	AT001794	**IT/Network Officer** (Previous applicants need not re-apply)	$27,559 - $30,896	12-Mar-2025	**Human Resource Section** TATTE Building, Level 6, Sogi HR@ag.gov.ws
"	-	**Principal Legal Secretary**	$55,431 – $71,363	28-Feb-2025	"
Electric Power Corporation	-	**System Controller (Fuluasou)**	$25,065 - $35,161	10-Mar-2025	**HR Management** TATTE Building, SOGI tinais@epc.ws / matamuf@epc.ws
"	-	**Cleaner (Vaitele)**	$9,254 - $11,259	10-Mar-2025	"
"	-	**Driver (Savaii)**	$9,254 - $11,259	10-Mar-2025	"
"	-	**Budget/Asset Officer** (Previous applicants need not re-apply)	$28,084 - $33,627	10-Mar-2025	"
"	-	**Training and Safety Officer** (Previous applicants need not re-apply)	$34,988 - $41,669 p.a	10-Mar-2025	"
Land Transport Authority	-	**Groundsman**	$13,581.71-$22,287.23	7-Mar-2025	**Human Resource email** hr@lta.gov.ws **or** www.lta.gov.ws
"	-	**Laboratory Technician**	$13,581.71-$22,287.23	12-Mar-2025	"
"	-	**Public Relations Officer**	$17,838.84-$28,545.89	17-Mar-2025	"
Legislative Assembly	-	**Principal Policy Planning Officer** (Previous applicants need not re-apply)	$55,431.00	11-Mar-2025	**ISS Division** Maota Tofilau Eti Alesana, Mulinuu iss@palemene.ws
"	-	**Procedure Officer**	$27,559.00	11-Mar-2025	"

National Kidney Foundation of Samoa	-	**Driver**	$8,971.00	3-Mar-2025	**Main Office** Motootua Faia Moke-Nauer: fnauer@nkfs.ws or Fereita Simanu-Salani: fsimanu@nkfs.ws
"	-	**Cashier / Accounts Clerk**	$13,187.00	10-Mar-2025	"
Police, Prisons & Corrections	-	**Human Resource Officer**	$27,559 - $30,063	17-Mar-2025	**HR Section** 22222 ext 1050 or 1054 email: hr@police.gov.ws website:samoapolice.ws/contact/vacancies/
"	-	**Senior Technician Officer**	$46,158.00	17-Mar-2025	"
"	-	**Legal Advisor** (Re-advertisement)	$74,335 - $78,863	17-Mar-2025	"
"	-	**Principal Legal Officer** (Re-advertisement)	$55,432 - $64,502	17-Mar-2025	"
"	-	**Assistant Carpenter** (Previous applicants need not re-apply)	$13,657 - $16,235	17-Mar-2025	"
Samoa Airport Authority	-	**Account Receivable**	$28,099.00pa	7-Mar-2025	**HR Division** **Phone** 23201 ext 126 **email** enquiries-hr@saa.ws or **website**: www.samoaairports.com
Samoa Business Hub	-	**Business Support Officer- GBSC & COHORT - SAVAII**	$25,000.00	7-Mar-2025	**SBH, Main Office** Le-Sanalele Complex andrew@samoabusinesshub.ws
Samoa Fire & Emergency Services Authority	-	**Accounts/Administrative Clerk - CSD**	$15,147.00	7-Mar-2025	**Jubin Simanu / Fuatai Tiumalu** SFESA Building, jubin.simanu@sfesa.ws, fuatai.tiumalu@sfesa.ws
"	-	**Senior Station Officer Compliance - Fire Safety & NECC 911 Dept** (Re-advertisement: Previous applicants NEED NOT re-apply)	$38,397.00	7-Mar-2025	"
Samoa Life Assurance Corporation	-	**Principal Internal Auditor**	$47,428 - $75,709	12-Mar-2025	**Laisene Eperu** Samoa Life House, Corner Vaea leperu@samoalife.ws
Samoa International Finance Authority	-	**IT Officer Programmer**	-	7-Mar-2025	**Tagaloa Koroseta Lesatele** Level 6, DBS Building sifa@sifa.ws or call 66417/7566409
"	-	**Principal Legal Officer**	-	7-Mar-2025	"
"	-	**Samoa IBFC Junior Officer** (Business Development Unit)	-	7-Mar-2025	"
"	-	**Samoa IBFC Junior Officer** (Marketing Unit)	-	7-Mar-2025	"
"	-	**Transport Officer**	-	7-Mar-2025	"
Samoa National Provident Fund		**Customer Service Clerk**	$12,448/$19,275 p.a	14-Mar-2025	**Ateca / Lenara** Level 1, Main SNPF Bldg ateca@npf.ws / lenara@npf.ws
"	-	**Car Park Attendant**	$8,989/$12,227 p.a	14-Mar-2025	"
"	-	**Legal Clerk** (Re-advertisement: Previous applicants NEED NOT re-apply)	$15,850/$19,275 p.a	7-Mar-2025	"

Unit Trust of Samoa (UTOS)	-	**Senior Investment Analyst**	$38,397 – 52,063	7-Mar-2025	**Fiaputa Lino-Toetu** Level 3, DBS Building fiaputa.lino-toetu@utos.ws or telephone 29916 & 26949

C. International/Regional Agencies

Peace Corps	-	**Language & Cultural Facilitators (LCF)**	-	7-Mar-2025
Candidates can obtain the full Statement of Work at the following link https://www.peacecorps.gov/samoa/about/contracts/ or by emailing ws-samoajobs@peacecorps.gov				
Secretariat of the Pacific Community (SPC)	-	**Deputy Director - Disaster and Water Resilience Programme, based in Suva**	-	30-Mar-2025
"	-	**Monitoring, Evaluation and Learning Officer to be based in Suva**	-	30-Mar-2025
"	-	**Knowledge Management Officer, based in Suva**	-	30-Mar-2025
"	-	**Data Management Adviser (Marine Spatial Planning), based in Suva**	-	30-Mar-2025
"	-	**Data and Information Management Adviser, based in New Caledonia**	-	23-Mar-2025
"	-	**Data Outreach and Engagement Adviser**	-	30-Mar-2025
Further details on these positions can also be found online via the following link: https://careers.spc.int/				

D. Training/Scholarship Opportunities

CALL FOR APPLICATIONS: 2025 STRATEGIC NEEDS FELLOWSHIP AND 2025 OCEAN GOVERNANCE FELLOWSHIP FOR SIDS

The Division for Ocean Affairs and the Law of the Sea of the Office of Legal Affairs of the United Nations ("OLA/DOALAS", "the Division") is now accepting applications for the 2025 sessions of the Strategic Needs Fellowship and the Ocean Governance Fellowship for Small Island Developing States (SIDS Fellowship).

1.Strategic Needs Fellowship

The objective of this Fellowship is to assist developing States, particularly least developed countries (LDC), small island developing States (SIDS), and landlocked developing countries (LLDCs) in addressing strategically important and time-sensitive issues in ocean affairs and the law of the sea. This includes the implementation of the 1982 United Nations Convention on the Law of the Sea (UNCLOS), its implementing agreements, including the BBNJ Agreement, and related instruments, as well as Sustainable Development Goal (SDG) 14 and other related SDGs.

The Fellowship is scheduled to take place from early September to mid December 2025.

Eligibility criteria
This Fellowship is open to Government officials who hold positions in their Administrations relevant to ocean affairs and the law of the sea, and who have limited background in this field. The eligibility criteria can be found in the link https://www.un.org/oceancapacity/content/unnf-strategic-fellowship.

Candidates must complete the application package available for this Fellowship in the "Apply Now" section on the UN-Nippon Foundation Programmes website (https://www.un.org/oceancapacity/content/apply-now).

The deadline for submitting the complete application is 30 March 2025.

2.Ocean Governance Fellowship for SIDS

Tailored to address the special circumstances of SIDS, along with the diverse challenges, opportunities and needs across different regions, this Fellowship aims to increase the capacity of Government officials from SIDS to effectively implement ocean governance and international legal frameworks. In particular, this Fellowship aims to strengthen human capacity to support the development of ocean governance frameworks necessary to:
1. effectively implement UNCLOS, its implementing agreements, including the BBNJ Agreement, and related instruments;
2. tackle the triple planetary crisis (climate change, biodiversity loss, and pollution); and
3. implement the SDGs, especially SDG 14, with a focus on developing sustainable blue economies, addressing environmental impacts (particularly the devastating impacts of ocean plastic), building resilience to climate change, and giving consideration to gender aspects

The Fellowship is scheduled to take place from early September to mid December 2025

The Fellowship is scheduled to take place from early September to mid December 2025.

This Fellowship is open to Government officials from SIDS who hold positions in their Administrations relevant to ocean affairs and the law of the sea, and who have limited background in this field. The eligibility criteria can be found in the link https://www.un.org/oceancapacity/content/unnf-ocean-governance-fellowship-sids.

Candidates must complete the application package available for this Fellowship in the "Apply Now" section on the UN-Nippon Foundation Programmes website (https://www.un.org/oceancapacity/content/apply-now).

The deadline for submitting the complete application is 30 March 2025

For more information on the United Nations-Nippon Foundation Capacity-Building Programmes, please visit: https://www.un.org/oceancapacity/UNNF
Should you require further details, please contact Mr. Justin Lima (justin.lima@mfat.gov.ws) or Mr. Maestro Toma (maestro.toma@mfat.gov.ws) of the Ministry of Foreign Affairs and Trade.

CALL FOR APPLICATIONS: "Youth of Excellence Scheme of China Program"2025/2026

The Government of China in partnership with the Government of Samoa is inviting suitable candidates from Samoa to apply for full scholarship awards to pursue Master's studies at tertiary Institutions in China for the 2025/2026 Academic Year.

The opportunity is for Master's degree education to develop high-quality, versatile professionals who meet the global governance needs. The program offers full scholarships that cover tuition, living expenses and other necessary costs and will be conducted in English. In principle, the curriculum lasts 12 months and leads to a master's degree.

Specific Eligibility Criteria:
- Must be a Samoan citizen and be in good health both mentally and physically.
- Must be under the age of 45 when applying
- Must hold a bachelor's degree or higher
- Must have at least 3 years of professional work experience.
- Preference will be given to those with professional training or work experience relevant to the proposed program.
-Applicants must fall into one of the following 4 categories:
  (1) A government official at the division chief level (or equivalent level) or above.
  (2) A senior manager of an institution or enterprise.
  (3) An administrator of a university or scientific research institution.
  (4) Those who have relevant employment or internship experience in international organisations

Applicants may log onto the Chinese Government Scholarship System (http://studyinchina.csc.edu.cn/#/login) to access the online application form. Applicants must obtain a pre-admission letter from one of the subprograms at the time of application. Please email scholarships@psc.gov.ws or call in to the Samoa Public Service Commission office at the Government Building, Level 2, to uplift the medical examination form.

For more information regarding these Awards and the contact list of Chinese Universities, please visit http://www.campuschina.org/content/details3_790440.html

Deadline for submission of printed online application with attachments and medical examination form to the Public Service Commission Office, Level 2 FMFM II Government Building is: **Thursday 13th March 2025 at 4:30pm**

AUSTRALIA AND SAMOA GOVERNMENT OVERSEAS SCHOLARSHIPS FOR 2026 INTAKE (INCLUDING DISTANCE & FLEXI LEARNING)

Applications are invited from Samoan citizens for the 2026 Open Category Scholarships for Full Time On-Campus Studies and Part Time Distance and Flexible Learning (DFL). Studies are offered at institutions in Australia, the region and via DFL. Applicants must choose one mode of study i.e., DFL or On-campus. The awards are offered to citizens who are currently employed in the public or private sector and proposed study is a priority need for Samoa.
Eligibility:
1.Applicant must request a new course of study and not seek support for a course already commenced;
2.Applicant must be applying for an upgrade of their highest qualification;
3.Categories of Study: On Campus studies for Undergraduate and Postgraduate studies and DFL for Postgraduate Diploma and Master's only (Conditions apply)
4.Applicants wishing to apply for on-campus studies must apply online. The online portal is now open. Link for the online form: https://oasis.dfat.gov.au
5.Applicants wishing to apply for studies via Distance and Flexible Learning (DFL) should download forms from the PSC website at www.psc.gov.ws or uplift a form from the PSC Office, Level 2, Government Building.
6.Samoan citizens holding citizenship of any other developed country (including American Samoa/USA, Australia) are ineligible to apply for Australia funded Awards. These citizens are eligible to apply for the Government of Samoa DFL Awards
7.Must be currently employed and have worked in Samoa for more than 2 years;
8.Must be residing in Samoa / have resided for a minimum of 2 consecutive years at the time of application
9.Must sign a Government Scholarship Bond prior to departure for study;
10.Applicants must have a valid email address in order to receive notifications on the status of their applications.
11.Applications must include all the necessary attachments to be considered.
12.Please note that only shortlisted applicants will be contacted.

For further queries please contact:☐
Apia.scholarships@dfat.gov.au or phone +685-23411☐
OR CONTACT Human Resource Development Division, (PSC), Tel: **+685-22123/22124,** Email: **scholarships@psc.gov.ws**

Deadline for completed ONLINE forms, 30 April 2025.

Deadline for completed DFL forms must be submitted to the Office of the Public Service Commission no later than 4:00 pm, 30 April 2025.

E. Public Notices

Ministry of Communication & Information Technology

Accident Compensation Corporation

Ministry of Health

Mnistry of Commerce, Industry & Labour

Ministry of Commerce, Industry and Labour
Matagaluega o Pisinisi, Alamanuia ma Leipa

PUBLIC NOTICE

The public is hereby advised of key requirements of the Occupational Safety and Health Act 2002, and its Regulation 2017 to all Government Ministries, State Owned Enterprises and Private Sector in Samoa.

As a reminder to all employers and workers, the Ministry would like to re-inforce the following key requirements and components to be met to ensure a safe and healthy working environment;

1. To have in place a policy around safety and health in the workplace including emergency evacuation.
2. Have in place an Accident register and First Aid kits to be provided to respond to accidents and incidents in the workplace.
3. Report and record any accident and incidents related to any workplace and notify the Ministry of Commerce Industry and Labour through the Commissioner or CEO for investigation purposes if required. (OSH Regulation 2017, Part 3 Section 80, 81)
4. Strategically placed and regularly serviced fire extinguisher(s) to respond to emergency situations; (OSH Act 2002 section 24 (m)).
5. Provision of relevant Personal Protective Equipment (PPE) to carry out work safely.
6. Relevant trainings for the job to ensure safety and health is observed and that these trainings are recorded; and
7. To put in place necessary measures to ensure hazards and associated risks are managed especially in high risk and hazardous occupations.

If further details are needed, please do not hesitate to contact our Occupational Safety and Health Unit on telephone numbers 20441/ 20442 OR our Free call direct line 24125.

FA'ASILASILAGA FA'ALAUA'ITELE

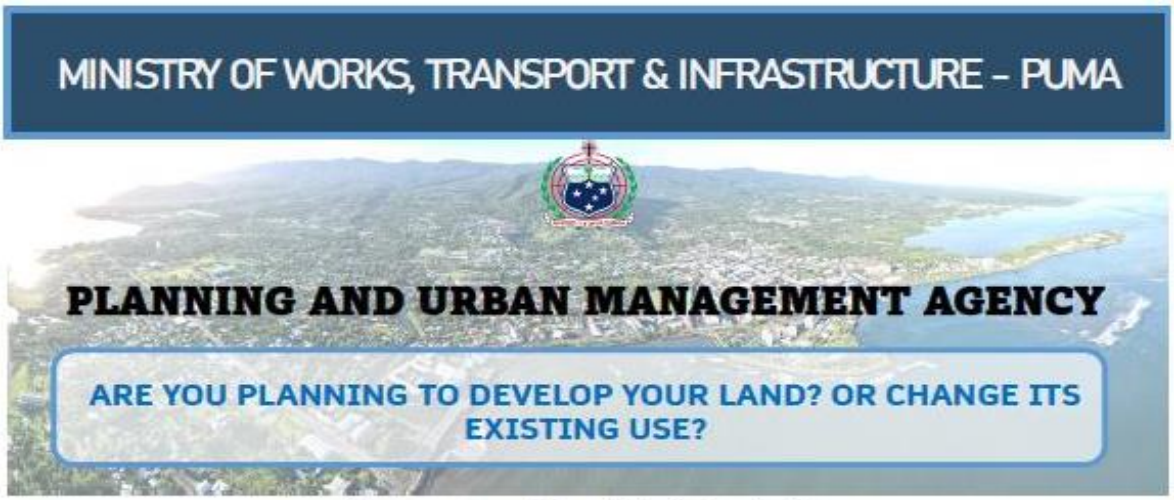
E fa'asilasila atu i le mamalu o le atunuu, tagata e onaina galuega ma tagata faigaluega, ina ia fa'amalosia le saogalemu i totonu o matagaluega a le Malo, o fa'alapotopotoga tūma'oti ma Pisinisi tūma'oti o Samoa, e tusa ma aiaiga ma ta'iala ole tulafono autū tau le Saogalemū ma le Soifua Maloloina 2002 ma le Tulafono Fa'atonutonu 2017.

O nisi nei o vaega tāūa e ao ona utagia mai e pā'aga uma a le tatou Matagaluega o Pisinisi, Ālāmanuia ma Leipa;

1. E tatau ona iai se Ta'iala o le Saogalemu ma le Soifua Maloloina i galuega e aofia ai totonu se fuafuaga e mulimulita'ia i taimi o fa'alavelave fa'afuase'i;
2. E tatau ona iai se 'api resitala ma mea faigaluega o fesoasoani muamua i nofoaga o galuega.
3. Fa'aailoa ma fa'asoa fa'alavelave tutupu e a'afia ai tagata faigaluega i falefaigaluega mo le silafia e le matagaluega mo fa'amaumauga ma iloiloga pe a mo'omia, (Tulafono Fa'atonutonu Saogalemu ma le Soifua Maloloina 2017, Vaega 3, Numera 80 & 81)
4. E tatau ona iai ni fagu tinei-mū ma ua mautinoa lona lelei atoatoa auā le tali atu i fa'alavelave tau mū; (Saogalemu ma le Soifua Maloloina 2002, Numera 24 (m))
5. E tatau ona iai ni meafaigaluega tau puipuiga po'o lavalava faigaluega talafeagai aua le puipuiga 'a'o fa'atino ai galuega;
6. Ia fa'atino ni a'oa'oga talafeagai e feso'ota'i lelei ma galuega o lo'o fa'atino ina ia mautinoa le malupuipuia o lona fa'atinoga; ma
7. E tatau ona faia ni la'asaga talafeagai e pulea ai tulaga lamatia aemaise lava galuega mata'utia matuiā e ono lamatia ai le saogalemu ma le soifua maloloina o tagata faigaluega.

Mo nisi fa'amatalaga e moomia, fa'afeso'ota'i mai le Vaega o le Saogalemū ma le Soifua Maloloina i Galuega i le telefoni 20441/ 20442 poo le laina telefoni vili fua 24125.

Ministry of Works, Transport & Infrastructure - PUMA



Have you considered the following?

✓	**Legal Consents and permits** – have you obtained the landowner's consent, Development Consent from PUMA and other necessary permits?
✓	**Environmental Impacts**- will the development have a negative impact on the surrounding environment? E.g., biodiversity, land, water bodies, heritage and cultural sites?
✓	**Your neighbors**- how will it impact your neighbors? E.g., excessive noise and dust, smell fumes surface waters runoff, waste water and sewage.
✓	**Land use compatibility** – are the land use activities compatible with existing land use? E.g., residential and night clubs, factories
✓	**Site geography**- will the development complement the natural topography, soils and local climatic conditions?
✓	**Site layout**- are land use and buildings appropriately oriented, located and set back from boundaries (and each other)?
✓	**Hazard prone areas** – how will the development respond to natural hazards including land slips, erosion and cyclones?
✓	**Climate change**- how will the development respond to the effects of climate change e.g., increased flooding and cyclones?
✓	**Landscaping**- use of native landscaping to minimize hard surfaces and enhance visual amenity.
✓	**Built character** – do the heights and shapes of proposed buildings complement adjacent buildings?
✓	**Traffic, parking and access** – is there sufficient vehicular access and parking spaces provided with no impediments to traffic movement?
✓	**Site utilities**- connectivity to electricity, sewer, water. Telecommunication and drainage systems.
✓	**PUMA planning policies**- does the development comply with relevant plans and policies that regulate development environmental impacts e.g Sustainable management Plan, Policy for the Planning and Development of Buildings, Fencing Guideline, Urban Design Standards, Signage Policy, EIA Regulations, Codes of Environmental Practice, Community Integrated Management Plans, etc.

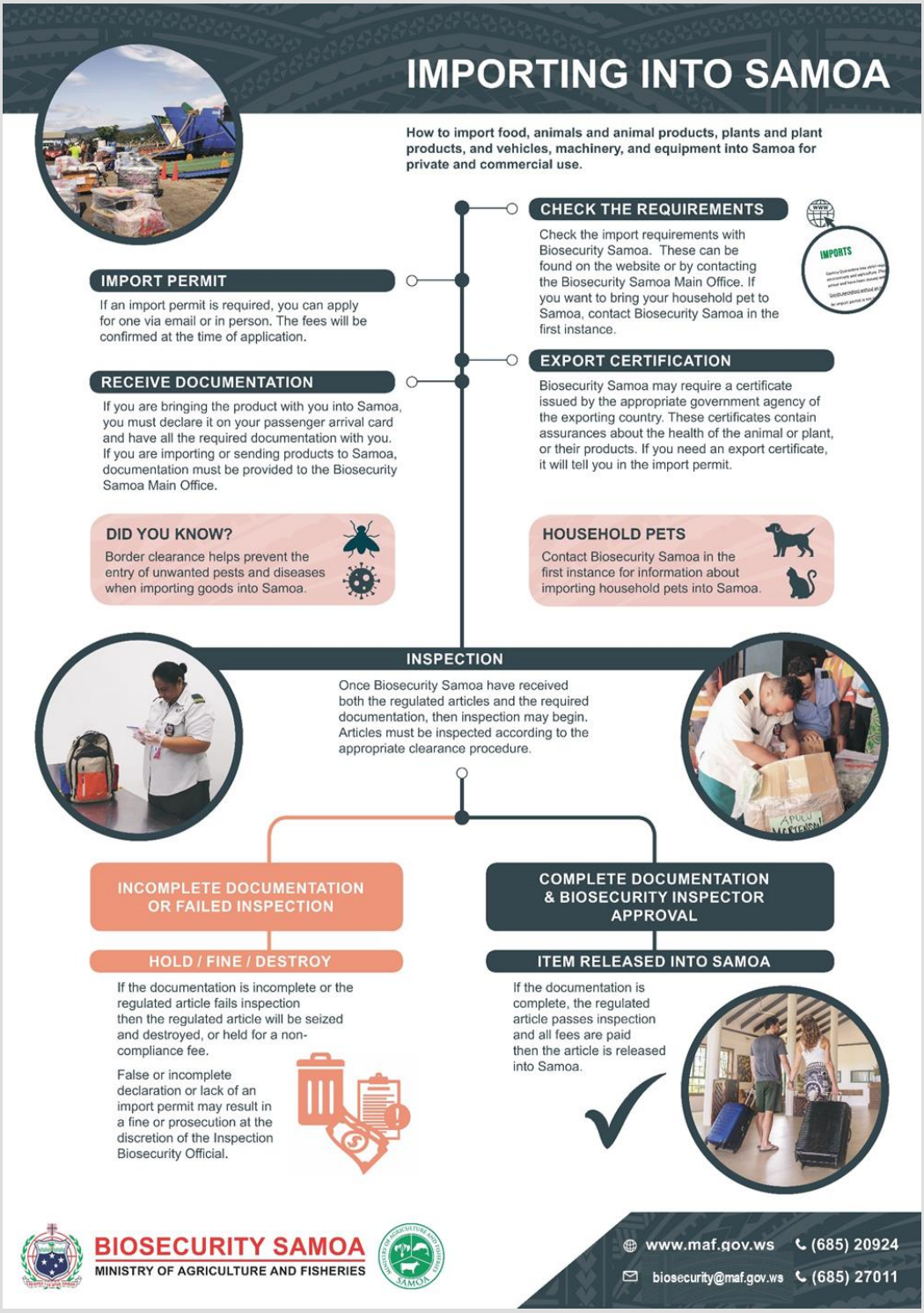
To ensure your development has considered the factors above and for further advice, please visit the PUMA Office located on the first floor of the Tui Atua Tupua Tamasese Efi (TATTE) building at Sogi.

Contact us on telephone line 21611 or visit our website at www.mwti.gov.ws

Ministry of Women, Community & Social Development

Ministry of Agriculture and Fisheries

Biosecurity Samoa



EXPORTING FROM SAMOA

COMMERCIAL

How to export goods to sell overseas, including fresh and frozen products and handicrafts.

FARM REGISTRATION

Agricultural products for export must be sourced from a registered farm. Contact the MAF Crops Division to register your farm.

EXPORT LICENCE

All commercial exporters must hold a valid export licence for each country they export to. Apply for an export licence via email (info@maf.gov.ws) or in person at the Biosecurity Division main office (Beach Rd, Matautu-tai).

PRE-EXPORT TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

SECURELY STORE THE ITEMS UNTIL EXPORT

Once certified, goods must be stored in a manner to prevent reinfestation until export.

EXPORT

PRIVATE

How to take goods overseas for private use.

PLANT PRODUCTS

Ie toga, handicrafts, fresh produce.

ANIMALS AND ANIMAL PRODUCTS

Household pets, reef fish, fresh meat to American Samoa, canned sausages.

CHECK COUNTRY REQUIREMENTS WITH BIOSECURITY SAMOA

There are certain requirements that must be met to take goods to other countries. The requirements will depend on the country the goods are being taken to.

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TREATMENT AND INSPECTION

Some goods may need treatment and inspection before leaving Samoa. The required treatment will depend on the destination country.

CERTIFICATION

Some goods may require certification before leaving Samoa. The certification requirements will depend on the destination country.

EXPORT

HOUSEHOLD PETS

- Check if your pet needs to be microchipped.
- Ensure your pet meets all of the import requirements set by the destination country. Each destination country has different requirements.
- Use a pet transporter.
- Ensure necessary documentation is completed correctly.
- Check whether you require an animal welfare certificate from a government veterinarian.
- Get an export certificate from a government veterinarian.
- If you are planning to bring your pet back to Samoa, check the requirements for bringing household pets to Samoa before you leave.

www.maf.gov.ws (685) 20924
biosecurity@maf.gov.ws (685) 27011

BIOSECURITY SAMOA
MINISTRY OF AGRICULTURE AND FISHERIES

Ministry of Customs